

**Southwest Power Pool, Inc.**  
**GAS ELECTRIC COORDINATION TASK FORCE MEETING**  
**October 4, 2013**  
**Conference Call – WebEx**

**• Meeting Minutes •**

1. Administrative Items

Chair Jake Langthorn called the meeting to order at 9:01 am. All parties on the phone introduced themselves. The meeting minutes from the August 2, 2013 meeting were reviewed and approved unanimously after a motion from Amber Metzker and a second from Rob Janssen.

2. Review of Past Action Items

Ben Bright reviewed the open items, most of which are included in the agenda for this meeting to be discussed.

3. Vice Chair Position

Jake Langthorn discussed that Amber Metzker has expressed interest in becoming the Vice-Chair for the GECTF. Rob Janssen made the motion to elect Amber to the Vice-Chair position. The motion passed unanimously.

4. Operations Update (Training and Projects)

Don Shipley communicated to the group that SPP Staff had recently visited both Northern Natural Gas (Omaha, NE) and Southern Star Central Pipeline (Owensboro, KY) to further discuss ongoing operations initiatives and help build relationships between the parties. SPP Members were included in each meeting. In general, the meetings were found to be very beneficial from both operations and relationship perspectives. The outcome of the meetings was an agreement between the parties to create a Weather-Alert process that will prescribe conference calls when severe winter weather is forecasted in the SPP system. The parties are continuing to develop the applicable information that

can be shared during these calls. Les Dillahunty suggested that a code of conduct disclaimer might be worthwhile in the template that would be reviewed at each call prior to any information sharing.

5. FERC October 17 Conference

Don Shipley reviewed the draft SPP statement that will be used in the October 17 FERC conference on gas electric coordination. Jake Langthorn suggested the statement include more definitive language regarding the operational projects to date. Don agreed to make additional changes and send the draft back to the task force for review early the next week. The plan is to file with FERC on October 10.

6. GECTF Proposed Work Plan

Pete Hoelscher led a discussion regarding the proposed Gas Electric Summit on December 5-6, 2013 at SPP HQ in Little Rock. Pete reviewed the draft agenda and logistics. Participants suggested moving the keynote address during the lunch on December 5. The participants were generally pleased with the draft and consensus was to go forward with the plans for the summit. Staff will finalize plans and send out to the task force prior to the next meeting.

7. Open Discussion Items

Rob Janssen asked the group to consider the long-term goal of this task force and be prepared to discuss this in the January 2014 meeting.

8. Summary of Action Items

- Send draft Weather-Alert process to exploder – Ben Bright
- Include code of conduct statement in Weather-Alert process – Don Shipley
- Finalize Summit plans and send to task force – SPP Staff

9. Discussion of Future Meetings

The next GECTF conference call will be scheduled on November 8 from 9-11AM.