Southwest Power Pool, Inc
Operations Training Work Group
April 7, 2008

•Minutes•

1. Meeting was called to Order at 1333 by Chair Ron Maki and agenda was approved.

   Attendees:
   Ron Maki, Chair, Aquila (member)
   John Kerr, Vice-Chair, GRDA (member)
   Fred Meyer, EDE (member)
   Bob Cochran, SPS
   Bo Jones, Westar
   Mike Wech, SWPA (member)
   Richard Appel, SECI (member)
   Ron Green, AEP (member)
   Carl Monroe, SPP
   Robert Kieborz, NPPD
   Carl Stelly, SPP
   Mike Crouch, OGE (member)
   Pat Butler, NPPD
   Mike Gammon, KCPL (member)
   Shannon Bolen, NPPD
   Dave Millam, Staff Secretary, SPP

2. Approval of 3/3/2008 Minutes
   Minutes approved by group

3. Status of Previous Action Items
   o Dave Millam will set up a special called teleconference March 24th at 1300 to collect comment on proposed NERC Standard PER-005-1. Status – Call was set up and comments were submitted to NERC.
   o Mike Gammon to follow up with NERC to see they will provide interpretation and training on NERC PER-005 when available (from February meeting) Mike did not have time for conversation with NERC. Will have update at May Face-to-Face Meeting
   o OTWG members will solicit feedback from operators on training topics of interest for future training sessions in 2009 and system operator conferences. OTWG members will have topics to be considered at May FTF
   o John Taylor to research a cost breakdown on the QTS in order to get more information on the tool. John to present findings at April teleconference meeting.
   o John Taylor will check to see if a multiple site license is still a possibility although he didn’t think it was an option offered to SPP. John will present findings at April teleconference call. John Taylor to offer review at May Face-to-Face.

4. Discuss comments presented to NERC in regard to PER-005
   Ron Maki (Aquila) offered appreciation for Ron Green (AEP) and Mike Wech (SWPA) for their efforts in bringing their thoughts and ideas to the meeting. Comments were collected and submitted to NERC on March 24th during the special called teleconference meeting.
5. MOPC/ORWG Reorganization Update
Carl Monroe, (SPP), offered his reasoning for the restructuring of the SPP working groups. Carl explained that the Markets and Operations Policy Committee needed to focus more on policy than some of the technical issues that was filling their agendas. Since the training offered by SPP was reliability based, then it seemed natural for the Operations Training Working Group to be under the direction of the Operations Reliability Working Group. Carl did not feel the work being done by the OTWG would be altered by the reorganization efforts however that would be determined by the ORWG. He believed the ORWG and OTWG would work in tandem on several issues, such as auditing activities. Carl expressed his willingness to discuss any issue that might arise with this restructuring and encouraged anyone with concerns should send him an e-mail to share their thoughts.

6. Emergency Communications Task Force Update
Mike Gammon (KCPL) shared that the work of the Emergency Communications Task Force (ECTF) was completed and the ECTF has been suspended at this time. The ECTF, through their research, felt the current communications technology in use today with SPP was the best available and therefore felt no reason to continue pursuit of newer communications technology.
Mike Wech (SWPA) shared his concern that SPP may still be lacking in communication tools and SPP might wish to consider a dedicated PC based communication network much like MRO (formerly MAPP) and WECC use. Several members shared the same concern and this item will be added to the May Face-to-Face meeting agenda.

Agenda Item, May Face-to-Face – Discuss alternate communication tools for SPP members for use in emergency situations.

Action Item – Ron Maki to bring examples of MCN printouts to May Face-to-Face meeting to share with members unfamiliar with the MAPP Communications Node (MCN)

(At this point in the meeting, Chair Ron Maki has to leave the meeting and Vice-Chair, John Kerr began facilitation of the meeting.)

7. Update on Spring and Fall System Operations Conferences
Carl Stelly (SPP) shared the spring conference was full and the waiting list developed had worked well, since two previous registrants cancelled their participation. Carl notified the next two people on the waiting list so they could attend. They immediately made payment and will attend.
The material for the conference will be on the way to the printer very shortly. Carl also requested confirmation for those OTWG members who were willing to help facilitate during the critical decision making exercises.
The fall conference planning is well as expected with virtually the same format and material being utilized as the spring conference.

8. Future Calls/Meetings
May 1, 2008 - OTWG Face to Face Meeting in Springfield, MO at SWPA Facilities. The meeting will begin at 1300. Attendees should register on the SPP website to receive dial in information if they plan to attend via teleconference. Those planning on attending in person should also register so the proper amount of lunch may be ordered.

9. Adjournment
Vice Chair, John Kerr entertained a motion to adjourn. Mike Wech moved to adjourn and the motion was seconded by Fred Meyer. Motion passed and meeting was adjourned at 1445.

Respectfully Submitted,

Dave Millam
OTWG Staff Secretary