Integrated Marketplace Participant Training Taskforce
December 05, 2011

Attendees:
Shannon Boland
Dave Millam
Mike Hood
Gay Anthony
Bryan Taggart
Mark Eastwood
Dan Ewing
Misty Revenew

Notes:

- **Course Administration Discussion**
  - Since the Integrated Marketplace Introduction net conference had such a wide audience, member companies had to work to get their employees registered in the LMS. Discussion revealed that as the courses are now getting progressively more targeted, the instances of having attendees that are not registered are very minimal.
  - The process of member companies attending as groups utilizing only one conference line seems to be working well. A reminder to everyone that Michael Daly is available through chat on the WebEx and through email during each session if you want to submit names of those in your group, rather than emailing them later.

- **Quizzes Discussion**
  - Quizzes are being used as a measurement of learning for the Integrated Marketplace Introduction Module 1 and 2 as well as the TCR Mock Auction Courses. The intent is to help the users revisit content to aid in retention. Gay shared with us that about 75% of participants are completing the quizzes, while the rest remain as incomplete in the LMS. Even though SPP is using this as a metric for the Integrated Marketplace, they are reporting data in multiple ways so this shouldn’t cause issues regarding metrics. However, for those who are not completing the quizzes, the goal of having them revisit the content is probably not being met. Also those with considerable time between sessions may need something to aid with retention. SPP will be creating the online modules for these courses, which should help. The CHALLENGE for this group is to think about whether this may be an issue at your respective companies, and if so, additional methods/practices for boosting retention of material and concepts throughout a rather lengthy delivery schedule.

- **Training Update**
  - One session each of the Integrated Marketplace Introduction Module 1 and 2 and TCR Mock Auction courses were offered since our last meeting. Gay reports that typically they are getting over 100 participants registered and allowing at least 2 weeks for completion of the associated quizzes. Overall ratings have been over 4 on a 1-5 scale and comments have been good as well as constructive. Course content has been adjusted where appropriate per the comments from participants.
  - Feedback regarding the TCR Mock Auction Course was that the review at the beginning was too long resulting in rushing through the analytics portion of the class. The content has been modified and the review will be delivered in approximately 15 minutes rather than the hour required for the last session.

- Next meeting January 9, 2012, 3pm