Southwest Power Pool, Inc
Operations Training Work Group
February 4, 2008
Call In Information

• AGENDA •

1. Call to Order and Approval of Agenda…………………………………………………………..Ron Maki

2. Approval of 1/10/2008 meeting minutes…………………………………………………………..Ron Maki

3. Status of Previous Action Items………………………………………………………..Dave Millam
   o Dave Millam (SPP) will send written recommendation to Nick Brown, CEO Southwest
     Power Pool, for his approval for Mike Crouch to become a voting member of the
     Operations Training Work Group. Status – Complete, Mike Crouch approved
     1/11/2008
   o Ron Maki (Aquila) will discuss possible summer Face-to-Face Meeting at OTWG
     Meeting immediately following spring System Operations Conference. Status – Item
     on May Face-to-Face Meeting agenda
   o Dave Millam (SPP) will schedule discussion during May Face-to-Face meeting on a
     possible third System Operations Conference for 2009. Status – Item on May Face-
     to-Face Meeting agenda
   o Dave Millam (SPP) will schedule discussion, during May Face-to-Face meeting, on
     future host facilities for system operations conferences. Mike Gammon (KCPL) and
     previously, Edgar Rivera (Lafayette Utility Systems), have tentatively offered their
     facilities for future System Operations Conferences. Status – Item on May Face-to-
     Face Meeting agenda
   o John Kerr (GRDA) and Carl Stelly (SPP) will schedule CDM facilitators for spring
     System Operations Conference.
   o Dave Millam (SPP) will cancel the May and October monthly teleconference calls to
     be replaced by Face-to-Face Meetings those months. Status - Complete
   o Dave Millam will make the changes regarding the regional and sub-regional system
     restoration drills to the 2008 Training Calendar. Status - Complete
   o Dave Millam (SPP) will have plan submitted to Jim Gunnell (SPP) for quick review
     before sending to Michael Desselle (SPP). Status - Complete
   o John Kerr will have article to Dave Millam before January 31st to begin newsletter
     editing. Status - Complete

4. Discussion of QTS Database for Job Task Analysis……………………………………..Jim Gunnell

5. Discussion Training on NERC Standard PER-005……………………………………..Jim Gunnell

6. Update on ECTF……………………………………………………………………………..Fred Meyer/Mike Gammon

7. Discussion Spring System Operations Conference/OTWG involvement…………….Carl Stelly

8. Discussion of Preliminary plans for Fall System Operations Conference……………..Carl Stelly

9. Future Calls/Meetings………………………………………………………………………..Ron Maki

9. Adjournment…………………………………………………………………………………Ron Maki