Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP
Teleconference
September 12, 2011

• MINUTES •
1:30 - 3:00 p.m. CST

Attendees:
Shannon Bolan, NPPD*
Bill Bowen, SPS*
Mike Crouch, OKGE*
Mark Eastwood, CUS*
Robert Hirschak, Cleco*
Misty Revenew, WRI*
Edgar Rivera, LUS*
Stanley Winbush, AEP*
Leslie Sink (proxy for Jim Gunnell, SPP Secretary)
Angie Blacketer, LES
Denney Fales, KCPL

Scott Labit, GRDA
John Mason, INDP
Steve Tegtmeier, LES
Arron Wetovich, OPPD
Keeth Works, SWPA
Gay Anthony, SPP
Michael Daly, SPP
Jane Martin, SPP
Ronda Walters, SPP

* Voting Member

Agenda Item 1: Call to Order and Approval of Agenda
Shannon Bolan called the meeting to order at 1:30 p.m.

Agenda Item 2: Approval of 08/22/2011 Meeting Minutes
The group approved the minutes from the 8/22/2011 meeting.

Agenda Item 3: Discussion and Approval of 2012 Training Calendar
Leslie Sink lead the group in a discussion of the proposed 2012 training calendar and the
group made some requests/suggestions. Leslie said she would put a graph together
showing the schedule of each drill on the calendar and send it to the group prior to the
face-to-face meeting on September 29, 2011. She said she would check to determine
whether or not some net conferences could be scheduled on Wednesdays, and she would
also make a list of all courses along with possible changes to send to the group. There will
be further discussion at the face-to-face meeting following the Oklahoma City SOC to
determine a finalized 2012 training calendar.
Agenda Item 4: Other
Bill Bowen asked the group for ideas regarding marrying the NERC exam training for new operators with on-the-job training with an experienced certified operator. Several in the group shared what they are doing at their companies. Shannon Bolan asked if he would email the group his detailed questions for more of their input.

Agenda Item 5: Summary of New Action Items
- Leslie will put a graph together for the group regarding the schedule of each drill on the calendar.
- Leslie will check to determine whether or not some net conferences can be scheduled on Wednesdays.
- Leslie will make a list of all the courses with possible changes and send to the group for discussion at the OTWG face-to-face.
- Shannon Bolan will discuss with Jim Gunnell the agenda items for the OTWG face-to-face meeting on September 29th.

Agenda Item 6: Future Meetings
- OTWG Face-to-Face – September 29, 2011
  Location: Courtyard by Marriott Oklahoma City Downtown
  Room: Eufala
  Address: 2 West Reno
  City: Oklahoma City
  State: Oklahoma

Agenda Item 7: Adjournment
Bill Bowen made a motion to adjourn and Misty Revenew seconded the motion. The meeting adjourned at 2:12 p.m.