

**Southwest Power Pool
EVENT ANALYSIS TASK FORCE (EATF)
Conference Call 12-09-2015
• M I N U T E S •**

Agenda Item 1 – Administrative Items – Kim Van Brimer

SPP Co-Chair Tony Eddleman called the conference call to order at 9:00 a.m. The following were in attendance or represented by proxy: Kim Van Brimer, SPP, Tony Eddleman, NPPD, John Allen, CUS, Dave Millam, KCPL, Ellen Watkins, Sunflower, Thomas Maldonado, Xcel Energy, Dave Rudolph, BEPC, Louis Guidry, Cleco, Melissa Rinehart, SPP, Rick Brenneman, Xcel Energy, Ron Losh, SPP, Rouslan Tzartzev, EDP Renewables, Stephanie Johnson, Westar, (proxy for Bo Jones), Tracey Stewart, SWPA, Jerry Stone, SPP, and Mark Buchholz, WAPA.

Agenda Item 2 – Agenda Review – Tony Eddleman

The agenda was reviewed with no request for changes.

Agenda Item 3 – Presentation Review – Tony Eddleman

Tony reviewed the highlights from the presentation he gave at the November 17, 2015 Reliability Compliance Working Group (RCWG) meeting. This presentation is posted in the meeting materials on SPP.org.

Agenda Item 4 – DOE Site – Ron Losh

Ron noted to the group that they should visit the [DOE Site](#) and review the requirements for the OE-417.

Agenda Item 5 – Redacted Lessons Learned

The group discussed taking the following action:

The EATF will recommend that the RCWG review redacted Lessons Learned brought forth from the SPP Events Analysis Working Group (EAWG). These reports would then be distributed to the regional TOP's. One additional consideration for the RCWG, should the Company(s) involved review before distribution? Additionally, the EATF will recommend that the RCWG send a formal recommendation to the EAWG to request these reports for review and distribution as they become available.

Agenda Item 6 – Compliance Assessment Guideline

The group discussed taking the following action:

The EATF will recommend that the RCWG accept the finalized Compliance Assessment Guideline and approve the distribution to the registered entities as a guideline for future events. The EATF will respond with comments on the document no later than December 18, 2015, so that they can provide a final document for approval at the next RCWG meeting.

Agenda Item 6 – Compliance Assessment Guideline

The group discussed taking the following action:

Based on items 5 and 6 of this agenda, the EATF will request that the RCWG approve their disbandment at their next meeting.

The conference call was adjourned. No further meetings will be set at this time, due to the forthcoming disbandment recommendation to the RCWG.

Respectfully Submitted,

Kim Van Brimer, EATF Staff Secretary