**Outage Submission:**

**Changing an Existing Request (Un-Forced)**

1. Log into CROW > Select “Outage Requests” tab
2. Locate specific outage and double-click the request
3. Click “Request Change”. **(NOTE: Displayed data fields are unavailable for change on this screen.)**
4. When the new window appears, make the desired changes; Click “Submit”
5. **SUCCESS:**
   The application returns to the Request Summary with a notification in GREEN.

   ![Submit on 1-00000004 rev. 1 was completed successfully.]

**CONFLICT:**
If the outage request conflicts with an existing outage request, the user will receive an error.

   ![Errors in Implement...]
   The Outage Request could not be updated because of the following errors:
   You cannot submit an outage request that conflicts with another outage request.
The following conflict(s) exist for this outage request:
   1-00000005
<table>
<thead>
<tr>
<th>Date or Version Number</th>
<th>Author</th>
<th>Change Description</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/15/2011</td>
<td>Dwayne Dush</td>
<td>Initial Draft</td>
<td></td>
</tr>
</tbody>
</table>