**Southwest Power Pool Regional Entity**

**TRUSTEE MEETING**

**Past Action Items Status Report**

**July 25, 2011**

| | Action Item | Date Originated | Status | Comments |
|---|---|---|---|---|
| 1. | Ron Ciesiel will explore other venues (in addition to RE workshops, SPP working group meetings, and trustee meetings) to communicate to registered entities the expectations regarding EOP-002-2.1 Capacity and Energy Emergencies. | 10/25/10 | Pending | During the 2nd Quarter 2011, the SPP RE will host a webinar to review the list of standards that will become mandatory and enforceable on October 1, 2011, which includes an updated version of EOP-002. |
| 2. | The RE will notify the registered entities of NERC's initiation of "field-testing" of its enhanced Event Analysis Program. The field-testing and/or trail period, which began on October 25, 2010, is expected to continue through at least the end of the year and possibly into 2011. | 10/25/10 | Completed | Stacy Dochoda sent a letter to all SPP RE Registered Entities notifying them of the Initiation of the Trial Period for the NERC Event Analysis Program on October 29, 2010. An article about the field-testing was also included in the SPP RE's October News Bulletin |
| 3. | Ron Ciesiel will assess the data retention requirements for processing Technical Feasibility Exception (TFE) requests, specifically whether the data should be retained at the entity's location or at the RE offices. | 10/25/10 | Pending | The SPP RE's CIP data handling and retention process procedures will be reviewed and refined following the first CIP audit, which is scheduled to be conducted during May |

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| 4. | Stacy Dochoda will review and revise as necessary the description of the SPP RE's proposed 2011 Performance Metrics, in particular the metrics related to enforcement activities, to clarify that the performance goals concerning the number of violations pertain to processing discovered and reported violations as opposed to the discovery of new violations. | 01/24/11 | Completed | Stacy Dochoda reviewed and revised the SPP RE's proposed 2011 Performance Metrics (see agenda item 9) |
| 5. | Stacy Dochoda and Joe Gertsch will modify the third metric, Violations to NERC, to include consideration of the violation risk factor | 01/24/11 | Completed | Stacy Dochoda and Joe Gertsch modified the third metric, Violations to NERC, to include consideration of the violation risk factor reviewed (see agenda item 9) |
| 6. | Alice Wright will modify the Outreach Activity Report to include a chart listing: 1) the total number of workshop participants, 2) the number of entities represented at the workshop, 3) number of Registered Entities represented at the workshop, and 4) the number of SPP Member Entities represented at the workshop. | 6/21/11 | Completed | Alice Wright modified the Outreach Activity Report to include a chart listing: 1) the total number of workshop participants, 2) the number of entities represented at the workshop, 3) number of Registered Entities represented at the workshop, and 4) the number of SPP Member Entities represented at the workshop. |
| 7. | Alice Wright will modify the Past Action Items Report to remove the items that have completion dates 12 months or older. | 6/21/11 | Completed | Alice Wright modified the Past Action Items Report to remove the items that have completion dates 12 months or older. |