Southwest Power Pool, Inc.

OPERATIONS TRAINING WORKING GROUP

Face-to-Face – Kansas City

October 25, 2012

● AGENDA ●

1:00 – 5:00 p.m. CST
Face-to-Face

Register here for this meeting:
http://www.spp.org/event_register2.asp?oID=3830

1. Call to Order and Approval of Agenda........................................ Shannon Bolan

2. Approval of 9/27/2012 Meeting Minutes ................................. Shannon Bolan

3. Review of Previous Action Items............................................ Leslie Sink

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Date Originated</th>
<th>Owner</th>
<th>Status</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Updating Training monitors to 64 bits</td>
<td>5/14/2012</td>
<td>John Gunter</td>
<td>In progress</td>
<td>Will begin contacting members to assist with migration. John will follow up with the CWG</td>
</tr>
<tr>
<td>2013 SOC Outline</td>
<td>8/16/2012</td>
<td>John Gunter, Margaret Adams</td>
<td>In progress</td>
<td>Prepare the 2013 SOC outline</td>
</tr>
<tr>
<td>2013 Training Calendar</td>
<td>8/16/2012</td>
<td>Jennifer Farley</td>
<td>Completed</td>
<td>Update 2013 with ERD drills and SOC locations – post on SPP. ORG</td>
</tr>
<tr>
<td>SME – eLearning</td>
<td>9/10/2012</td>
<td>Leslie Sink, Jennifer Farley</td>
<td>In progress</td>
<td>Creating an eLearning self study for SME to be certified in training skills</td>
</tr>
</tbody>
</table>
4. Kansas City SOC .................................................................All
5. 2013 Registration Update ..................................................Jane Martin
6. Integrated Marketplace Training .................................Michael Daly
7. Integrated Marketplace Participant Training Taskforce Update ....Misty Revenew
8. Vote for open position ..................................................Shannon Bolan
9. Lessons Learned from Audits, JTA Development, etc. ......................All
10. Other Items ........................................................................All

   a. OTWG Charter .........................................................Shannon Bolan

11. Summary of New Action Items ..............................................Leslie Sink

12. Future Meetings
    November 19, 2012 (Teleconference)
    1:30 – 3:00 p.m. CST
    Register here: http://www.spp.org/event_register2.asp?oID=3825

13. Adjournment ........................................................................Shannon Bolan