Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP MEETING
August 6, 2007
Teleconference

•MINUTES•

Agenda Item 1: Call to Order
Ron Maki called the meeting to order at 1:35 p.m. CST

Attendees:
Ron Maki- Co-chair (Aquila)
Richard Appel- Member (SECI)
Fred Myer- Member (EDE)
John Kerr- Member (GRDA)
Ron Green- (AEP)
Mike Gammon -Member (KCPL)
Tricia Pricket (AEP)
Dave Millam (SPP)
Carl Stelly (SPP)
John Taylor (SPP)
Jim Gunnell (SPP)

Agenda Item 2: Approval of 07/09/2007 Meeting Minutes
Ron Maki moved to accept the minutes from the July 9, 2007 meeting.
Minutes were approved unanimously.

Agenda Item 3: Status of Previous Action Items
Jim Gunnell reviewed the list of action items. Each item has been completed.

Agenda Item 4: NERC Training Standard Update
John Taylor reported the NERC Drafting Team met on 7/9/2007 and is getting ready to post PER-005 for comments. John mentioned the current draft is dramatically different than the previous one and everyone should pay close attention to the measures in the draft. There was also some discussion as to the language in Watt’s Up Newsletter regarding John Kerr’s article on Job Task Analysis. NERC asked some of the language be slightly changed to reflect the new draft of PER-005 that requires a Systematic Approach to Training and that a Job and Task Analysis is one way of development of a SAT but not the only way.

Agenda Item 5: Regional Survey Update
Carl Stelly reported the Regional Survey yielded 62 responses and the results were pretty positive. He encouraged the OTWG members to remind system operators of the survey and to have them completed by August 31st.

Agenda Item 6: Fall SOC Details
Carl Stelly and Dave Millam gave updates on speakers for the conference. Speakers are Steve Pullins from Modern Grid Initiative, Carl Monroe from SPP and Doug Harrington from Team Formation. Mr. Harrington will be offering Critical Decision Making exercises. The conference will be held at the Peabody Hotel due to the high number of attendees to the conference. Ron Maki said he would not be able to attend the first two days of the conference and therefore would not be able to emcee those days as he normally does. The group would have to decide who would take on those duties in Ron’s absence.
For registration of the fall System Operator Conference, click here:
http://www.spp.org/event_register2.asp?oID=643

For more information regarding the fall System Operator Conference, click here:
http://www.spp.org/section.asp?pageID=77

Agenda Item 7: OTWG Vacancies
OTWG members were reminded of the vacancies on the OTWG and asked to consider nominees for this group.

Agenda Item 8: Review of New Action Items
- Send note to OTWG volunteers to remind them of their volunteering to write articles for the Watt’s Up newsletter. – Jim Gunnell
- Cancel teleconference for September due to OTWG Face-to-Face meeting after the System Operator Conference. – Jim Gunnell
- Send out reminder for operators to complete the survey – Carl Stelly
- Send out fall training calendar – Jim Gunnell

Agenda Item 9: Future Calls/Meetings
OTWG Face-to-Face.....................................................September 20, 2007 at 12:30-5:00 p.m. and continuing through September 21st at 8:00-Noon if necessary

There will be no regularly scheduled teleconference for September due to the Face-to-Face meeting after the SOC. If you have items to include on the OTWG Face-to-Face agenda, please submit those to Jim Gunnell at jgunnell@spp.org

Agenda Item 10: Adjournment
Meeting adjourned at 2:15 p.m. CST

Respectfully submitted,
Jim Gunnell, SPP Staff Secretary