



**Southwest Power Pool**  
**REGIONAL ENTITY TRUSTEES**  
**July 11, 2007**  
**Marriott Country Club Plaza, Kansas City, MO**

• M I N U T E S •

**Agenda Item 1 – Administrative Items**

Nick Brown called the meeting to order at 10:00 a.m. The following members were in attendance: Dave Christiano, Gerry Burrows, and John Meyer. Staff in attendance included Ron Ciesiel, Michael Desselle, Charles Yeung, and Stacy Duckett (secretary).

Elect a Chair

The committee discussed the election of a chairman. Gerry Burrows moved to nominate John Meyer. Dave Christiano seconded the motion, which passed with John Meyer abstaining. Nick Brown turned the meeting over to John Meyer.

The Trustees members then drew for terms to establish the three-year staggered terms as required by the Bylaws. The results were:

John Meyer	3 year term expiring 2010
Dave Christiano	2 year term expiring 2009
Gerry Burrows	1 year term expiring 2008

As directed by the Corporate Governance Committee, the initial term year will run through December 2008.

Ratify Budget

Michael Desselle presented the Business Plan and Budget for the SPP Regional Entity developed by the staff for 2008 (2008 Business Plan & Budget – Attachment 1). This budget is due to NERC on July 13 and requires Trustees approval for submission. Following extensive discussion and some revisions, Mr. Burrows moved to approve the 2008 Regional Entity Budget. Mr. Christiano seconded the motion, which passed unanimously. Mr. Desselle will submit the budget to NERC.

Staffing

The Regional Entity Trustees must engage a Director of Compliance (RE Organization Chart – Attachment 2). After adjourning to Executive Session to consider a director, the Trustees acted to engage Ron Ciesiel as the Executive Director of Compliance.

The group then discussed engaging counsel to serve as legal support and a staff secretary to the Regional Entity. The Trustees directed staff to develop a job description for consideration at the next meeting and will provide additional direction at that time. The Trustees also requested a copy of the position description for the Director of Compliance.

Fees and Expenses Reimbursement

Stacy Duckett reviewed the fee schedule and expense reimbursement process (RE Compensation – Attachment 3). Each Trustee needs to advise how he prefers to receive payments (check or direct deposit). Ms. Duckett will report at the next meeting on Social Security requirements and insurance coverage. Ms. Duckett will send the Trustees the SPP Expense Form for their use.

Regional Entity Trustees Meeting  
July 11, 2007

Future Meetings

The group determined to meet during 2007 as follows:

July 25	Kansas City
August 21	Little Rock
October 31	Tulsa

The Trustees will meet otherwise as needed, and will meet the day following the SPP Board of Directors meetings in January, April, July, and October in 2008 (BOD Future Meetings – Attachment 4).

**Agenda Item 2 – Compliance Filing Update**

Nick Brown briefly reviewed requirements of the compliance filing due later this year (SPP Delegation Agreement – Attachment 5). The Corporate Governance Committee will determine Bylaws changes and advise the Trustees of recommendations.

**Agenda Item 3 – NERC Update**

There was no additional report at this time.

**Other**

A Compliance Workshop is scheduled for October 9-10, 2007.

With no other business, the meeting adjourned at 3:57 p.m.

Respectfully Submitted,

Stacy Duckett  
Secretary



**Southwest Power Pool, Inc.**  
**RE TRUSTEES MEETING**  
**July 10 - 11, 2007**  
**Marriott Country Club Plaza, Kansas City, MO**

**• A G E N D A •**

July 10

6:30           Cocktails  
7:00           Dinner

July 11

TBD           Markets and Operations Policy Committee Introduction

Lunch with MOPC

1:00           RE Trustees Meeting

1. Administrative Items

- a. Elect Chair
- b. Ratify Budget
- c. Staffing
- d. Fees and Expenses Reimbursement
- e. Future Meetings

2. Compliance Filing Update

3. NERC Update

4:00           Adjourn

*Relationship-Based • Member-Driven • Independence Through Diversity*  
*Evolutionary vs. Revolutionary • Reliability & Economics Inseparable*

# Memorandum

**To:** SPP Regional Entity Trustees  
Gerry Burrows  
Dave Christiano  
John Meyer

**From:** Stacy Duckett

**Date:** June 28, 2007

**Re:** Action Items for Initial Meeting/July 11

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Following is information related to the agenda for your initial meeting on July 11 in Kansas City. This is provided for your reference in relation to action items, in addition to the background material.

- **Elect a Chairman:** The Trustees must elect a chairman from among the group. The Chairman will serve a two-year term.
- **Ratify 2008 Budget:** The 2008 RE budget must be submitted to NERC. This budget represents the costs assigned to operating the RE functions in the SPP region.
- **Staffing:** The Director of Compliance reports to the RE Trustees. The Trustees must act to hire the Director (Ron Ciesiel). In addition, the Trustees must determine other staffing needs, specifically governance/legal support. A proposed organizational chart is included in the background material for reference.
- **Future Meetings:** The RE Trustees are to hold meetings in conjunction with the quarterly Board of Directors/Members Committee meetings (administrative and logistical efficiencies). The Trustees must determine a regular meeting schedule for at least the remainder of 2007. The BOD/MC meeting schedule through 2008 is included in the background materials for reference.

We will discuss these issues in more detail, but I provide this information for your consideration in advance.



# **2008 Business Plan and Budget**

for the

**Southwest Power Pool Regional Entity**

**July 2, 2007**

***Third Draft***

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## Introduction

<b>Total SPP Regional Entity Resources</b> (in whole dollars)			
	2007 Budget	2007 Projection	2008 Budget
Total FTEs	11.2 FTE	9.0 FTE	12.4 FTE
Total Direct Funding	\$3,181,026	\$2,679,100	\$2,251,124
Total Indirect Funding		\$413,980	\$2,357,959
Total Funding	\$3,181,026	\$3,093,080	\$4,609,083

Southwest Power Pool, Inc. (SPP) operates as the NERC Regional Entity (RE) over an eight state area within the Eastern Interconnection. This business plan outlines the tasks that SPP performs to fulfill its duties as an RE as per the FERC approved Regional Entity Delegation Agreement<sup>1</sup>. SPP also provides non-RE related functions for entities operating within the SPP footprint; those activities and related funding amounts are not included as part of this Business Plan.

A significant portion of the increase in total funding results from the identification of shared services (Human Resources, Information Technology, etc.) and allocation methodology. Shared services in the 2008 budget are allocated for each direct RE resource. The 2007 budget identified three specific resources to support RE functions. The remainder of the overall increase results from three additional direct RE resources (see Table 2), based on historical experience. Appropriate separation of staff functions ensures that the SPP RE will meet the independence requirements set forth in the April FERC Order.

### Actions following Certification/Recognition as the Regional Entity

In addition to the services it presently provides for its member entities, SPP will provide services to fulfill its obligations under the NERC SPP Regional Entity Delegation Agreement. SPP will assess the directives issued in the April FERC Order and implement changes to ensure appropriate separations from non-RE activities to meet the independence requirements for the RE function.

SPP is working with NERC to revise the funding of the ERO and RE budget from a Balancing Area basis to a Load Serving Entity basis for entities within the SPP footprint.

SPP has installed the new governing body for the SPP RE. Three new independent RE Trustees oversee the implementation of the elements of the 2008 SPP Regional Entity Business Plan. The RE Trustees have autonomy over decisions in fund allocation and approval of the SPP RE Budget.

<sup>1</sup> FERC Order R07-6-000 - April 19, 2007

SPP staff for the Compliance Enforcement and Readiness Evaluation functions are dedicated staff who are responsible only to the RE Trustees and do not perform any functions that are non-RE related. Other functions under the 2008 Business Plan are performed by shared SPP staff. Training of applicable SPP shared staff in the duties and responsibilities under the SPP RE will ensure the obligations of the RE Delegation Agreement and the April FERC Order are met.

## **SPP Non-Statutory Budget**

As noted above SPP's 2008 non-statutory budget amounts are not included with this Business Plan. SPP's overall annual budget is prepared on a budget cycle to be approved by its independent Board of Directors annually at its October meeting. Because of this timing difference with the NERC budget process, SPP is unable to provide an accurate 2008 SPP budget for non-statutory activities at this time. The process begins during the second quarter when the SPP staff develops preliminary non-statutory budgets. During the third quarter the Finance Committee of SPP initially reviews and evaluates the budget prepared by SPP staff. Once the budget is approved by the Finance Committee, it is presented to the Board of Directors for their review and approval at its quarterly meeting held in October.

Excluding SPP's Regional Entity annual budget, SPP, Inc.'s 2007 annual budget was \$81.9 million.

As a RTO, SPP is mandated by the Federal Energy Regulatory Commission (Commission) to ensure reliable supplies of power, adequate transmission infrastructure, and competitive wholesale prices of electricity.

SPP provides the following primary services to our members and customers:

Tariff Administration: Independent administration of the Open Access Transmission Tariff that provides one-stop shopping for regional transmission service with consistent rates and terms.

Reliability Coordination: SPP monitors power flow throughout our footprint. We anticipate problems and take preemptive action to mitigate operating limit violations. SPP coordinates regional response in emergency situations or blackouts.

Regional Scheduling: SPP ensures that the amount of power sent is coordinated and matched with power received. SPP's regional scheduling service reduces the number of entities with which SPP members and customers have to coordinate.

Market Operations: SPP administers an Energy Imbalance Marketplace, monitors resource/load balance and ensures that less expensive power is used to serve load before expensive power, all while ensuring system reliability is met.

Expansion Planning: SPP's planning process seeks to identify system limitations and develop transmission upgrades for increased capacity.



Contract Services: SPP provides reliability, tariff administration, and scheduling for non-members on a contract basis.

Finally, as a Public Utility under the Federal Power Act, SPP is required to submit its budget to the Commission. The Commission already has approved SPP's RTO activities and has ordered that SPP's budgets be filed with the Commission.<sup>1</sup>

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<sup>1</sup> See Sw. Power Pool, Inc., 109 FERC ¶ 61,010, at P 98 (2004) (requiring SPP to file its operating budget on an annual basis). See also Sw. Power Pool, Inc., 109 FERC ¶ 61,009, at PP 3-5 (2004), order on reh'g, 110 FERC ¶ 61,137 (2005) (describing history of SPP RTO application, including approval and revision of SPP Bylaws); see also, generally, Sw. Power Pool, Inc., 108 FERC ¶ 61,003 (2004), order on reh'g, 110 FERC ¶ 61,138 (2005); Sw. Power Pool, Inc., 106 FERC ¶ 61,110 (2004).

## Section A — 2008 Business Plan

### Reliability Standards Program

<b>Reliability Standards Program Resources</b> (in whole dollars)		
	2007 Budget	2008 Budget
Total FTEs	0.5 FTE	0.5 FTE
Total Direct Funding	\$120,647	Salary \$50,694
Total Indirect Funding		\$103,419
Total Funding	\$120,647	\$154,113

### Background

SPP will coordinate with NERC to develop and approve technically sound, fair, and balanced reliability standards to ensure the reliability of the bulk power systems in North America. SPP will also develop any regional reliability standards per the guideline as defined in the delegation agreement. NERC will submit such standards to FERC and to the appropriate Canadian governmental authorities for adoption as mandatory for bulk power system owners, operators, and users in the United States, and to applicable authorities in Canada for similar status.

