

**Southwest Power Pool
WESTERN RELIABILITY EXECUTIVE COMMITTEE
September 17, 2018
2:00pm to 4:00pm Central Time
Net Conference**

• M I N U T E S •

Administrative Items

1. Call to Order

- CJ Brown called the first meeting of the Western Reliability Executive Committee (WREC) to order at 2:00pm CT and welcomed everyone.

2. Attendance (Attached)

- CJ Brown took attendance and stated the WREC does have a quorum. There were 24 participants including five SPP staff.

Agenda Items

3. Introductions and overview of goals for the meeting

- CJ Brown stated the goal of this meeting is to introduce the role of WREC and to vote on the WRWG Charter, WRWG Chair, WRWG Vice Chair, and to discuss the agenda items.
- During the discussion, agreement was reached for the WRWG Chair and Staff Secretary be the liaisons to bring WRWG's approval items to WREC. Denton McGregor stated, as the nominated WRWG Chair, to summarize whatever is discussed in the WRWG meeting and give the WREC debriefs going forward. CJ Brown confirmed that the Staff Secretaries in each group will also work together and get all relevant information to both groups.

4. WREC Charter Review

- CJ Brown said the WREC Charter was drafted the same time as the WRWG Charter and agreed the WREC Charter needs to be finalized before the face-to-face meeting and before opening the WREC meetings to the public. Denton McGregor stated the WRWG Charter has several updates that should be reflected in the WREC Charter. The consensus was to move as quickly as possible via an email vote to approve instead of waiting on the next face-to-face meeting.
- **Action Item:** The WREC Charter will be sent out to WREC representatives for review by close of business on Tuesday, September 18, 2018, with the plan to have the WREC Charter ready for voting by Monday, September 24, 2018, and be approved by Friday, September 28, 2018.

5. RC Transition and External Party (WEIL) Engagement

- Carl Monroe discussed external party engagement, saying the Western Interconnection executives, the Western Electric Industry Leaders (WEIL), has expressed interest in being engaged in the process of the RC-to-RC transition work. He also said that Western Interconnection Regional Advisory Body (WIRAB) has reached out to SPP about their interest

to be involved in activities with SPP becoming the RC and the governance of the RC. SPP has also received a letter from the Utah Governor Office of Energy Development (Ms. Laura Nelson), expressing their concerns with the governance and participation. He asked the WREC representatives if they have any concerns about open meetings to allow inputs from external parties at both the WRWG and WREC groups. The consensus was to have open meetings to allow others to voice their opinions and give them the opportunity to be part of the process, but the committee unanimously agreed to not be prescriptive in the SPP RC Charters and will not list any specific interested parties by name or give any special privileges or status to any parties who are not SPP RC staff or RC Customers.

- In regards to the agenda item on RC transitions, Carl Monroe stated that PEAK, CAISO and Alberta want to be informed of our RC-to-RC coordination and planning activities for the RC transition. John Tolo understood WEIL is mostly working on the timely and orderly wind down of PEAK, and they want to be informed in the transition. CJ Brown stated PEAK has reached out to him to discuss the wind down and to have WECC staff attend the working group and executive committee open meetings.

In response to a question if other PUCs have contacted SPP, Keith Carman requested SPP let them know if SPP is approached by Commissioners in Colorado so they can be prepared to answer any issues/concerns. Carl Monroe said he will let Sam Loudenslager know to relay information about the open meetings to any interested parties. Carl Monroe further emphasized it is SPP's full intention to keep them informed when anyone asks SPP about any activities related to the RC services in the Western Interconnection.

Carl Monroe stated a recent concern with the RC transition are the applications and tools, as PEAK's applications and tools will not be there when they wind down. SPP is working with PEAK and/or WECC to understand what applications and tools will be required going forward. SPP will, however, need to adjust the cost if they decide to keep PMU.

6. Staff Nominations

- CJ Brown called for a motion to proceed with the WREC staff nominations. Bob Staton nominated Keith Carman for WREC Chair, and Keith Carman nominated Bob Staton for WREC Vice Chair. With no objections, the WREC made a unanimous approval. Warren Rust motioned to close the nominations and respect the votes, seconded by Denton McGregor. The motion was passed without further discussion or objection.
- **Action Item:** Carl Monroe will look to see if there is a forum to share with the new Chair, Vice Chair, and Staff Secretary on their roles and responsibilities, and will schedule a time for further discussions.

