

**REGIONAL ENTITY TRUSTEES MEETING  
FEBRUARY 17, 2015  
Teleconference  
A G E N D A  
9:00 a.m. – 11:00 a.m.**

**Background Material**

1. **Call to Order/Introductions** ..... **John Meyer**  
The Chairman called the meeting to order at 9:11 a.m.
2. **Antitrust Guidelines**..... **John Meyer**  
The Chairman reviewed the antitrust guidelines.
3. **Approval of Meeting Minutes – 1/26/15**..... **John Meyer**  
The Trustees approved the minutes from the January meeting.
4. **Approve 2015 Staff Goals and Metrics**..... **Ron Ciesiel**  
At the January meeting, the Trustees asked staff to adjust some of the proposed 2015 staff performance goals and metrics to make them more challenging.  
Changes made since the January meeting:
  - Reduced to 5% the weight of *Encourage Registered Entities to mitigate High Impact violations as soon as possible*.
  - For *Complete Mitigation Plan completion reviews*, reduced the average days associated with the 50%, 100% and 150% performance contribution to 30, 20 and 10 average days.
  - For *Complete incoming possible violation triage*, reduced the average days associated with the 80%, 100% and 150% performance contribution to 60, 45 and 30 respectively.
  - For *Publish non- public off-site audit report to NERC*, eliminated the use of average days for the 80% and 100% performance contribution. The performance contribution is now based on the percent reports published in <= 45 days.
  - For *Publish non-public on-site audit report to NERC*, eliminated the use of average days for the 80% and 100% performance contribution. The performance contribution is now based on the percent reports published in <= 65 days.
  - For *Process incoming possible violations to NERC through webCDMS in 5 business days or less*, the performance contribution is now based on the percent violations process in <= 5 business days.
  - For *Continuous Improvement Project Goals*, increased the weighting by 2.5% to 12.5%.

The Trustees approved the goals and metrics as presented on February 17, 2015.

5. **Enforcement Report** ..... **Joe Gertsch**  
At the end of January, we had 17 violations awaiting approval at NERC. The caseload of active violations is 121. The Enforcement group has a lot of administrative work during the first quarter to ensure our processes are up to speed. NERC will be conducting spot checks of SPP RE regarding the new risk-based and “Find, Fix, Track” processes.
6. **General Manager’s Report** ..... **Ron Ciesiel**  
CIP standards still dominate the Top 10 Most Violated Standards list. PRC-005 has moved down in the Top 10 list. It is good news that relay performance and maintenance is improving.
7. **Year-to-Date Financial Statement**.....**Debbie Currie**  
At the end of January, we are carrying the four open positions with which we ended the year. We ended the month down \$295,000 from what was budgeted. January is a slow month for travel and consulting dollars.  
  
Trustee Christiano noted that the NERC Finance Committee said most REs are under budget. We have a very long budget cycle. We need to tighten up the budget next year.
8. **Outreach Activity** .....**Emily Pennel**  
The 2015 workshops will be March 10-11 in Little Rock, June 2-3 in Kansas City, and Sept. 29-30 in Dallas.
9. **New Action Items** .....**Emily Pennel**  
No new action items were recorded.
10. **Future Meetings** ..... **John Meyer**

April 27, 2015 – Tulsa  
 June 15, Teleconference (budget meeting)  
 July 27, 2015 - Kansas City  
 October 26, 2015 - Little Rock

Meeting adjourned at 10:23 am CST.

## TELECONFERENCE ATTENDEES

<b>Bo Jones</b>	<b>Westar Energy</b>
<b>Dave Charles</b>	<b>North Dakota PSC</b>
<b>Debbie Currie</b>	<b>SPP RE</b>
<b>Ron Ciesiel</b>	<b>SPP RE</b>
<b>John Meyer</b>	<b>RE Trustee</b>
<b>Fred Meyer</b>	<b>Empire District</b>
<b>Greg Sorenson</b>	<b>SPP RE</b>
<b>John Rhea</b>	<b>Oklahoma Gas and Electric</b>
<b>Emily Pennel</b>	<b>SPP RE</b>
<b>Sheila Scott</b>	<b>SPP RE</b>
<b>Kim VanBrimer</b>	<b>SPP RTO</b>
<b>Gerry Burrows</b>	<b>RE Trustee</b>
<b>Dave Christiano</b>	<b>RE Trustee</b>
<b>Bary Warren</b>	<b>Empire District</b>
<b>Joe Gertsch</b>	<b>SPP RE</b>