Southwest Power Pool  
Operations Training Working Group  
Charter  
September 2008

PURPOSE

The Operations Training Working Group (OTWG) is responsible for identifying and managing training activities for system operators.

SCOPE OF ACTIVITIES

In carrying out its purpose, the OTWG will:

1. Identify operating personnel training needs among SPP members and determine the best and most cost-effective methods to meet those needs.
2. Direct the SPP Staff in the development, implementation, management, and maintenance of the SPP System Operator Training Program self-study training materials and SPP classroom training activities.
3. Organize and conduct meetings and seminars for SPP system operators to present current topics.
4. Review and develop any necessary SPP Criteria related to training.
5. Review and provide feedback on NERC-related training initiatives and requirements.
6. Provide general assistance to SPP members in their efforts to comply with NERC training standards and requirements.
7. Perform other duties as directed by the Markets and Operations Policy Committee.

REPRESENTATION

The OTWG shall be comprised of the following:

- Chair with voting privileges
- Vice-Chair with voting privileges
- Seven additional voting representatives
- Secretary (non-voting) who shall come from SPP staff

The OTWG shall be formed in accordance with the SPP Bylaws. Members shall be appointed by the SPP Board of Directors and serve a term of two years. If a resignation occurs leaving an incomplete term to fill, the recommended replacement for the vacancy will begin a new two-year term upon approval of his/her OTWG membership. Every effort will be made to fill vacancies based on adequate representation of each of the four SPP subregions. Members should be selected based on their exposure to system operator training. Desired responsibilities include those who provide training, supervise those who train, or system operators who receive training.

DURATION

The OTWG shall review its scope every two years or as appropriate.

REPORTING RELATIONSHIPS

The OTWG reports to the Operations Reliability Working Group (ORWG). The OTWG will report to the ORWG as required on the activities, assignments, and recommendations requiring MOPC and Board of Directors approval. The OTWG works closely with SPP Staff dedicated to training to carry out training initiatives.