Integrated Marketplace Participant Training Taskforce
January 9, 2012

Attendees:
Shannon Boland
Dave Millam
Mike Hood
Gay Anthony
Mark Eastwood
Misty Revenew

Notes:
- **Training Stats**
  - In 2011, there have been 757 member attendees of Integrated Marketplace Training. There have also been 200 SPP employees attend training.
  - In 2011, there were 211 attendees for the Preparing for TCR Mock Auction Course
  - Most recent courses
    - Dec 6 - 147 attendees (Integrated Marketplace Overview)
    - Dec 7 - 150 attendees (Integrated Marketplace Overview)
    - Dec 13 - 142 attendees (Preparing for TCR Mock Auction)
- **Training Update**
  - At the end of March 2012, the online self study for the Level 1 training will be available in the SPP Learning Center.
  - On January 16, 2012, the first TCR Mock Auction begins
  - Job aides for the TCR Mock Auction process were sent out last week. Currently they are only accessible for TCR liaisons. Gay will see if this team can get copies.
  - Outreach is planned for Market Participants participating in the TCR Mock Auction. The four step process outlined is (1) live training, (2) job aides, (3) survey, and (4) outreach via phone.
  - The FAQ document is posted on SPP.org - Integrated Marketplace - and is being updated as the training progresses
- **Open Discussion**
  - One member had a question regarding how to review incorrect questions on quizzes. Apparently this was something that came up with the early training, but was corrected. Gay Anthony will be checking further and will contact the training administrator for that company.
  - It was suggested to use a “Parking Lot” option for some of the very tactile questions that have been coming up in the Level 1 training so that the session can be more focused on the designed content for the session. While it is great to have SME’s available to answer questions, if the questions are more in depth, they may be better dealt with offline.
  - Level 2 training is in the design phase right now and will soon be moving to development with delivery dates later in Q3 and Q4 of 2012. Gay Anthony will be keeping this taskforce updated on the process and will ask for input as necessary.