Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP MEETING

TELECONFERENCE
September 8, 2008

Register here:  http://www.spp.org/event_register2.asp?oID=1059

• AGENDA •

1. Call to Order and Approval of Agenda .................................................................Ron Maki

2. Approval of 08/04/2008 meeting minutes..............................................................Ron Maki

3. Review of Agenda....................................................................................................Ron Maki

4. Status of Previous Action Items........................................................................Jim Gunnell
   ✓ Carl Stelly will add as an agenda item for the October Face-to-Face meeting a
     policy for non-member registrants for future regional training events.
   □ Carl Stelly will gather hotel facility comparison data for September 8th
     teleconference- Recommended discussion at October Face-to-Face
   ✓ Jim Gunnell will submit paperwork for Mike Wech, Richard Appel, and Fred Meyer
     nominations for additional 2-year terms as well as the recommendation of Bo
     Jones to fill Mike Gammon’s vacated seat on the OTWG.
   □ Ron Maki and Fred Meyer will follow up with Allen Klassen and Mike Gammon on
     the communications taskforce actions with regards to the emergency
     communications alternatives.
   ✓ Carl Stelly will follow up with Donna Freeman on evaluations for the second
     Train-the-Trainer session held at SPP in Little Rock in July.
   ✓ Jim Gunnell will change reporting structure in OTWG charter and add sentence to
     OTWG charter for incomplete term recommendations. They will also add language
     to reflect every effort to have someone representing each of the four SPP sub-
     regions, whenever possible.
   □ Carl Stelly to get written confirmation of reporting structure changes for OTWG
     Charter from MOPC and send to OTWG members.

5. Emergency Communications Update.................................................................Ron Maki

6. OTWG Revised Charter......................................................................................Ron Maki/Jim Gunnell

7. Operations Survey Update..................................................................................Carl Stelly

8. Train-the-Trainer Evaluations............................................................................Donna Freeman

9. Fall SOC and Face-to-Face OTWG Meeting Update..........................................Ron Maki/Carl Stelly

10. Review of New Action Items..........................................................................Jim Gunnell

11. Future Calls/Meetings......................................................................................Ron Maki
    Face-to-Face after SOC..........................................................October 9, 2008 at 1:00-5:00 p.m. CDT

12. Adjournment ....................................................................................................Ron Maki