The foregoing activities of persons engaged in the reliability standards development process will be conducted, to the extent possible, by conference calls and e-mail, website postings and other means of electronic communications. If face-to-face meetings of participants are needed, those meetings will be announced on the SPP website calendar.

In addition, SPP staff will coordinate any reliability standards work through their working groups such as the Transmission Working Group for TPL standards, System Protection and Control Working Group for PRC standards, etc.

Based on the portion of professional/technical staff time and other resources devoted to reliability standards development, SPP estimates 0.5 FTE on this activity.

## **Regional Standards Process**

SPP will follow the standards process as defined in their delegation agreement for any new regional standards or any update in the existing regional standard. SPP's reliability standards development process will be overseen by the Markets and Operations Policy Committee (MOPC), which will be responsible for ensuring that all stakeholder interests are fairly represented in the development of standards. The MOPC has broad representation. Standards will be voted on through a ballot body. The ballot body consists of multiple, defined segments, and no entity may have more than one vote.

The SPP Regional Standards Development Procedure provides the basis for SPP to propose and develop regional reliability standards. That Procedure is consistent with a NERC standard format for all RE standards procedures and has been approved by FERC in the SPP RE Order.

The SPP Standards Process will provide an open, balanced, and inclusive stakeholder process in which any interested party may provide input and vote on any proposed regional reliability standard.

As SPP performs other functions, the SPP Regional Standards Development Procedure is utilized only for those standards that are proposed to be part of the NERC reliability standards. SPP may utilize alternative standards procedures for stakeholder input on non-RE related requirements, such as SPP RTO Market Protocols.

## **Transition to Electric Reliability Organization**

No new functionality or staffing changes are anticipated in 2008 to implement the SPP Standards Program. SPP continues to utilize shared SPP staff to facilitate the development of standards. SPP will continue training applicable staff to implement the SPP RE Standards Procedure Manual.

## **Standards Program Goals**

- Meet directives of ERO governmental authorities regarding standards development and procedures
- Assist NERC on 2007 high priority standards
- Meet stated targets in the regional "fill-in-the-blank" standards work plan
- Maintain consistency and quality of regional reliability standards
- Communicate with stakeholders and regulators regarding standards development
- Complete and assist NERC with first 10 highest priority regional "fill-in-the-blank" standards

## **Standards Program Objectives**

- Develop regional reliability standards to fulfill the NERC reliability standards that require a region to develop region specific requirements.
- Develop regional reliability standards as needed for SPP to meet NERC standards requirements. Primary emphasis for 2008 in the area of regional “fill-in-the-blank” standards.
- Also development of any regional differences to NERC standards as required

## Compliance, Enforcement, Organization Registration, and Certification Program

<b>Compliance Monitoring and Enforcement and Organization Registration and Certification Program Resources</b> (in whole dollars)		
	2007 Budget	2008 Budget
Total FTEs	2.6 FTE	3.5 FTE
Total Direct Funding	\$690,171	<ul style="list-style-type: none"> <li>• Travel \$69,000</li> <li>• Continuing Education \$15,000</li> <li>• SPP Meetings \$10,000</li> <li>• Outside Services \$296,000</li> <li>• Salary \$427,884</li> <li>• Hearings \$150,000</li> </ul>
Total Indirect Funding		\$723,935
Total Funding	\$690,171	\$1,691,819

### Background

As a Regional Entity, SPP has the delegated authority and responsibility to enforce compliance with approved reliability standards by users, owners, and operators of bulk power systems throughout the SPP footprint. To facilitate SPP's compliance enforcement activities, all users, owners, and operators of the bulk power system that operate in the SPP footprint are identified and registered in the NERC Compliance Registry.

According to the SPP Compliance Monitoring and Enforcement Program, there are eight sources of an alleged violation: self report, self certification, audit report, investigation, exception report, spot check, complaint, or data submittal.

SPP Compliance staff will conduct compliance monitoring and investigate alleged violations of reliability standards, with the assistance of certified independent auditors and occasional volunteers from the electric industry. Volunteers will be utilized primarily to provide industry expertise to compliance audit teams, provide technical advice, and make recommendations to compliance staff.

SPP compliance enforcement activities will be conducted at its headquarters in Little Rock, Arkansas, and at the locations of owners, operators, and users of the bulk power system registered in the SPP portion of the NERC Compliance Registry.

SPP will strive to maintain a high level of reliable bulk power system operation through a program of monitoring, audits, and investigations; mitigation activities; and the imposition of penalties and sanctions for noncompliance with reliability standards.

2008 is the first full year that the SPP Compliance Monitoring and Enforcement Program will be responsible for mandatory compliance with approved NERC and SPP reliability standards. SPP has implemented the infrastructure for the SPP Compliance Monitoring and Enforcement Program, including processes, procedures, software, and tools. The infrastructure will receive continued enhancements in 2008.

### **Planned 2008 Compliance Activities for 2008**

- Seven to nine on-site compliance audits of registered RC, BA, and TOP entities
- Seven to nine on-site (or other approved methods) of compliance audits of other registered entities
- Compliance reviews of SPP's modeling processes and regional planning processes
- Quarterly compliance surveys of specific reliability standards
- Annual self-certification program
- Monitoring of periodic data submittals
- Investigations, as necessary
- Calculations and imposition of financial penalties or non-monetary sanctions for non-compliance findings
- Participate in Regional Hearing Process, as necessary
- One or two compliance workshops for registered entities

## **Organization Registration and Certification**

The SPP registration program is expected to enter a maintenance mode by early 2008. Approximately 125 entities have been registered in the SPP footprint for the Regional Entity program. The bulk of the investigation, education, and registration of the users, owners and operators of the bulk electric system in the SPP footprint will be complete by the summer of 2007.

SPP Compliance staff will make additions, removals, and changes to the existing registry. Challenges to entries in the registry by either registrants or SPP Compliance staff will be conducted through the approved Regional Entity hearing process.

SPP will follow the certification procedures approved by NERC. It is anticipated that Reliability Coordinators, Transmission Operators, and Balancing Authorities will require organizational certification. A timetable to complete this item has yet to be established.

## Reliability Readiness Evaluation and Improvement Program

<b>Reliability Readiness Evaluation and Improvement Program</b> <b>Resources</b> (in whole dollars)		
	2007 Budget	2008 Budget
Total FTEs	0.3 FTE	0.5 FTE
Total Direct Funding	\$56,598	<ul style="list-style-type: none"> <li>• Salary \$61,126</li> <li>• Travel \$15,000</li> </ul>
Total Indirect Funding		\$103,419
Total Funding	\$56,598	\$179,545

### Background

SPP staff supports the NERC Reliability Readiness Evaluation and Improvement Program by acting as the Regional Co-Lead on all Readiness Evaluations performed in the SPP footprint. SPP staff also schedules SPP evaluations and solicits internal volunteers. Staff monitors the progress of recommendations that evolve from the final Readiness Evaluation reports and updates this progress to NERC at least quarterly.

In 2008, SPP staff members expect to schedule and participate in seven to nine SPP Readiness Evaluations. SPP staff members participate in one or two non-SPP Readiness Evaluations annually as team volunteers.



## Training, Education, and Operator Certification Program

<b>Training, Education, and Operator Certification Program Resources</b> (in whole dollars)		
	2007 Budget	2008 Budget
Total FTEs	2.0 FTE	4.0 FTE
Total Direct Funding	\$459,742	<ul style="list-style-type: none"> <li>• Travel \$21,000</li> <li>• Meeting Expenses \$54,670</li> <li>• Online Testing Services \$13,400</li> <li>• CEH Application Fees \$6,100</li> <li>• Salaries \$391,410</li> </ul>
Total Indirect Funding		\$827,354
Total Funding	\$459,742	\$1,313,934

### Background Information

The SPP Training Department designs, develops, implements, assesses, and maintains a training and education program to provide continuing education (i.e., emergency operations, simulations, and standards) for system operating personnel. Personnel who participate in the SPP training program include system operations, operations support (EMS engineering, Ops engineering, and information technology), supervisors and managers, and others directly responsible for complying with reliability standards who, through their actions or inactions, may impact the real-time or day-ahead reliability of the bulk power system. The SPP Training Department:

- Conducts job task analyses for system operations personnel to ensure that the training program content is properly aligned to the job tasks performed by those personnel
- Develops and maintains training program curriculum requirements based on valid job-task analyses
- Periodically conducts performance needs assessments to identify areas for further training development and improvement
- Administers individual assessments for both knowledge and performance evaluations
- Administers course, trainer, and program evaluations

The SPP Training Department anticipates that the majority of the training and education will take place onsite at the SPP offices in Little Rock and via net conferencing. It is also estimated that approximately forty percent of its resources will be dedicated to RE training activities in 2008.

### **System Operator Training Program**

In 2007, the SPP training program expanded beyond internal continuing education to include regional emergency operations, system operations training, blackstart training/drills, and system restoration training. The expansion of the training program required the addition of two FTE whose primary function is regional training. The expansion also necessitated additional FTE hours of support for the regional training program.

### **Continuing Education Program**

Certified system operators are now able to submit qualifying continuing education hours to maintain their credential in lieu of recertifying via an exam. To accommodate the recordkeeping requirements for continuing education, SPP will utilize the Quality Training Systems (QTS) database.

### **Training and Education Objectives**

- Assess current and future training needs
- Maintain accurate job task documents
- Assess and improve the training offered as a part of the SPP RE function
- Develop and submit Individual Learning Applications for all training events
- Maintain training database to track and report all continuing education activities sponsored by SPP
- Develop online and computer-based learning activities and materials for the training and education function
- Develop and maintain seamless online registration, assessment, and reporting functions
- Develop authentic assessments to accurately measure knowledge and performance gains achieved from training events
- Develop and deliver training for system operations personnel
  - Regional and Subregional Blackstart and System Restoration
  - Regional Emergency Operations and Systems Operations
  - Continuing Education Emergency Operations

## Reliability Assessment and Performance Analysis Program

<b>Reliability Assessment and Performance Analysis Program Resources</b>		
(in whole dollars)		
	2007 Budget	2008 Budget
Total FTEs	2.7 FTE	2.4 FTE
Total Direct Funding	\$540,135	Salary \$243,331
Total Indirect Funding		\$496,413
Total Funding	\$540,135	\$739,744

### Background

In the United States, SPP as a NERC RE is required to “conduct periodic assessments of the reliability and adequacy of the bulk-power system in North America.” (FPA, § 215(g); 16 C.F.R. § 39.11.) In accordance with this responsibility and SPP’s responsibility to support the reliability of the North American bulk power system, SPP intends to support NERC’s three reliability assessments each year: a long-term reliability assessment report, a summer assessment report, and a winter assessment report. These reports will analyze electricity demand and the Reliability and Adequacy Assessment Objectives adequacy of supply throughout the North American bulk power system, as well as examine the adequacy of the transmission system. SPP will also conduct inter-regional studies and other planning studies to comply with NERC’s various TPL standards.

Reliability and adequacy assessments of the bulk power system will be conducted by teams comprised NERC’s and RE professional/technical staff, along with volunteers from the electric industry, government, and academia who possess appropriate technical competencies. Except when site visits are necessary to conduct analyses, these teams’ work will be conducted through conference calls, e-mail, website postings, other means of electronic communications, and meetings. Meetings may be held at NERC’s headquarters or at meeting locations around the United States and Canada selected for proximity to and ease of access by team members.

