Minutes (93)

Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP
Face-to-Face Meeting
Oklahoma City, OK
September 29, 2011

• MINUTES •

Attendees:

Della Amstutz, WFEC*
Richard Appel, SECI*
Bill Bowen, SPS*
Mike Crouch, OKGE*
Robert Hirschak, Cleco*
Misty Revenew, WRI*
Edgar Rivera, LUS*
Stanley Winbush, AEP*
Jim Gunnell, SPP Staff Secretary

Keeth Works, SWPA
Gary Plummer, BPU
Steve Tegtmeier, LES
Angie Blacketer, LES
Randy Ezzell, ITC
John Allen, CUS
Leslie Sink, SPP
Gay Anthony, SPP
Jane Martin, SPP
Margaret Hebert, SPP

* Voting Member

Agenda Item 1: Call to Order and Approval of Agenda
Richard Appel called the meeting to order at 1:00 p.m. Richard Appel was the acting chair for this meeting because Shannon Bolan was unable to attend.

Agenda Item 2: Approval of 09/12/2011 Meeting Minutes
The group approved the September 12, 2011 meeting minutes.

Agenda Item 3: Review of Previous Action Items

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<tr>
<th>Action Item</th>
<th>Date Originated</th>
<th>Owner</th>
<th>Status</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Jim Gunnell will contact the staff secretary for the Operating Reliability Working Group regarding who will be responsible for maintaining the information requirements of EOP-006-2</td>
<td>01/11/2011</td>
<td>Jim Gunnell</td>
<td>In Progress</td>
<td>ORWG – formation of Blackstart/Restoration Taskforce</td>
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### Action Item

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<td>Jim Gunnell will follow-up with Margaret Hebert, the new Regional Restoration Trainer, and Misty Revenew to develop a process for determining future SOC locations.</td>
<td>07/11/2011</td>
<td>Margaret Hebert Misty Revenew</td>
<td>In Progress</td>
<td></td>
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<tr>
<td>Misty Revenew will email those who have volunteered to participate on the Integrated Marketplace Participant Training Task Force about meeting dates/times, and will also encourage them to enroll in the Integrated Marketplace training</td>
<td>07/11/2011</td>
<td>Misty Revenew</td>
<td>Complete</td>
<td>Taskforce met Monday, September 19, 2011</td>
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### Agenda Item 4: Training Recommendations from Power System Events
The OTWG discussed the suggestions provided by Alan Wahlstrom regarding training for SPP RTO members. The group agreed that all of the suggestions that Alan made are already being offered through our Customer Training program. SPP Customer Training is currently researching how to best address the usage of the DTS and its applications in Emergency Response Drills in 2012.

### Agenda Item 5: Discussion and Approval of 2012 Training Calendar
Leslie Sink discussed several member requests for calendar changes that had been made. Unfortunately, there were no change requests that could be accommodated due to limited flexibility within the calendar. Additionally, the group discussed how to be more involved prior to the calendar development. It was decided that the OTWG would schedule a meeting in Q2 2012 to develop a list of “assumptions” that the SPP Customer Training group can use as they approach populating the 2013 calendar.

Mike Crouch moved to accept the 2012 Training Calendar presented. Edgar Rivera seconded the motion. The group voted unanimously to accept the 2012 calendar.

### Agenda Item 6: Dispatch Training Simulator Update
Daniel Baker gave an update on DTS current state and DTS 2.5 functionality. Version 2.5 could be in production by the end of Q2 of 2012. Daniel requested under-frequency and under-voltage relay locations to shed load. Daniel is weighing the decision about when to migrate from version 2.3 to 2.5. Some of the things to look forward to from version 2.5: HDR playback, initialization from real time, onelines as part of the savecase in 2.5, failsafe power flow in 2.5, synchroscope relays in 2.5. Bill Bowen asked about MPs being allowed to participate in the restoration drills. Bill also asked about IROL training using the DTS. The SPP Customer Training group currently offers IROL training and will continue to look at additional ways to offer this type of training. Daniel will provide a list of pros and cons at
the October Face-to-Face meeting of moving to 2.5 in Q2 2012 or making enhancements to the current version 2.3.

**Agenda Item 7:** Emergency Response Drills Update
John Gunter provided information regarding scenario-specific Emergency Response Drills (e.g., hurricanes in the South subregion, ice storms in West subregion, floods in North subregion, etc.). John proposed that these drills be a 1.5 – 2-day format following restoration drills. The group provided feedback that Fridays would not be feasible. John will work with the group to determine the best delivery day/dates. John provided an overview of the 2-day training. John will be working with representatives from each subregion to provide the specific information needed to design these drills. The suggestions were met with enthusiasm.

**Agenda Item 8:** Integrated Marketplace Participant Training Taskforce Update
Misty Revenew discussed the Taskforce charter and proposed meeting times. The meeting times will be scheduled to follow the monthly OTWG meetings. Jim Gunnell will send the proposed Taskforce Charter to the OTWG for vote during the October 20, 2011 meeting.

**Agenda Item 9:** Preparing for the Exodus of Retiring Operators
Jim Gunnell and Misty Revenew provided information about these preparation meetings. The group has discussed succession planning, strategic staffing, desk qualification and formation of a knowledge base. The next meeting will focus on SPP’s desk qualification program. If you are interested in being a part of these meetings, please contact Jim Gunnell at jgunnell@spp.org.

**Agenda Item 10:** Lessons Learned from Audits, JTA Development, etc.
Edgar Rivera shared his thoughts about the recent audit conducted at LUS. Edgar was complimentary of the SOC content and how it supported being ready for an audit. Others discussed their preparation for their NERC audits.

**Agenda Item 11:** Other
- Robert Hirchak sat in on the ORWG meeting last month. The ORWG is bringing up the subject of secondary communication for further consideration.
- Feedback regarding SOC: The feedback was positive. The subject matter was on target. Participants enjoyed having something tangible to work through. Participants were engaged. The majority of participant evaluations were positive.

**Agenda Item 12:** Summary of New Action Items
a. Jim Gunnell to follow up with Jason Smith about the formation of the Blackstart Taskforce
b. John Gunter to benchmark other restoration principles classes
c. Daniel Baker to provide a list of items he needs from members to make changes to the DTS for increased realism
d. Daniel Baker to prepare a comprehensive list of pros and cons for moving to 2.5 or staying with 2.3 until 2014
e. Jim Gunnell will follow up with Alan Wahlstrom regarding Alan’s suggestions for SPP RTO training offerings for members
f. Jim Gunnell to schedule meeting with OTWG members in Spring 2012 to draft “assumptions” for 2013 Training Calendar development
g. Margaret Hebert to post a list of 2012 courses by category and date to SPP.org
**Agenda Item 13:** Future Meetings  
**Face-to-Face Meeting**  
October 20, 2011 (1 p.m.-5 p.m. CST)  
Southwestern Power Administration  
2858 South Golden Avenue  
Springfield, MO  


**Agenda Item 14:** Adjournment  
Misty Revenew made a motion to adjourn and Bill Bowen seconded the motion. The meeting adjourned at 3:45 p.m.