Minutes No. [26]

Southwest Power Pool
OPERATIONS TRAINING WORKING GROUP
July 13, 2006
Teleconference

• MINUTES •

Agenda Item 1 – Call to Order and Approval of Agenda
Allen Klassen called the meeting to order at 1:33 p.m. CDT

The agenda for July 13th was approved.

Agenda Item 2 – Approval of Minutes
The minutes from the June 12th meeting were approved.

Attendees:
Allen Klassen (Chair) - Westar
John Kerr – GRDA
Hermes Arevalo – OKGE
Dave Millam – Aquila
Fred Meyer - EDE
Mike Gammon – KCPL
Philip Jarreau - Entergy
Ron Green – AEP
Jim Williams – SPP Staff
Terry Oxandale – SPP Staff
Donna Freeman - SPP Staff
John Taylor – SPP Staff
Jim Gunnell (Secretary) – SPP Staff

Agenda Item 3 – Status of Action Items
A. OTWG Recommendation to MOPC to Increase Training Staff –
   Allen reported the outcome of his presentation to MOPC regarding the
   addition of two training staff to SPP to fill two regional training positions. The
   MOPC overwhelmingly approved the recommendation and will forward the
   recommendation to the Board of Directors. Allen commended the OTWG
   members on their work in preparing and supporting the recommendation.

B. Recommendation for One-Line Diagrams on DTS –
   1) Allow AREVA to build several of SPP’s more difficult one-line diagrams
      with the understanding that this will be credited toward the purchase of the
      AREVA DSS / e-terralmage package.
2) Purchase the Areva DSS / etteralmage package. Use AREVA in 2007 to complete the DSS.
3) Utilize the two SPP engineer interns to clean up one-line diagrams in e-terrалmage once it is installed.
4) Make the DTS available for regional training of SPP members.

C. Fall SOC Update –
Online registration will be available by August 15, 2006 at SPP.org. Jim Williams will be contacting speakers to discuss the revised agenda. Jim Williams will post the agenda for discussion at the next OTWG meeting.

D. Black Start Training Committee (Sub-Region Drills) –
Ten people volunteered for the regional black start committee. Jim Williams will contact the regional black start committee members and schedule a teleconference or face-to-face meeting on or before July 28th.

On August 10th a West Sub-region drill will be conducted at AEP in Tulsa, OK. John Kerr is the owner of that drill. Jim Williams will meet with John Kerr the week of July 17th to work out the details and logistics for this drill. Jim Williams will identify critical participants and contact their operations representative by July 14th to solicit their participation.

Allen recommended that one of the members of the SPP compliance team (Ron Ciesiel or Kevin Goolsby) contact the entities to encourage them to participate.

Dave Millam asked about the possibility of using the old SPP ARS network for the black start drills since the members all of access to the ARS network. John Taylor told the group that, at this time, remote access to the EMS is not allowed for security reasons. John Taylor will follow up to determine the status of this request.

E. General Physics Copyright -
According to the copyright, SPP has the right to distribute the General Physics curriculum to SPP members only. John encouraged members to contact him if they would like a copy of the curriculum.
Agenda Item 4 – NERC Training Standards Update
John Taylor reported that the SAR was finalized and approved by the SAC. The SAC appointed a Standards Drafting Team. There is a push to complete the training standard by August 15, 2006. The new drafting team will meet the first week in August with the intent to complete the new standard by August 15th. FERC requested that the standard cover all operations personnel. This is an increase in the initial scope of the standard. This will take longer to develop and the target to have a second training standard addressing operations support personnel ready is February 2007. John Taylor will send the FERC report on the NERC Training Standard to the OTWG.

Agenda Item 5 – News for Operations Training Pages at SPP.org
Allen encouraged the group to submit articles to John Taylor for inclusion on the operations training pages.

Agenda Item 6 – Action Items from this Meeting
1. Jim Gunnell will post (by July 14th) the PowerPoint presentation that Allen presented to the MOPC to the OTWG meeting materials folder.
2. Jim Williams will contact the regional black start committee members and schedule a teleconference or face-to-face meeting on or before July 28th.
3. Jim Williams will post (by July 14th) the Fall SOC agenda for discussion at the next OTWG meeting.
4. Jim Williams will get the Fall SOC online registration set up by August 15th.
5. Jim Williams will contact speakers (by August 15th) to discuss the revised SOC agenda.
6. Jim Williams will meet with John Kerr the week of July 17th to work out the details and logistics for this drill.
7. Jim Williams will identify critical participants in the West Subregion and contact their operations representative by July 14th to solicit their participation.
8. Jim Williams will contact Ron Ciesiel or Kevin Goolsby (by July 21st) and determine if they will contact the West Subregional entities to encourage them to participate in the subregional black start drill.
9. John Taylor will follow up to determine the status of the request to use the ARS network for regional black start training.
10. John Taylor will send the FERC report on the NERC Training Standard to the OTWG.

Agenda Item 7 – Future Calls/Meetings
OTWG Teleconference – August 14, 2006 at 1:30-3:00 p.m. CDT
Dial-In Information: 1-210-453-4662 Passcode: 5177357

Agenda Item 8 – Adjournment
Allen Klassen adjourned the meeting at 2:35 p.m. CST

Respectfully submitted,
Jim Gunnell, SPP staff secretary