SPP staff will conduct inter-regional studies or other planning studies in coordination with its members. The work of these teams will be conducted through conference calls, e-mail, website postings, other means of electronic communications, and meetings at SPP’s headquarters or at locations around the United States selected for proximity to and ease of access by team members. SPP estimates that it will spend 2.4 FTEs of its resources on this activity.

Based on the portion of its professional/technical staff time and other resources that it expects to devote to the performance of reliability and adequacy assessments and other planning studies, SPP estimates 2.4 FTE on this activity.

## Reliability and Adequacy Assessment Objectives

- Maintain a library of solved power flow models, a system dynamics database, and dynamics simulation cases for use by regional reliability organizations and their members to assist with planning and evaluating future systems and current operating conditions
- Provide regional input to NERC's three reliability assessments each year: a long-term reliability assessment report, a summer assessment report, and a winter assessment report
- Participate in NERC meetings to discuss reliability assessment, investigation analysis, etc.
- Conduct inter-regional and other planning studies to comply with NERC's TPL standards, including participation in the Eastern Interconnection Reliability Assessment Group
- Investigate, assess, and report on the potential impacts of new and evolving electricity market practices, new or proposed regulatory procedures, and new or proposed legislation (e.g., environmental requirements) on the adequacy and operating reliability of the bulk power system
- Maintain a working dialog on bulk power system reliability and adequacy issues with SPP members

## Events Analysis and Information Exchange Objectives

- Provide NERC with information on disturbances and other bulk power system off-normal events for their Events Database, that was created in 2006 (in conjunction with Situational Awareness and Infrastructure Security Program). Participate in NERC-level investigations, as needed, of large-scale outages, disturbances, and near misses to determine root causes and lessons learned.
- Provide regional investigations, evaluations, and analyses, as determined by NERC
- Maintain and enhance NERC's Blackout and Disturbance Response Procedures (in conjunction with Situation Awareness and Infrastructure Security Program)
- Analyze frequency performance of the interconnections using data from appropriate measurement systems
- Coordinate with NERC to establish a clear set of criteria for sorting reported disturbances and other bulk power system off-normal events into categories; decide what level of investigation, evaluation, or analysis is needed; and determine who will undertake such investigations, evaluations, or analyses (triage function)
- Communicate to the industry root causes of events that may be precursors of potentially more serious events and other "lessons learned" from investigations, evaluations, and analyses
- Analyze and identify improvements to the interaction of the transmission system with nuclear power plants, especially related to minimum voltages required by the plants

## Situation Awareness and Infrastructure Security Program

<b>Situation Analysis and Infrastructure Security Program Resources</b> (in whole dollars)		
	2007 Budget	2008 Budget
Total FTEs		**
Total Direct Funding	\$2,000	CIPC rep travel expense reimbursement \$18,000 CIPWG Secretary travel expense \$4,000
Total Indirect Funding		
Total Funding		\$22,000

\*\* CIPWG secretary and man hours of other SPP staff attending the CIPWG meetings are included in indirect funding rate.

### Background

NERC coordinates electric industry activities to promote critical infrastructure protection of the bulk power system in North America. NERC has a leadership role in the critical infrastructure protection of the electricity sector to reduce vulnerability and improve mitigation and protection of the electricity sector's critical infrastructure. NERC acts as the electricity sector's Sector Coordinator and operates its Information Sharing and Analysis Center to gather and communicate information about security-related threats within the sector, United States and Canadian governmental authorities, and other critical infrastructure sectors. NERC also performs security planning activities focused on the critical infrastructure protection of the electricity sector, including sharing sensitive or classified information with federal, state, and provincial governmental authorities.

SPP actively participates in NERC critical infrastructure protection activities and serves as an information conduit between NERC and SPP members.

## Infrastructure Security Program

SPP sponsors a Critical Infrastructure Protection Working Group (CIPWG). The CIPWG:

- Serves as an expert advisory panel to the SPP Board of Directors, committees, and members
- Provides a forum for discussion of physical and cyber security issues within the SPP Region
- Serves as the interface between the NERC Critical Information Protection Committee (CIPC) and the SPP membership, including:
  - Serving as a conduit for information flow between the CIPC and SPP members
  - Developing guidance and recommendations to CIPC members representing the SPP
- Develops policies and procedures for SPP-managed resources, including:
  - Security of SPP Frame Relay Network (SPPNET) member connections
  - Acceptable use policies for SPP-managed wide area networks (SPPNET, Internet, etc.)
  - Security of SPP-managed systems and applications
  - Incident reporting and dissemination
- Assists the SPP Compliance Manager with the conduct and evaluation of compliance self-certification and field audits of NERC security standards

The CIPWG consists of SPP members who are subject to the NERC CIP Cyber Security Standards (CIP-002-1 through CIP-009-1) and is facilitated by an SPP staff member. The working group meets quarterly at a member location. Additional meetings and conference calls are scheduled as required.

SPP is represented on the CIPC by three SPP member company representatives who represent the physical, cyber, and operations disciplines. Per the SPP Bylaws, SPP reimburses the member representatives for travel expenses incurred while performing CIPC responsibilities.

## Administrative Services

<b>Administrative Services Resources</b> (in whole dollars)		
	2007 Budget	2008 Budget
Total FTEs	3.1 FTE	1.5 FTE
Total Direct Funding	\$1,313,733	<ul style="list-style-type: none"> <li>• Salaries \$244,509</li> <li>• SPP Travel \$15,000</li> <li>• Trustees \$135,000</li> <li>• Trustee Travel \$10,000</li> </ul>
Total Indirect Funding		\$103,419
Total Funding	\$1,313,733	\$507,928

### Members' Forums

SPP provides forums for entities within its footprint to discuss and share reliability concerns. This includes SPP committees, subcommittees, working groups, and task forces that are grouped by technical areas.

### Members' Forums Objectives

- Provide input on ERO and RE issues, including but not limited to the NERC Members Representative Committee and other NERC standing committees
- Provide technical forums to act as standards-drafting teams in development of SPP regional reliability standards.

### Information Technology

SPP will provide computer and technology resources for the SPP Regional Entity, including computer equipment, software, modeling data, and databases.

### **Information Technology Objective**

To provide adequate information technology resources for the SPP RE to fulfill the responsibilities of the RE Delegation Agreement and to provide these resources in a manner that is independent and separate from other non-RE SPP responsibilities.

### **Legal and Regulatory**

SPP will provide legal and regulatory support for the SPP Regional Entity, including SPP legal and regulatory staff and any required outside counsel

### **Legal and Regulatory Objective**

To provide adequate legal and regulatory resources for the SPP RE to fulfill the responsibilities of the RE Delegation Agreement and to provide these resources in a manner that is independent and separate from other non-RE SPP responsibilities.

### **Human Resources**

SPP will provide Human Resources support for the SPP Regional Entity, include the hiring of any needed staff and the administration of payroll and benefits

### **Human Resources Objective**

To provide adequate human resources services for the SPP RE to fulfill the responsibilities of the RE Delegation Agreement and to provide these resources in a manner that is independent and separate from other non-RE SPP responsibilities.

### **Finance and Accounting**

The Finance and Accounting department will direct the overall financial plans and accounting practices for SPP's RE functions.



## Section B — 2008 Budget

### 2007 Projection and 2008 Budget Comparison

**Table 1**

<i>(In Whole Dollars)</i>	<b>2007 Full Year Projection</b>	<b>2008 Full Year Budget</b>	<b>Variance</b>
Funding			
ERO Funding	3,176,026	2,251,124	924,902
Miscellaneous			-
Total Funding	3,176,026	2,251,124	924,902
Expenses			
Personnel Expenses	1,546,138	1,433,954	112,184
Meeting Expenses			
Meetings	344,211	64,670	279,541
Travel	98,351	152,000	(53,649)
Conference Calls	15,000	-	15,000
Total Meeting Expenses	457,562	216,670	240,892
Operating Expenses			
Contracts & Consultants	62,500	296,000	(233,500)
Office Rent	25,088	-	25,088
Office Costs	63,138	-	63,138
Administrative Costs	1,935		1,935
Professional Services	272,640	169,500	103,140
Computer Purchase & Maint.	37,500	-	37,500
Board of Trustees	195,000	135,000	60,000
Depreciation	10,100	-	10,100
Miscellaneous/ Contingency	7,500	-	7,500
Total Operating Expenses	675,400	600,500	74,900
Total Direct Costs	2,679,100	2,251,124	427,976
Total Indirect Costs	413,980	2,357,959	(1,943,979)
Total Costs	3,093,080	4,609,083	(1,516,003)

## Summary Explanation

### Direct Costs

Delay in approval of delegation agreement from FERC has slowed RE activity, resulting in lower than anticipated direct personnel and operating expenses in 2007. The 2008 budget reflects a full year of activity.

### Indirect Costs

Indirect costs include identifiable infrastructure and overhead resources associated with SPP's current business model. These shared services and costs are allocated to the RE based on direct resources engaged to perform specific statutory functions. These costs are intended to replace previously budgeted overhead items such as office rent, depreciation, communications, technology support, etc.

Indirect costs exceed original budgeted costs due to additional items identified needed to support direct resources. Examples of these additional costs include support functions such as accounts payable, payroll, human resources, communications, general office administration, and other support costs.

## Direct Personnel Analysis

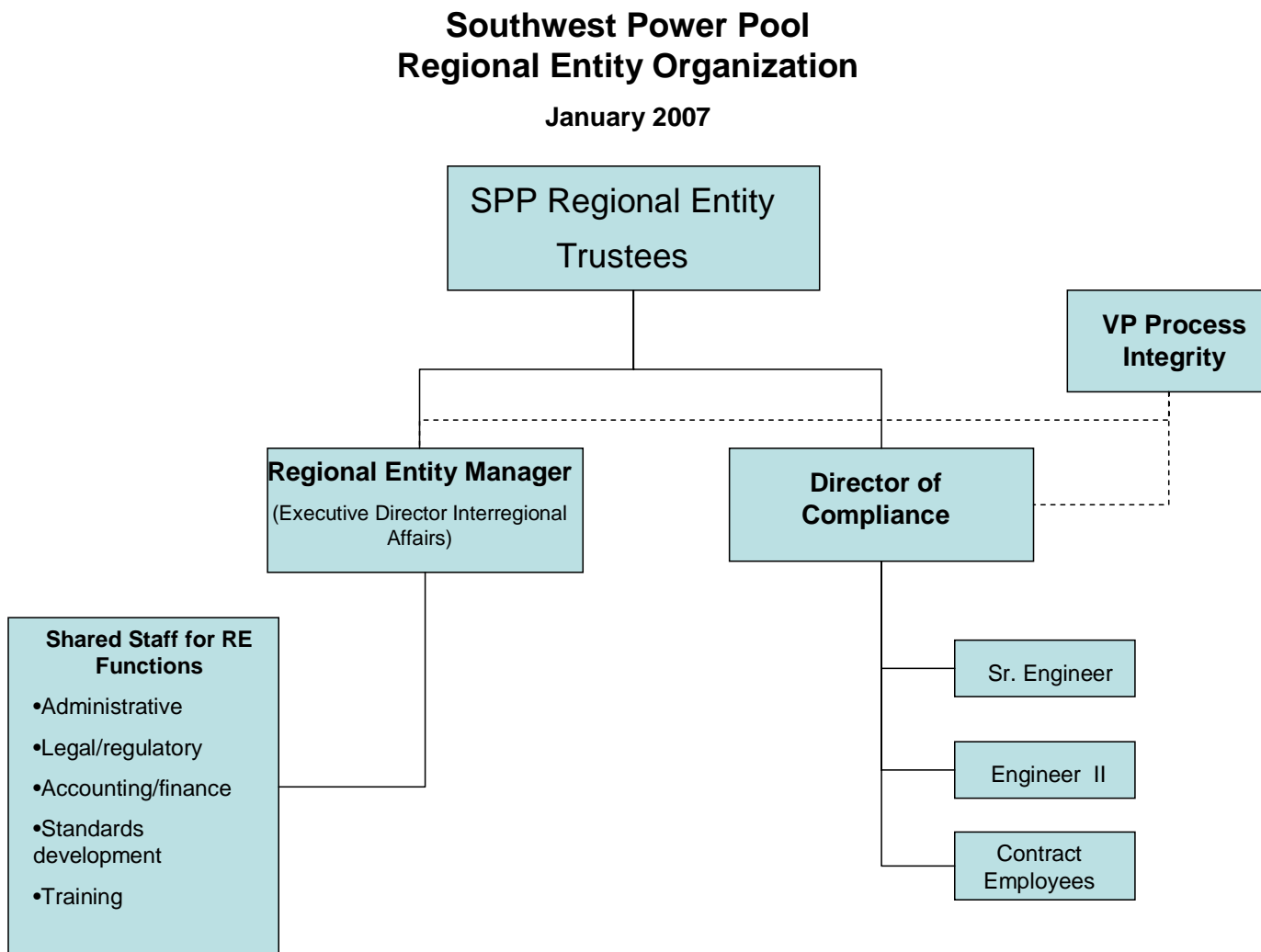
Table 2 shows staffing by program area for both the 2007 budget and projection and the 2008 budget. The 2008 budget levels show an increase of 1.9 FTE compared to the 2007 projection.

