Outage Submission:
New Request (Forced)

1. Log into CROW > Select “Outage Requests” tab
2. Click “New Outage Request”
3. From the Request Summary tab, click “Add…”
4. From drop-down lists, select Station, Equipment Type and Equipment; Click “OK”
5. Use “Outage priority” drop-down to select FORCED and complete additional fields;
   (Refer to “CROW Outage Scheduler Web GUI Tutorial” for Outage Coordination Methodology Tables. These provide minimum and maximum lead times for each priority type); Click “Implement”
6. Log the actual outage start time; Click “Implement”
7. SUCCESS:
The application returns to the Request Summary with a notification in GREEN.

CONFLICT:
If the outage request conflicts with an existing outage request, the user will receive an error.
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<th>Date or Version Number</th>
<th>Author</th>
<th>Change Description</th>
<th>Comments</th>
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<td>Dwayne Dush</td>
<td>Initial Draft</td>
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