Southwest Power Pool, Inc
Operations Training Work Group
October 15, 2007

• AGENDA •

1. Call to Order and Approval of Agenda.................................................................Ron Maki

2. Approval of 9/20/2007 meeting minutes.................................................................Ron Maki

3. Status of Previous Action Items........................................................................Jim Gunnell
   o Breakdown CEH’s for fall and 2008 courses for advertisement................................Dave Millam
   o Work with Ron Ciesiel for RE Audit Compliance.................................................John Taylor
   o Send out OTWG newsletter................................................................................Dave Millam
   o Tentative agenda for the spring conference.........................................................Carl Stelly
   o Speaker requirements for Spring SOC.................................................................Carl Stelly
   o Move May 2008 Train-the-Trainer session to summer month to accommodate some trainer schedules.................................................................Jim Gunnell
   o Recalculate results of Regional Operator Survey to remove SPP operators to accurately reflect a more regional perspective of the survey.............Carl Stelly
   o Develop a “No-Show” policy for personnel who register for SPP Training classes and do not attend.................................................................Jim Gunnell
   o Investigate a cost overage charge for conference space and charge attendees that addition charge over and above RE cost to members..............................................Jim Gunnell
   o Investigate options for venues regarding future System Operator Conferences.................................................................Jim Gunnell
   o Investigate to see if SPP can or will be able to prepare members for RE audits and utilize the Train-the-Trainer sessions to implement training on audit preparation or for NERC evaluations.............................................Jim Gunnell, John Taylor
   o Forward OTWG Charter to OTWG mailing list and request comment.................................................................Jim Gunnell
   o Change SPP Calendar to reflect change date of October 2007 meeting to October 15th.................................................................Jim Gunnell
4. Agenda Item: Explore options using satellite phones instead of normal commercial phone systems…………………………………………………………………………………Dave Millam
5. Agenda Item: Vote on OTWG nominees in October Meeting……………………………Ron Maki
6. Review of New Action Items………………………………………………………………Jim Gunnell
7. Update on Registration Policies………………………………………………Donna Freeman
8. Future Calls/Meetings……………………………………………………………..Ron Maki
8. Adjournment………………………………………………………………………..Ron Maki