**Table 2**

	<b>Budget 2007</b>	<b>Projected 2007</b>	<b>Budget 2008</b>
Reliability Standards	0.5	0.5	0.5
Compliance and Organization Registration and Certification	2.6	3.0	3.5
Reliability Readiness Audit and Improvement	0.3	0.5	0.5
Training and Education	2.0	3.0	4.0
Reliability Assessment and Performance Analysis	2.7	2.0	2.4
Situational Awareness and Infrastructure Security	0.0	0.0	0.0
<b>Total FTEs Operational Programs</b>	<b>8.1</b>	<b>9.0</b>	<b>10.9</b>

**Table 3: 2007 Organizational Chart**

The chart includes staff expected to be hired in each program area by the end of 2007

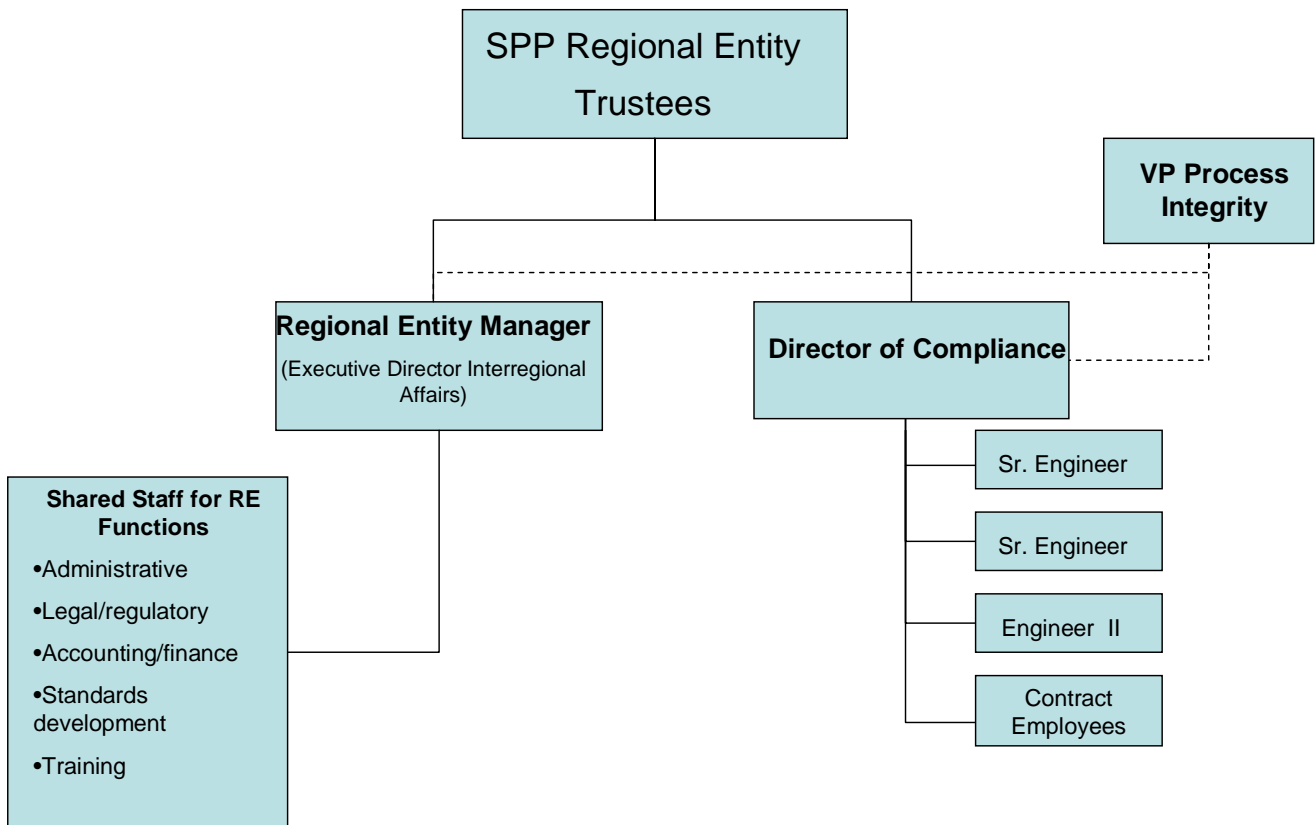


**Table 4: 2008 Organizational Chart**

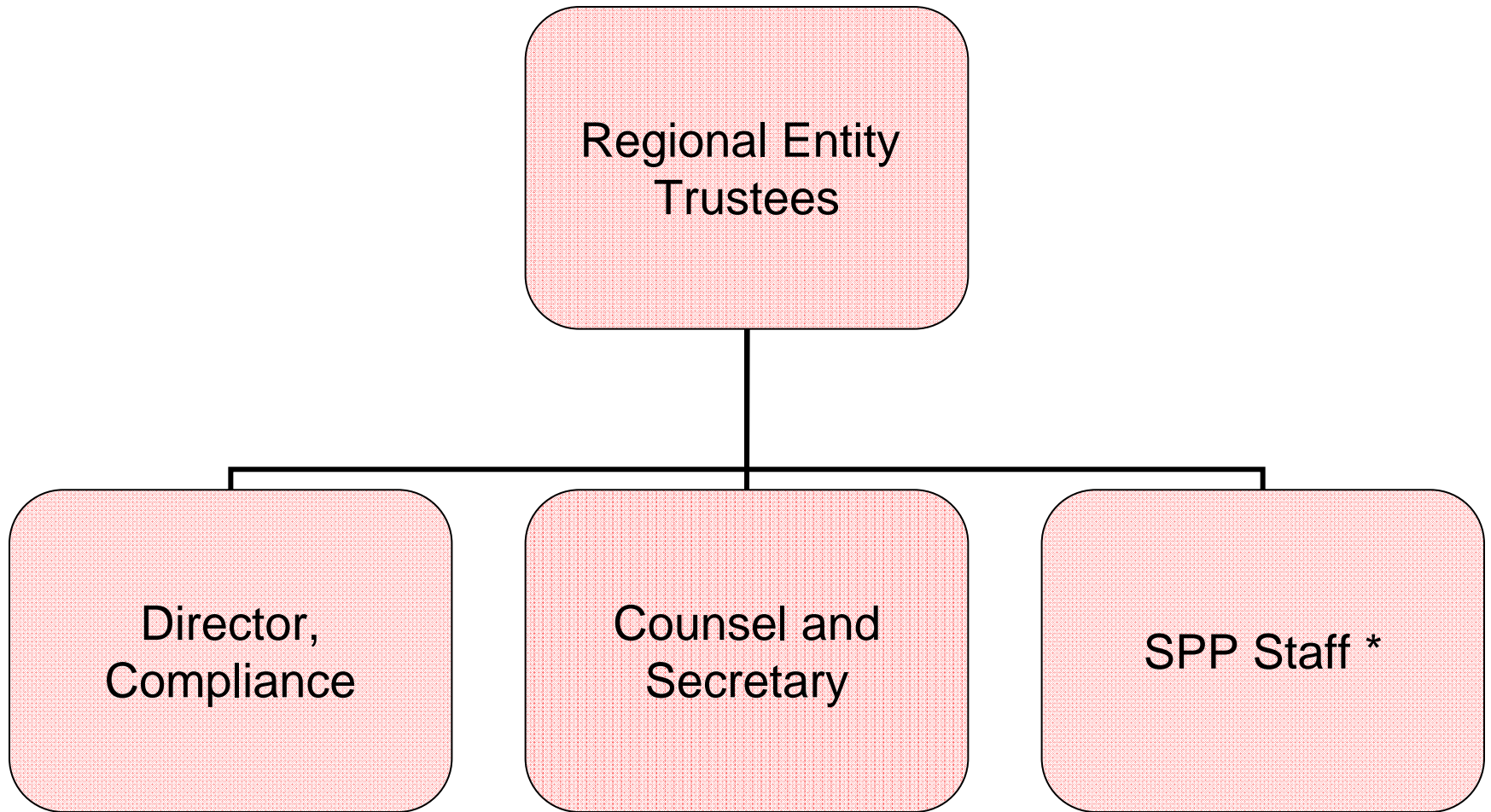
The chart includes 2007 staffing levels, plus additional staff that will be hired to support the increased ERO activities in 2008

**Southwest Power Pool  
Regional Entity Organization**

January 2008



# SPP Regional Entity (Proposed)





**Southwest Power Pool, Inc.**  
**COPORATE GOVERNANCE COMMITTEE**  
**Recommendation to the Membership**  
**June 21, 2007**  
**Regional Entity Trustees Compensation**

**Organizational Roster**

The following persons are members of the Corporate Governance Committee:

Nick Brown, Chairman	SPP
Roland Dawson	OMPA
Kevin Easley	GRDA
Jim Eckelberger	Director
Rob Janssen	Redbud Energy
Steve Parr	KEPCo
Mel Perkins	OG+E
Stacy Duckett	Staff Secretary

The following stakeholders participated in group discussions:

None

**Background**

SPP has recently been approved to serve as a Regional Entity, overseeing standards development and compliance enforcement for the region. The governance structure requires the establishment of the Regional Entity Trustees (RE Trustees) panel. A compensation schedule must be determined.

**Analysis**

The RE Trustees are charged with the oversight of the Regional Entity function, including its administration, budgeting, staffing and policy development. An RE Trustee must have senior level management experience in the operation of the bulk transmission system. The RE Trustees will meet at least four times per year; they will also meet to address appeals of findings of non-compliance, holding hearings as necessary. The responsibilities and resulting impacts to the SPP organization are significant. The compensation should reflect this.

There are no minority opinions to report.