7. Future Meetings (moved to end of agenda during the meeting)

- CJ Brown reviewed the locations and dates for future meetings. SPP, Tristate, and PSCO have offered to host. Keith Carman suggested the WREC should meet after WRWG meetings, on a monthly basis in case there are items to approve and to lessen the burden of traveling for everyone. The consensus is for WREC to teleconference on a monthly basis, with face-to-face meetings once every quarter, with the ability for the committee to meet more frequently if needed.

- **Action Item:** SPP to send out a doodle poll once WRWG has decided on their next face-to-face meeting date.

8. **WREC Email Distribution**

- CJ Brown will have SPP create two email distribution lists; one for the WREC primary representatives including their desired alternates, and one for the WREC global email list. Based on feedback during the meeting, CJ Brown stated that the list of WREC voting members will be maintained separately from the distribution emails.
- Carl Monroe explained the SPP website will initially have the West RC page as the introductory page and will list the two WRWG and WREC groups respectively; these two groups will have its own page with the list of members, meeting materials, etc., similar to all the other pages for existing working groups and committees. Since only the members are listed on the web page, the “Documents” section can include the list of voting members and their alternates. He further reminded the group that they will still need to provide a proxy if they are unable to attend a meeting, and that we do allow proxy at any time for a vote but not for attendance.
- **Action Items:**
 - WREC members to send their desired alternates to CJ Brown to be included in the “WREC (Rep Only)” email distribution list. In order to track voting members separately, CJ Brown will have a separate list for WREC, and will ask Jason Tanner (SPP) to do the same for WRWG.
 - SPP to create “WREC (Rep Only)” email distribution list.

9. **WRWG Approved Charter and WRWG Nominated Staff Approval**

- Chair Keith Carman called for a motion to approve the WRWG Charter. Vice Chair Bob Staton motioned to approve, and was seconded by John Tolo, with no further discussion or objection.
- Chair Keith Carman called for a motion to accept and confirm the nomination of Denton McGregor for WRWG Chair and Pete Heiman for WRWG Vice Chair. Shane Sanders motioned to approve the nominations and was seconded by Warren Rust, with no further discussion or objection. Chair Keith Carman thanked all the members and their companies in supporting their attendance in these meetings.

Open Discussion

- WRWG Chair Denton McGregor asked for clarification on justifying the face-to-face meeting next week, due to limited materials for the WRWG meeting. Sam Rugel recommended that a call might be more useful in this instance due to the limited meeting materials; the committee agreed to this recommendation.
- A tentative WRWG in-person meeting has been scheduled to meet in Deadwood in October. WRWG Chair Denton McGregor will let the group know the next WRWG face-to-face meeting date so that the next WREC face-to-face meeting can be scheduled on or around the same day.

- Action Item: SPP to name a Staff Secretary.

Adjournment

Chair Keith Carman adjourned the meeting at 4:00pm CT on Monday, September 17, 2018.

Respectfully submitted,
Samantha Gwei, on behalf of CJ Brown

Attendance (telephone)

Bob Staton (Xcel)
Carrie Simpson (Xcel)
Dave Hawkins (EPE)
Denton McGregor (Blackhill)
Ernesto Martinez (EPE)
Hank Adair (FMTN)
Jeff Landis (PRPA)
Joe Taylor (Xcel)
John Tolo (TEP)
Jonathan Aust (WAPA)
Kaleb Brimhall (CSU)
Keith Carman (Tristate)
Lloyd Linke (WAPA)
Pam Feuerstein (IREA)
Sam Rugel (TEP)
Shane Sanders (AZGT)
Tom Christensen (Basin)
Warren Rust (CSU)
Bruce Rew (SPP)
Carl Monroe (SPP)
CJ Brown (SPP)
Sam Loudenslager (SPP)
Samantha Gwei (SPP)
Tennille Tims (SPP)