Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP MEETING
April 19-20, 2007
Face-to-Face
SWPA Offices in Springfield, MO
1-210-453-4662
Passcode: 5177357

• AGENDA •

April 19, 2007
1:00-5:00 CDT

If business is not finished by the end of day one, we will continue the meeting at 8:00 a.m. on April 20th.

April 20, 2007
8:00-Noon CDT

1. Call to Order and Approval of Agenda .................................................................Allen Klassen

2. Approval of 04/02/2007 meeting minutes..........................................................Allen Klassen

3. Status of Previous Action Items........................................................................Jim Gunnell

   ☑ Jim Gunnell will submit a recommendation for minimum enrollment in the regional training events, and have the minimum enrollment number for each event posted on SPP.org.
   ☑ Jim Gunnell will send reminders about the April OTWG Newsletter.
   ☑ Jim Gunnell to solicit via e-mail agenda items for the OTWG Face-to-Face meeting in Springfield on April 19-20, 2007.
   ☑ Donna Freeman and Carl Stelly to streamline the Net conference registration, confirmation, and proctor process.
   ☑ Donna Freeman to schedule a follow up conference for discussion of the SPP retest policy.
   ☐ Jim Gunnell to schedule a teleconference with Tom Dunn, Ron Maki, and Allen Klassen to discuss discretionary training funds for 2008 budget.
   ☐ Carl Stelly will send information to region with details of regional in-person training.
   ☐ John Taylor will send an update to OTWG regarding NERC Training Standard.

4. NERC Training Standard Update........................................................................John Taylor

5. Review Feedback from SOC................................................................................Allen Klassen

6. Draft Request to NERC for JTA Requirements.................................................John Kerr and Ron Maki

7. JTA Taskforce.......................................................................................................John Kerr and Ron Maki

8. Quality Training Database Availability to SPP Members..................................Jim Gunnell

9. ISO/RTO Council on Dispatcher Training.............................................................Mike Wech

10. OATI Web Compliance Tool ...........................................................................Mike Wech
11. Member Access to DTS...................................................................................... Mike Wech

12. Upcoming Training and Registration Numbers......................................................Jim Gunnell
   5/1/2007 - Sub-Regional Black Start Drill West
   5/8/2007 - Regional Emergency Operations Training (Classroom)
   5/14/2007 - OTWG Teleconference
   5/15/2007 - Sub-Regional Black Start Drill South
   5/22/2007 - Regional Emergency Operations Training (Classroom)

13. Review of New Action Items..............................................................................Jim Gunnell

14. Future Calls/Meetings....................................................................................Allen Klassen
   Teleconference..................................................................................................May 14, 2007 at 1:30-3:00 p.m. CDT
   Dial In Information: 1-210-453-4662        Passcode: 5177357

15. Adjournment ...............................................................................................Allen Klassen