**Recommendation**

The Corporate Governance Committee recommends that the Regional Entity Trustees be compensated as follows:

Annual Retainer	\$15,000
Per meeting fee, Chairman	\$2,500
Per meeting fee	\$2,000
Observer fee	\$1,250
Expenses (travel, meals, etc.)	Reimbursed in full



The Committee recommends that the annual retainer for 2007 be paid in full to reflect the start-up work that will be required of the group.

**Approved:** Corporate Governance Committee May 10, 2007

Unanimous

**Action Requested:** Approve Recommendation



**Southwest Power Pool**  
**Regional State Committee & Board of Directors/Members Committee**  
**Future Meeting Dates & Locations**

**2007**

RSC/BOD	April 23-24	Oklahoma City
*BOD	June 11-12	Little Rock
RSC/BOD	July 23-24	Kansas City
RSC/BOD (Annual Meeting of Members)	October 29-30	Tulsa
**BOD	December 11	Dallas

**2008**

RSC/BOD	January 28-29	New Orleans
RSC/BOD	April 21-22	Oklahoma City
*BOD	June 9-10	Little Rock
RSC/BOD	July 28-29	Kansas City
RSC/BOD (Annual Meeting of Members)	October 27-28	Tulsa
**BOD	December 9	Dallas

The RSC/BOD meetings are Mon/Tues with the RSC held on Monday afternoon and the BOD/Members Committee meeting on Tuesday.

\* The June BOD meetings are for educational purposes. There will be no RSC meeting in conjunction with these meetings.

\*\* The December BOD meetings are intended to be one day in and out meetings for administrative purposes. There will be no RSC meeting in conjunction with these meetings.



**DELEGATION AGREEMENT BETWEEN  
NORTH AMERICAN ELECTRIC RELIABILITY CORPORATION  
AND [REGIONAL ENTITY]**

DELEGATION AGREEMENT (“Agreement”) made this \_\_\_ day of \_\_\_\_\_ 2006, between the North American Electric Reliability Corporation (“NERC”), an organization certified by the Federal Energy Regulatory Commission (“Commission”) pursuant to Section 215(c) of the Federal Power Act to establish and enforce Reliability Standards for the bulk power system, and the Southwest Power Pool, Inc, (“SPP”), an organization established to develop and enforce Reliability Standards within the geographic boundaries identified on **Exhibit A** to this Agreement, and for other purposes. NERC and [REGIONAL ENTITY] may be individually referred to herein as “Party” or collectively as “Parties.”

**WITNESSETH**

**WHEREAS**, Subtitle A of the Electricity Modernization Act of 2005 added Section 215 to the Federal Power Act (16 U.S.C. § 824n) (hereafter “the Act”) and, among other things, provides for the establishment of an electric reliability organization (“ERO”) to develop and enforce Reliability Standards applicable to all owners, operators, and users of the bulk power system;

**WHEREAS**, the Commission has adopted regulations for the implementation of the Act set forth at Chapter I, Title 18, Code of Federal Regulations, Part 39, as adopted by Commission Order No. 672 in Docket No. RM05-30-000 on February 3, 2006; (114 FERC ¶ 61, 104; hereafter “Order 672”);

**WHEREAS**, the Commission has certified NERC as the ERO that will, in accordance with the Act, establish and enforce Reliability Standards for the bulk power system, subject to certain delegation provisions described below;

**WHEREAS**, the Act recognizes the international interdependency of electric reliability within North America and envisions the ERO and such applicable Regional Entities as international organizations;

**WHEREAS**, the Act and Section 39.8 of the Commission’s regulations provide for the delegation by the ERO of authority to propose and enforce Reliability Standards to regional entities such as SPP provided that:

(A) The Regional Entity is governed by —

- (i) an independent board;
- (ii) a balanced stakeholder board; or
- (iii) a combination independent and balanced stakeholder board.

(B) The Regional Entity otherwise satisfies the provisions of Section 215(c)(1) and (2) of the Act; and

(C) The agreement promotes effective and efficient administration of bulk power system reliability;

**WHEREAS**, certain Regional Entities are organized on an Interconnection-wide basis and are therefore entitled to the presumption set forth in the Act that: “[t]he ERO and the Commission shall rebuttably presume that a proposal for delegation to a Regional Entity organized on an Interconnection-wide basis promotes effective and efficient administration of bulk power system reliability and should be approved”;

**WHEREAS**, the Act further provides that the ERO shall rebuttably presume that a proposal from a Regional Entity organized on an Interconnection-wide basis for a Reliability Standard or modification to a Reliability Standard to be applicable on an Interconnection-wide basis is just, reasonable, and not unduly discriminatory or preferential, and in the public interest;

**WHEREAS**, SPP [is/is not] organized on an Interconnection-wide basis and therefore [is/is not] entitled to the rebuttable presumptions accorded such an entity;

**WHEREAS**, NERC will work through SPP to carry out certain of its activities in furtherance of its responsibilities as the electric reliability organization under the Act; and

**WHEREAS**, NERC has concluded that SPP meets all requirements of the Act, the Commission's regulations, and the NERC Rules of Procedure as approved by the Commission ("NERC Rules") necessary to qualify for delegation;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained, NERC and SPP, agree as follows:

**1. Definitions.** The capitalized terms used in this Agreement shall be defined as set forth in the Act, the Commission's regulations, or the NERC Rules or, if not so defined, shall be defined as follows:

(a) Breach means (i) the failure of a Party to perform or observe any material term, condition or covenant of the Agreement or (ii) a representation in Section 2 of the Agreement shall have become materially untrue.

(b) Cross-Border Regional Entity means a Regional Entity that encompasses a part of the United States and a part of Canada or Mexico.

(c) Delegated Authority means the authority delegated by NERC to SPP to propose and enforce Reliability Standards pursuant to the Act.

(d) SPP Rules means the bylaws, a rule of procedure or other organizational rule or protocol of SPP.

(e) Reliability Standard means a requirement approved by the Commission under Section 215 of the Federal Power Act to provide for reliable operation of the bulk power system. The term includes requirements for the operation of existing bulk power system facilities, including cyber security protection, and the design of planned additions or modifications to such facilities to the extent necessary for reliable operation of the bulk power system; but the term does not include any requirement to enlarge such facilities or to construct new transmission capacity or generation capacity.

2. **Representations.**

(a) For purposes of its Delegated Authority, SPP hereby represents and warrants to NERC that:

(i) SPP is and shall remain during the term of this Agreement validly existing and in good standing pursuant all applicable laws relevant to this Agreement and that no applicable law, contract or other legal obligation prevents it from executing this Agreement and fulfilling its obligations hereunder. SPP is governed in accordance with its bylaws by [*select appropriate*: an independent board/a balanced stakeholder board/ a combination independent and balanced stakeholder board]. Pursuant to these bylaws, no two industry sectors can control any SPP decision and no single industry sector can veto any SPP decision. The relevant portions of such bylaws are attached hereto as **Exhibit B**<sup>1</sup>, and as so attached are in full force and effect. No other such corporate governance documents are binding upon SPP.

(ii) As set forth in **Exhibit C** hereto<sup>2</sup>, SPP has developed a standards development procedure, which provides the process that SPP may use to develop Regional Reliability Standards [and Regional Variances, if the regional entity is organized on an Interconnection-wide basis] that are proposed to NERC for adoption.

(iii) As set forth in **Exhibit D** hereto<sup>3</sup>, SPP has adopted the NERC Compliance Monitoring and Enforcement Program, which provides for the enforcement of Reliability Standards within its geographic boundaries.

(b) NERC hereby represents and warrants to SPP that:

(i) It is and shall remain during the term of this Agreement validly existing and in good standing pursuant all applicable laws relevant to this Agreement and that no applicable law, contract or other legal obligation prevents it from executing this Agreement and fulfilling its obligations hereunder; and

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<sup>1</sup> The **Exhibit B** from each Regional Entity shall meet the requirements contained in **Exhibit B** to this pro forma Agreement.

<sup>2</sup> The **Exhibit C** from each Regional Entity shall meet the requirements contained in **Exhibit C** to this pro forma Agreement.

<sup>3</sup> The **Exhibit D** from each Regional Entity shall meet the requirements contained in **Exhibit D** to this pro forma Agreement.

- (ii) It has been certified as the ERO by the Commission pursuant to the Act.

**3. Covenants.**

(a) During the term of this Agreement, SPP shall maintain and preserve its qualifications for delegation pursuant to the Act and shall not amend the SPP Rules without NERC's approval, which shall not be unreasonably withheld or delayed and which shall, in the case of a Regional Entity organized on an Interconnection-wide basis, be governed by the presumptions provided for in Section 215(d)(2) and (e)(4)(C) of the Act, and be subject to any required Commission approval.

(b) During the term of this agreement, NERC shall maintain its qualification and status as the ERO pursuant to the Act and, subject to the provisions of Sections 16 and 17 of this Agreement, NERC shall not adopt amendments to the NERC Rules that conflict with the rights, obligations or programs of SPP under this Agreement without first obtaining the consent of SPP, which consent shall not be unreasonably withheld or delayed.

(c) During the term of this agreement, NERC and SPP shall adhere to and require that all participants in their respective activities under this Agreement follow and comply with the NERC Antitrust Compliance Guidelines.

**4. Delegation of Authority.**

(a) Based upon the representations, warranties and covenants of SPP in Sections 2 and 3 above, the corporate governance documents set forth in **Exhibit B**, the standards development process set forth in **Exhibit C**, and the regional compliance enforcement program set forth in **Exhibit D**, NERC hereby delegates authority, pursuant to Section 215(e)(4) of the Act, to SPP for the purpose of proposing Reliability Standards to NERC, as set forth in Section 5 of this Agreement, and enforcing Reliability Standards, as set forth in Section 6 of this Agreement, within the geographic boundaries set forth on **Exhibit A**. No further redelegation of authority or responsibility, in total or in part, under this Agreement is allowed without NERC's express consent.

(b) For Cross-Border Regional Entities, the authority delegated by this Agreement shall extend only to the portion of the region identified on **Exhibit A** that is within the United States. Any delegation of authority by governmental authorities in Canada or Mexico shall be

governed by a separate agreement and is outside the scope of this Agreement; provided, however, that both SPP and NERC shall endeavor to ensure that this Agreement and such separate agreements are compatible.

(c) As a condition to this delegation of authority and subject to the provisions of section 16 of this Agreement, SPP shall comply with the applicable provisions of NERC's Certificate of Incorporation, Bylaws, Rules of Procedure, and Reliability Standards, as from time to time adopted, approved, or amended.

## 5. **Reliability Standards.**

(a) In connection with its Delegated Authority, SPP shall be entitled to:

(i) propose Reliability Standards, Regional Variances, or modifications thereof to NERC, which shall be considered by NERC through an open and inclusive process for proposing and adopting Reliability Standards that affords SPP reasonable notice and opportunity to be heard; and

(ii) develop Regional Reliability Standards [and Regional Variances, if Regional Entity is organized on an Interconnection-wide basis] through SPP's process as set forth in **Exhibit C**. Proposals approved through SPP's process shall be reviewed by the NERC Board of Trustees after NERC provides notice and an opportunity for interested persons to comment. In the case of a proposal from a Regional Entity organized on an Interconnection-wide basis, comments shall be limited to the factors identified in NERC Rule 313, section 3.1 as it may be amended from time to time. The NERC board of trustees shall promptly thereafter consider such proposed Regional Reliability Standard or Regional Variance, applying the rebuttable presumption described in subsection 5(b) if the proposed Regional Reliability Standard or Regional Variance is from a Regional Entity organized on an Interconnection-wide basis, and either approve the proposed standard and submit it to the Commission for approval, or disapprove it in writing setting forth its reasons. SPP may appeal any disapproval of a proposed Regional Reliability Standard or Regional Variance to the Commission.

