Southwest Power Pool
OPERATIONS TRAINING WORKING GROUP
February 13, 2006
Teleconference
• M I N U T E S •

Agenda Item 1 – Call to Order and Approval of Agenda
Ron Maki called the meeting to order at 2:35 p.m. CST

The agenda was approved.

Agenda Item 2 – Approval of Minutes
The minutes of the 1/18/2006 meeting were approved with two corrections – the addition of the SPP Training Survey results and the Fall Power System Restoration announcement posted to the SPP website.

Attendees:
Allen Klassen (Chair) - Westar
Jim Gunnell (Secretary) – SPP Staff
Ron Maki (Vice-Chair) - Aquila
Mike Wech – SWPA
John Kerr - GRDA
Hermes Arevalo – OKGE
Dave Millam – Aquila
Barry Warren – OKGE
Ron Green – AEP
Tricia Prickett – AEP
Jim Williams – SPP Staff
John Taylor – SPP Staff

Agenda item 3 – Review discussions from 1/18 – 1/19, 2006 meeting
Allen reviewed the discussions from the January 18 – 19, 2006 meeting regarding the Spring 2006 System Operations Conference (SOC), SPP Training Survey results, regional training, black start drills, and SPP training staff usage.

John brought up some logistical issues with having the Spring 2006 SOC the first week in March. The group decided to move the date out to April 11 – 13, 2006. This would also move the STAR course offered by SOS, Intl. to April 13 – 14, 2006. John was instructed by the group to notify participants already registered for the SOC about the change, and to make appropriate changes to the SPP training web pages.
Agenda Item 4 – Action items update

- **Action Item A – Cost to use the SOS, Intl. simulator (PowerSimulator) for regional training loaded with the SPP footprint.** John was not able to get a quote from SOS without a more specific request, but did relate that ISO New England was using it with only a quarter of their system loaded on a SOS, Intl. server at one time. The server is passed from site to site for training, within the quadrant loaded. Then it is reloaded with another quadrant’s system on it and sent to sites in that quadrant for use. John will talk to them again to get more specific information for the next OTWG meeting.

- **Action Item B – Use of the SPP DTS simulator for regional training.** John reported that it appears that the new SPP DTS simulator could be used on a regional basis for training, adding PowerWorld of the SPP system so operators can see the topological impacts of their actions in a simulated scenario. The DTS can be accessed via the internet with the appropriate security, and run from multiple locations simultaneously. John will have discussions with other staff at SPP to get the specifics of using the DTS regionally.

- **Action Item C – Use of the SPP EMSDSR (Backup Site EMS) for regional training.** John had not talked with the necessary SPP staff to report much new on this. It is a much more cumbersome and less realistic approach than using the DTS simulator.

- **Action Item D – SPP training staff availability for regional training.** Allen has had some preliminary discussions with some SPP staff, but will be scheduling an appointment with Stacy Duckett at SPP to discuss this. Training personnel at SPP report to Stacy.

Agenda Item 5 – Future meetings and calls

A request was made to change the meeting time form 14:30 to 13:30. The group agreed to the change on a trial basis beginning for the March 20, April 10, and May 8 conference call meetings. The March meeting was moved from March 13 to March 20 to avoid scheduling conflicts several members had.

**Action Items:**

A - Continue to collect information on using the SPP DTS for regional training – John Taylor

B - Get price information form SOS, Intl. on their customized simulator use – John Taylor

C - Get details on the EMSDSR use for regional training – John Taylor

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D – Meet with Stacy Buckett (SPP VP, General Counsel & Corporate Secretary) regarding SP training staff use for regional training – Allen Klassen.

E – Contact registrants for the Spring SOC regarding change in date for the conference and make appropriate changes on the SPP website – John Taylor

F – Explore drafting a contract that can be used with vendors in order to standardize the format and expedite the contract process – Jim Gunnell

**Agenda Item 6 – Adjournment**
Allen Klassen adjourned the meeting at 3:40 p.m.

Respectfully submitted,
John Taylor, SPP staff