(b) Pursuant to Section 215(d)(3) of the Act, NERC shall rebuttably presume that a proposal from a Regional Entity organized on an Interconnection-wide basis for a Regional Reliability Standard or Regional Variance or modification thereof to be applicable on an Interconnection-wide basis is just, reasonable, and not unduly discriminatory or preferential,

and in the public interest. Any person challenging such proposal from the [INTERCONNECTION-WIDE REGIONAL ENTITY] shall have the burden of proof. NERC shall not find that this presumption has been rebutted except based upon substantial evidence that has been disclosed to, and been subject to comment by, the [INTERCONNECTION-WIDE REGIONAL ENTITY] during NERC's review of the proposal.

**6. Enforcement.**

(a) In connection with its delegated authority pursuant to this Agreement, SPP shall enforce Reliability Standards (including Regional Reliability Standards and Regional Variances) within the geographic boundaries set forth in **Exhibit A** through the compliance enforcement program set forth in **Exhibit D**. NERC and SPP agree that this program meets all applicable requirements of the Act, Order 672 and the Commission's regulations, including, *inter alia*, the requirement for an audit program pursuant to Section 39.7(a) of the Commission's regulations, the assessment of penalties pursuant to Section 39.7(c) through 39.7(g) of the Commission's regulations and the requirements for due process. SPP may not change its compliance enforcement program set forth in **Exhibit D** absent NERC's approval, which shall not be unreasonably withheld or delayed. Subject to the rights and limitations of Sections 16 and 17 of this Agreement, SPP agrees to comply with the NERC Rules in implementing this program.

(b) SPP shall report promptly to NERC any self-reported violation or investigation of a violation or an alleged violation of a Reliability Standard and its eventual disposition. Such report shall include the owner's, operator's, or user's name, which Reliability Standard or Reliability Standards were violated or allegedly violated, when the violation or alleged violation occurred, other pertinent facts about the violation including circumstances surrounding the violation with any known risk to the bulk power system, when the violation was or will be mitigated, the name of a person knowledgeable about the violation or alleged violation to serve as a point of contact with the Commission, and any other information required by NERC compliance program procedures. NERC shall promptly forward such report to the Commission. NERC and SPP shall cooperate in filing such periodic summary reports as the Commission shall from time to time direct on violations of Reliability Standards and summary analyses of such violations.

(c) Each violation or alleged violation shall be treated as nonpublic until the matter is filed with the Commission as a notice of penalty or resolved by an admission that the owner, operator, or user of the bulk power system violated a Reliability Standard or by a settlement or other negotiated disposition. The disposition of each violation or alleged violation that relates to a Cybersecurity Incident or that would jeopardize the security of the bulk power system if publicly disclosed shall be nonpublic unless the Commission directs otherwise.

(d) All appeals of penalties imposed by SPP shall be filed with NERC, in accordance with the NERC Rules.

(e) SPP shall maintain the capability to conduct investigations of potential violations of Reliability Standards and to conduct such investigations in a confidential manner.

(f) SPP shall maintain a program of proactive enforcement audits including procedures for spot-checks of self-reported compliance and periodic audits of all responsible entities.

(g) As part of its compliance enforcement program, SPP shall maintain a conflict of interest policy that assures the integrity of such program and the independence of the compliance program staff from those subject to enforcement actions.

(h) As often as NERC deems necessary, but no less than every three years, NERC shall review SPP's compliance enforcement program to ensure that: (i) the program meets all applicable legal requirements; (ii) actual practices reflect the requirements; and (iii) the program administered pursuant to the Delegated Authority promotes consistent interpretations across North America of Reliability Standards and comparable levels of sanctions and penalties to violations of Reliability Standards constituting comparable levels of threat to reliability of the bulk power system.

(i) SPP shall modify its compliance enforcement program as needed to reflect additions to, deletions from, or modifications of Reliability Standards and, subject to the rights and limitations of Sections 16 and 17 of this Agreement, shall modify its compliance enforcement program as needed: (i) to reflect amendments to the NERC Rules; (ii) to comply with NERC directives resulting from the review of compliance enforcement programs as



provided in Section 6(h) of this Agreement; or (iii) to resolve a conflict with a function, rule, order, tariff, rate schedule, or agreement accepted, approved, or ordered by the Commission.

(j) NERC shall conduct a review with the Regional Entities that provides for the exchange of information on practices, experiences, and lessons learned in the implementation of compliance enforcement programs.

**7. Delegation-Related Services.** NERC will engage SPP on its behalf to carry out certain of its activities that are in furtherance of its responsibilities as the ERO under the Act or in support of delegated functions, as specified in the NERC Rules and listed on **Exhibit E**.

**8. Funding.** SPP and NERC shall ensure that the delegated functions and related activities listed on **Exhibit E** have reasonable and adequate funding and resources by undertaking the following:

(a) NERC shall fund SPP activities necessary for SPP to carry out its Delegated Authority under this Agreement, including the functions listed on **Exhibit E**, and shall not impose any obligation or requirement regarding Delegated Authority upon SPP without providing appropriate funding to carry out such mandates;

(b) SPP and NERC agree that costs of carrying out SPP's responsibilities under the Delegation Agreement will be equitably allocated among end users within the geographic boundaries described in **Exhibit A** and recovered through a formula based on net energy for load as set forth in **Exhibit E**;

(c) NERC will ensure that the costs for its responsibilities are first allocated fairly among the interconnections and regions according to the applicability of this work to those interconnections and regions, and then equitably among the end users of the applicable interconnections and regions as appropriate. Allocation on a net energy for load basis will be presumed to satisfy this equity requirement.

(d) NERC shall provide SPP with the form for budget submittal no later than April 30 of the prior year.

(e) SPP shall submit its annual budget for carrying out its Delegated Authority functions and related activities listed on **Exhibit E**, as well as all other SPP activities and funding to NERC no later than June 1 of the prior fiscal year such that NERC may submit its

budget to the Commission 130 days in advance of the beginning of each fiscal year. The SPP budget submission shall include supporting materials, including SPP's complete business plan and organization chart, explaining the proposed collection of all dues, fees and charges, and the proposed expenditure of funds collected in sufficient detail to justify the requested funding collection and budget expenditures, as well as the budget, supporting materials, and proposed allocation and method of collection for the costs of any approved regional advisory body. NERC shall develop, in consultation with the Regional Entities, a reasonable and consistent system of accounts, with a level of detail and record keeping comparable to the Commission's Uniform System of Accounts and sufficient to allow the Commission to compare each Commission-approved NERC fiscal year budget with the actual results at the NERC and Regional Entity level. SPP shall follow NERC's prescribed system of accounts.

(f) SPP's funding system shall include reasonable reserve funding for unforeseen and extraordinary expenses and other contingencies, consistent with generally accepted accounting principles.

(g) NERC shall review and approve SPP's budget for meeting its responsibilities under the Delegation Agreement.

(h) SPP shall submit unaudited quarterly interim financial statements in form provided by NERC no later than 20 days after the end of the fiscal quarter (March 31, June 30, September 30, and December 31).

(i) SPP shall submit audited financial statements annually including supporting materials in a form provided by NERC no later than 150 days after the end of the fiscal year.

(j) NERC shall have the right to review from time to time, in reasonable intervals but no less than every three years, the financial records of SPP in order to ensure that the documentation fairly represents in all material respects appropriate funding under this Agreement.

(k) **Exhibit E** to this Agreement sets forth the mechanism through which SPP shall offset penalty monies it receives against its next year's annual budget for carrying out functions under this Agreement.

**9. Assignment.** This Agreement may be assigned by either Party only with the prior written consent of the other, which consent shall be granted or withheld in such non-assigning

Party's sole discretion, subject to approval by the Commission. Any assignment under this Agreement shall not relieve a Party of its obligations, nor shall a Party's obligations be enlarged, in whole or in part, by reason thereof. SPP may not delegate in whole or in part its Delegated Authority to any other entity; provided, however, that nothing in this provision shall prohibit SPP from contracting with other entities to assist it in carrying out its Delegated Authority, provided SPP retains control and responsibility for such Delegated Authority.

**10. Default and Cure.** Upon a Breach, the non-breaching Party shall give written notice of such Breach to the breaching Party (the "Default Notice"). Subject to a suspension of the following deadlines as specified below, the breaching Party shall have thirty (30) calendar days from receipt of the Default Notice within which to cure such Breach; provided however, that if such Breach is not capable of cure within thirty (30) calendar days, the breaching Party shall commence such cure within thirty (30) calendar days after notice and continuously and diligently complete such cure within ninety (90) calendar days from receipt of the Default Notice; and, if cured within such time, the Breach specified in such notice shall cease to exist. Subject to the limitation specified in the following sentence, if a Breach is not cured as provided in this article, or if a Breach is not capable of being cured within the period provided for herein, the nonbreaching Party shall have the right to declare a default and terminate this Agreement by written notice at any time until cure occurs, and be relieved of any further obligation hereunder. The deadlines for cure and the right to declare a default and terminate this Agreement shall be suspended during the pendency of any efforts or proceedings in accordance with Section 17 of this Agreement to resolve a dispute as to whether a Breach has occurred. The provisions of this article will survive termination of this Agreement.

**11. Term and Termination.**

(a) This Agreement shall become effective thirty (30) days after the date of issuance of a final Commission order approving this Agreement without requiring any changes to this Agreement unacceptable to either Party.

(b) The initial term of the Agreement shall be three (3) years, prior to which time NERC shall conduct an audit pursuant to subsections 6(e) and 7(i) to ensure that SPP continues to meet all applicable statutory and regulatory requirements necessary to maintain its eligibility

for delegation. If SPP meets such requirements, this Agreement may be renewed for another five (5) year term. If this Agreement is not renewed or becomes subject to termination for any reason, the Parties shall work to ensure a transition of SPP's Delegated Authority to NERC or to another eligible entity. The termination of this Agreement shall not take effect until such transition has been effected, unless the transition period exceeds one year, at which time SPP may unilaterally terminate.

(c) If any provision of this Agreement, or the application thereof to any person, entity or circumstance, is held by a court or regulatory authority of competent jurisdiction to be invalid, void, or unenforceable, or if a modification or condition to this Agreement is imposed by a regulatory authority exercising jurisdiction over this Agreement, the Parties shall endeavor in good faith to negotiate such amendment or amendments to this Agreement as will restore the relative benefits and obligations of the signatories under this Agreement immediately prior to such holding, modification or condition. If either Party finds such holding, modification or condition unacceptable and the Parties are unable to renegotiate a mutually acceptable resolution, either Party may unilaterally terminate this Agreement. Such termination shall be effective one year following written notice by either Party to the other Party and to the Commission, or at such other time as may be mutually agreed by SPP and NERC.

(d) Notwithstanding any termination of this Agreement, provisions contained in Limitation of Liability (Section 12), No Third Party Beneficiaries (Section 13) and Confidentiality (Section 14) shall survive this Agreement in accordance with their terms until sixty (60) days following the expiration of any applicable statute of limitations.

**12. Limitation of Liability.** SPP and NERC agree not to sue each other or their directors, officers, employees, and persons serving on their committees and subgroups based on any act or omission of any of the foregoing in the performance of duties pursuant to this Agreement or in conducting activities under the authority of Section 215 of the Act, other than seeking a review of such action or inaction by the Commission. NERC and SPP shall not be liable to one another for any damages whatsoever, including without limitation, direct, indirect, incidental, special, multiple, consequential (including attorneys' fees and litigation costs), exemplary, or punitive damages arising out of or resulting from any act or omission associated with the performance of the SPP's or NERC's responsibilities under this Agreement or in conducting activities under the

authority of Section 215 of the Act, except to the extent that the SPP or NERC is found liable for gross negligence or intentional misconduct, in which case SPP or NERC shall not be liable for any indirect, incidental, special, multiple, consequential (including without limitation attorneys' fees and litigation costs), exemplary, or punitive damages.

**13. No Third Party Beneficiaries.** Nothing in this Agreement shall be construed to create any duty to, any standard of care with reference to, or any liability to any third party.

**14. Confidentiality.** During the course of the Parties' performance under this Agreement, a Party may receive Confidential Information, as defined in Rule [nnn] of NERC's Rules of Procedure. Except as set forth herein, the Parties agree to keep in confidence and not to copy, disclose, or distribute any Confidential Information or any part thereof, without the prior written permission of the issuing Party, unless disclosure is required by subpoena, law, or other directive of a court, administrative agency, or arbitration panel, in which event the recipient hereby agrees to provide the Party that provided the Confidential Information with prompt notice of such request or requirement in order to enable such issuing Party to (a) seek an appropriate protective order or other remedy, (b) consult with the recipient with respect to taking steps to resist or narrow the scope of such request or legal process, or (c) waive compliance, in whole or in part, with the terms of this Section. In the event a protective order or other remedy is not obtained or that issuing Party waives compliance with the provisions, the recipient agrees to furnish only that portion of the Confidential Information which the recipient's counsel advises is legally required and to exercise best efforts to obtain assurance that confidential treatment will be accorded to such Confidential Information. In addition, each Party shall ensure that its officers, trustees directors, employees, subcontractors and subcontractors' employees, and agents to whom Confidential Information is exposed are under obligations of confidentiality that are at least as restrictive as those contained herein. This confidentiality provision does not prohibit reporting and disclosure as directed by NERC, as set forth in Section 6 of this Agreement.

**15. Amendment.** Neither this Agreement nor any of the terms hereof, may be amended unless such amendment is made in writing, signed by the Parties, and filed with and approved by the Commission.

**16. Amendments to the NERC Rules.** NERC shall not adopt amendments to the NERC Rules that conflict with the rights, obligations, or programs of SPP under this Agreement without first obtaining the consent of SPP, which consent shall not be unreasonably withheld or delayed. To the extent SPP does not consent, NERC shall have the right to invoke the dispute resolution provisions of Section 17 and, if such effort fails to resolve the dispute, to petition the Commission to adopt the amendment to the NERC Rules. To the extent that the Commission issues an order amending or materially affecting the rights or obligations of SPP under this Agreement, SPP shall have the option, exercisable no later than 60 days after issuance of such order, to terminate this Agreement. Such termination shall be effective one year following written notice by SPP to NERC and the Commission, or at such other time as may be mutually agreed by SPP and NERC.

**17. Dispute Resolution.** In the event a dispute arises under this Agreement between NERC and SPP, representatives of the Parties with authority to settle the dispute shall meet and confer in good faith in an effort to resolve the dispute in a timely manner. In the event the designated representatives are unable to resolve the dispute within thirty (30) days or such other period as the Parties may agree upon, each Party shall have all rights to pursue all remedies, except as expressly limited by the terms of this Agreement. Neither Party shall have the right to pursue other remedies until the Dispute Resolution procedures of this Section 17 have been exhausted. This Section 17 shall not apply to enforcement actions against individual entities.

**18. Notice.** Whether expressly so stated or not, all notices, demands, requests, and other communications required or permitted by or provided for in this Agreement shall be given in writing to a Party at the address set forth below, or at such other address as a Party shall designate for itself in writing in accordance with this Section, and shall be delivered by hand or reputable overnight courier:

If to NERC:

If to SPP:

North American Electric  
Reliability Corporation  
116-390 Village Blvd.  
Princeton, NJ 08540-5721  
Attn: David Hilt  
Facsimile: (609) 452-9550

\_\_\_\_\_  
Attn:  
Facsimile:

**19. Governing Law.** When not in conflict with or preempted by federal law, this Agreement will be governed by and construed in accordance with the laws of New Jersey without giving effect to the conflict of law principles thereof. The Parties recognize and agree not to contest the exclusive or primary jurisdiction of the Commission to interpret and apply this Agreement; provided however that if the Commission declines to exercise or is precluded from exercising jurisdiction of any action arising out of or concerning this Agreement, such action shall be brought in any state or federal court of competent jurisdiction in New Jersey. All Parties hereby consent to the jurisdiction of any state or federal court of competent jurisdiction in New Jersey for the purpose of hearing and determining any action not heard and determined by the Commission.

**20. Headings.** The headings and captions in this Agreement are for convenience of reference only and shall not define, limit, or otherwise affect any of the terms or provisions hereof.

**21. Savings Clause.** Nothing in this Agreement shall be construed to preempt or limit any authority that SPP may have to adopt reliability requirements or take other actions to ensure reliability of the bulk power system within the geographic boundaries described in **Exhibit A** that are outside the authority delegated from NERC, as long as such reliability requirements and actions are not inconsistent with Reliability Standards applicable to the region described in **Exhibit A** and do not result in a lessening of reliability outside the region described in **Exhibit A**.

**22. Entire Agreement.** This Agreement constitutes the entire agreement, and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter of this Agreement.

**24. Execution of Counterparts.** This Agreement may be executed in counterparts and each shall have the same force and effect as the original.

**NOW THEREFORE**, the parties have caused this Agreement to be executed by its duly authorized representatives, effective as of the date first above written.

NORTH AMERICAN  
ELECTRIC RELIABILITY CORPORATION                      SOUTHWEST  
POWER POOL, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## **Regional Boundaries**

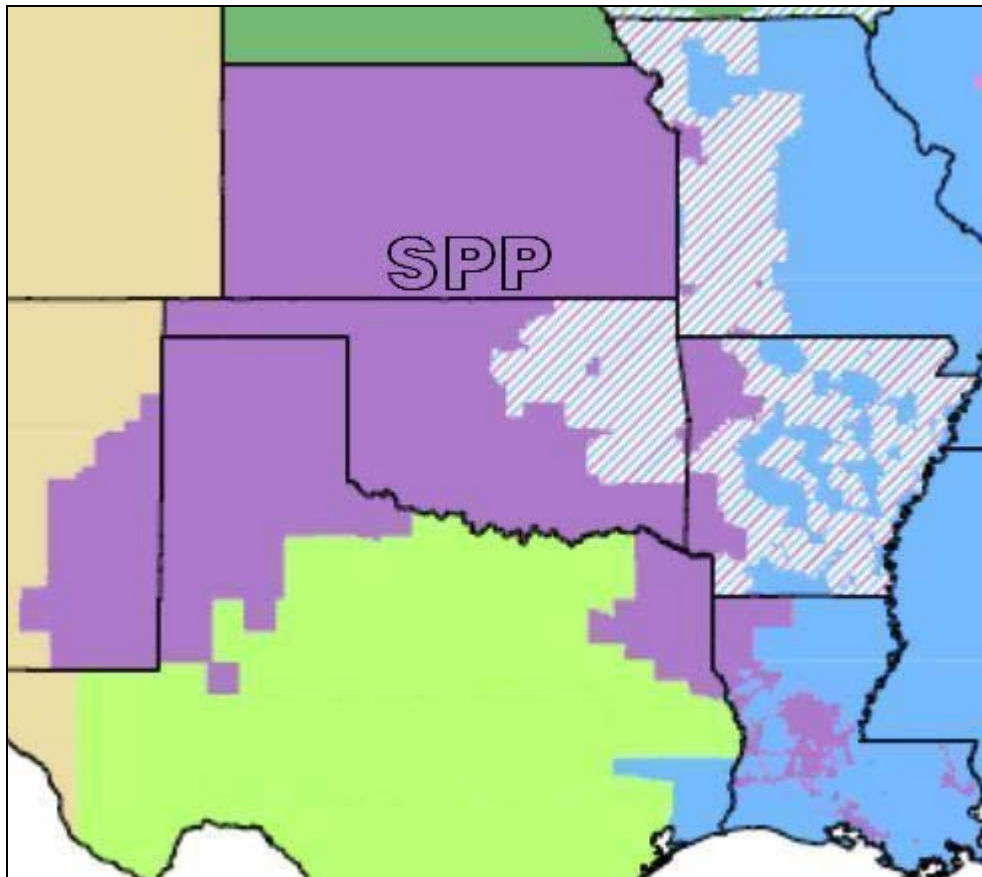
### Exhibit A Regional Boundaries

The geographic boundaries of Southwest Power Pool (SPP) are determined by the service areas of its membership, comprised of investor-owned utilities, municipal, cooperative, state and federal systems, merchant electricity generators and power marketers.

SPP covers an area of approximately 255,000 square miles of service territory (purple region depicted below) in all or part of eight states: Arkansas, Kansas, Louisiana, New Mexico, Mississippi, Missouri, Oklahoma, and Texas.

Service provided by SPP members in areas which overlap with neighboring regions:

- ◆ The area in northeastern Oklahoma is served by Western Farmers Electric Cooperative, Oklahoma Gas & Electric Company, Oklahoma Municipal Power Authority, Grand River Dam Authority, and AEP West.
- ◆ The area in Arkansas is served by Arkansas Electric Cooperative Corporation, Oklahoma Gas & Electric Company, and AEP West.
- ◆ The area in western Missouri is served by Aquila, Empire District Electric Company, City Power & Light (Independence, MO), City Utilities (Springfield, MO), Grand River Dam Authority, Kansas City Power & Light Company, City Power & Light (Independence, MO), and Southwestern Power Administration.



## Exhibit B – Governance

**CRITERION 1: The Regional Entity shall be governed by an independent board, a balanced stakeholder board, or a combination independent and balanced stakeholder board.** (Federal Power Act § 215(e)(4)(A), 18 C.F.R. § 39.8(c)(1), Order No. 672 at ¶ 727.)

A. Southwest Power Pool, Inc. is governed by an independent Board of Directors.

B. Southwest Power Pool, Inc.’s bylaws specify that the Regional Entity will be governed by the Regional Entity Trustees:

“The Regional Entity Trustees shall consist of three (3) persons. The trustees shall be independent of the SPP Board of Directors, any Member, industry stakeholder, or SPP organizational group. Regional Entity Trustees do not serve as members of the SPP Board of Directors. A trustee shall not be limited in the number of terms he/she may serve.” SPP Bylaws § 9.7.2.1.

“Regional Entity Trustees shall have relevant senior management expertise and experience in the reliable operation of the bulk electric transmission system in North America.” SPP Bylaws § 9.7.2.2.

C. Southwest Power Pool, Inc.’s bylaws define “independent” as follows:

“Directors shall not be a director, officer, or employee of, and shall have no direct business relationship, financial interest in, or other affiliation with, a Member or customer of services provided by SPP. Directors may indirectly own securities through a mutual fund or similar arrangement (other than a fund or arrangement specifically targeted toward the electric industry or any segments thereof) under which the director does not control the purchase or sale of such securities. Participation in a pension plan of a Member or customer shall not be deemed to be a direct financial benefit if the Member’s or customer’s financial performance has no material effect on such pension plan.” SPP Bylaws § 4.2.3.

“Regional Entity Trustees shall not be a director, officer, or employee of, and shall have no direct business relationship, financial interest in, or other affiliation with, a Member, a customer of services provided by SPP, or a Registered Entity in the SPP footprint. Trustees may indirectly own securities through a mutual fund or similar arrangement (other than a fund or arrangement specifically targeted toward the electric industry or any segments thereof) under which the trustee does not control the purchase or sale of such securities. Participation in a pension plan of a Member, customer, or Registered Entity in the SPP footprint shall not be deemed to be a direct financial benefit if the Member’s, customer’s, or Registered Entity’s financial performance has no material effect on such pension plan.” SPP Bylaws § 9.7.2.3.

**CRITERION 2: The Regional Entity has established rules that assure its independence of the users and owners and operators of the bulk power system, while assuring fair stakeholder representation in the selection of its directors.**

Federal Power Act § 215(c)(2)(A) and (e)(4), 18 C.F.R. § 39.8(c)(2), Order No. 672 at ¶¶ 699, 700.)

- A. Southwest Power Pool, Inc., or its affiliate, is an RTO and therefore a user, owner, or operator of bulk power system facilities. Southwest Power Pool, Inc.'s bylaws, rules of procedure, and protocols establish a strong separation between Southwest Power Pool, Inc.'s oversight and operations functions, as follows:

“Monitoring of Members and Staff shall be performed to ensure compliance with all requirements of Membership. Certain SPP compliance monitoring functions, as detailed in Section 9.0, shall be performed in concert with related ERO programs, and will be overseen by the Regional Entity Trustees. Other monitoring functions shall be provided by appropriate SPP staff under the oversight of the Oversight Committee and the Board of Directors. Compliance monitoring shall be an after-the-fact investigative and assessment function performed by appropriate SPP staff.” SPP Bylaws § 3.16

“The Regional Entity Trustees will oversee SPP’s Compliance Enforcement Program (CEP). The CEP will enforce compliance according to ERO reliability standards for Registered Entities. Regional Entity Compliance staff shall oversee compliance auditing of registered entities, and will report audit results to the Regional Entity Trustees.

“All audits of SPP’s compliance with ERO reliability standards will be performed by external third party auditors as coordinated and managed by the Regional Entity Trustees.” SPP Bylaws § 9.6

“The Regional Entity Trustees shall at all times act in the best interests of SPP’s role as the Regional Entity in its management, control, and direction of the general business of the Regional Entity functions. In reaching any decision and in considering the recommendations of any appropriate entity, the Regional Entity Trustees shall abide by the principles in these Bylaws.

Its duties shall include, but are not limited to the following:

- (a) Monitor all Registered Entities in the SPP footprint for compliance with ERO/FERC requirements, including auditing and issuance of official findings.
- (b) Administer SPP’s Compliance Enforcement Program.
- (c) Coordinate and manage third party audits to confirm that SPP is conforming to ERO policies and standards;
- (d) Impose penalties as prescribed and approved by ERO/FERC.

- (e) Regional Entity staff administration.
- (f) Regional Entity budget decisions.
- (g) Track and review Regional Standards from MOPC for submission to the ERO and FERC for approval and implementation.
- (h) Complete a self-assessment annually to determine how effectively the Regional Entity Trustees are meeting their responsibilities; and
- (i) Provide an annual report to the Board of Directors regarding the effectiveness of the Regional Entity function and processes.” SPP Bylaws § 9.7.1.

B. Southwest Power Pool, Inc.’s bylaws provide for fair stakeholder representation in the selection of its directors, as follows:

“Regional Entity Trustees shall be elected at the meeting of Members to a three-year term commencing upon election and continuing until his/her duly elected successor takes office. Initial staggering of terms will be decided by lottery with one trustee’s term to expire in the first year, one in the second year, and one in the third year. The election process shall be as follows:

- (a) At least three months prior to the meeting of Members when election of a new trustee is required, the Corporate Governance Committee shall commence the process to nominate persons for the position to be elected;
- (b) At least one month prior to the meeting of Members, the Corporate Governance Committee shall notify the President in writing of the person it nominates for election as a trustee, specifying the nominee for any vacancy to be filled. The President shall prepare the ballot accordingly, leaving space for additional names, and shall deliver same to Members at least two weeks prior to the meeting of Members;
- (c) For purposes of electing or removing trustees only, Members with Affiliate Relationships shall be considered a single Member;
- (d) At the meeting of Members, any additional nominee(s) may be added to the ballot if a motion is made and seconded by Members; and
- (e) At the meeting of Members, the required number of trustees shall be elected by written ballot. Each sector of the Membership votes separately with the result for that sector being a percent of approving votes to the total number of Members voting. Each Member shall be entitled to cast a number of votes equal to the number of trustees to be elected. A Member may not cumulate votes. The candidate(s) receiving the highest percent of the average of approving vote ratios within each Membership sector will fill vacancy(ies).” SPP Bylaw § 9.7.3

**CRITERION 3: If the Regional Entity has members, the Regional Entity has established rules that assure that its membership is open, that it charges no more than a nominal membership fee and agrees to waive the fee for good cause shown, and that membership is not a condition for participating in the development of or voting on proposed Regional Reliability Standards.** (Federal Power Act § 215(c)(2)(A) and (e)(4), 18 C.F.R. § 39.8(c)(2), Order No. 672 at ¶¶ 170-173.)

A. Southwest Power Pool, Inc. has an open membership policy that permits full and fair participation of all stakeholders through their representatives, including in the development and voting on Regional Reliability Standards, as follows:

“Membership in SPP is voluntary and is open to any electric utility, Federal power marketing agency, transmission service provider, any entity engaged in the business of producing, selling and/or purchasing electric energy for resale, and any entity willing to meet the membership requirements, including execution of the Membership Agreement. Membership also is open to any entity eligible to take service under the SPP Open Access Transmission Tariff (OATT). These entities desire the greater efficiency and service reliability gained through better coordination by voluntary association in SPP as constituted herein and in the SPP Articles of Incorporation. Members recognize that such association has a significant effect upon the availability and reliability of the bulk electric power supply of the region, and thereby affects the reliability of the nation's electric power supply.” SPP Bylaws § 2.1.

“The Members Committee shall work with the Board of Directors to manage and direct the general business of SPP. Its duties shall include, but are not limited to the following:

(c) Provide input with the Board of Directors to the Regional Entity Trustees on SPP Regional Reliability Standards recommended by the MOPC to the trustees for submission to the ERO for its approval.” SPP Bylaws § 5.1

“Each SPP Member shall appoint a representative to the Markets and Operations Policy Committee (MOPC) at the regular meeting of the Board of Directors immediately following each annual meeting of Members...

“The responsibilities of the Markets and Operations Policy Committee shall include:

(c) Recommend any Regional Reliability Standards for ERO adoption in accordance with SPP’s Standards Development Process.

(d) Coordinate and oversee the work of any Standards Development Team(s).” SPP Bylaws § 6.1

“When an SPP working group or task force is considering an SPP Regional Reliability Standard, it will be designated the Standards Development Team (SDT) for that Standard in accordance with the SPP Regional Entity Standards

Development Process Manual. For purposes of an SDT, participation and voting will be open to any interested party in accordance with the Standards Development Process and without regard to membership status in SPP.” SPP Bylaws § 9.5

B. Southwest Power Pool, Inc. charges no more than a nominal membership fee and agrees to waive the fee for good cause shown, as follows:

“All SPP Members will be subject to an annual membership fee in the amount of \$6,000, or other amount established by the Board of Directors. Membership fees are not subject to refund. The Board of Directors shall determine the annual membership fee for the upcoming year in advance of the last meeting of Members in a calendar year. Legitimate public interest groups (e.g. consumer advocates, environmental groups, or citizen participation groups) may seek a waiver of the annual membership fee. Legitimate public interest groups may seek waiver of the annual membership fee. The request for waiver must be directed to the President in writing.” SPP Bylaws § 8.2

**CRITERION 4: The Regional Entity has established rules that assure balance in its decision-making committees and subordinate organizational structures and assure no two industry sectors can control any action and no one industry sector can veto any action.** (Federal Power Act § 215(c)(2)(A) and (e)(4), 18 C.F.R. § 39.8(c)(2), Order No. 672 at ¶ 728.)

A. Southwest Power Pool, Inc.’s bylaws, procedural rules, and protocols assure balance in decision-making committees and subordinate organizational structures in how such groups are structured, as follows:

“Provided that Membership is sufficient to accommodate these provisions, the Members Committee shall consist of up to 18 persons. Four representatives shall be investor owned utilities Members; four representatives shall be cooperatives Members; two representatives shall be municipals Members (including municipal joint action agencies); three representatives shall be independent power producers/marketers Members; one representative shall be a state/federal power agencies Member; two representatives shall be alternative power/public interest Members; one representative shall be a large retail customer Member; defined as non-residential end-use customers with individual or aggregated loads of 1-MW or more; and one representative shall be a small retail customer Member, defined as residential customers and other customers with individual or aggregated loads of less than 1-MW. Representatives will be elected in accordance with Section 5.1.2 of these Bylaws.” SPP Bylaws § 5.1.1.1.

“A representative shall be an officer or employee of a Member with decision-making responsibility over SPP related activities, and must be the Member’s representative to the Membership.” SPP Bylaws § 5.1.1.2.

“Member input on decision-making shall be accomplished primarily through Membership participation in Organizational Groups. Members are expected to provide representation to Organizational Groups as requested. Working group representation will be appointed by the Board of Directors, who shall consider the various types and expertise of Members and their geographic locations, to achieve a widespread and effective representation of the Membership. The Chair of any Organizational Group may appoint any ad hoc task forces as necessary to fulfill its mission. Task force appointments shall be made with due consideration of the various types and expertise of Members and their geographic locations. Participation in certain sessions of Organizational Group meetings where market sensitive issues are discussed may be restricted to persons representing entities that have executed ERO’s Confidentiality Agreement. Representatives on all Organizational Groups will be documented in the SPP directory maintained by the Staff. Organizational Group vacancies will be filled on an interim basis by appointment of the President unless otherwise provided for in these Bylaws.” SPP Bylaws § 3.1

“If a Member's designated representative is unable to attend an Organizational Group meeting, it may in writing appoint a substitute representative who shall have such rights to participate and vote as the Member specifies.” SPP Bylaws § 3.2.

*“6.1 Markets and Operations Policy Committee*

Each SPP Member shall appoint a representative to the Markets and Operations Policy Committee (MOPC) at the regular meeting of the Board of Directors immediately following each annual meeting of Members. Each representative designated shall be an officer or employee of the Member. The Board of Directors will appoint the Chair and Vice Chair of the MOPC. Each member of the MOPC may continue to be a member thereof until the appropriate Member appoints a successor.

*“6.2 Strategic Planning Committee*

The Strategic Planning Committee (SPC) shall be comprised of eleven members. Three representatives shall be from the Board of Directors; four representatives from the Transmission Owning Member sector as nominated by the Corporate Governance Committee; and four representatives from the Transmission Using Member sector as nominated by the Corporate Governance Committee.

The Board of Directors shall appoint the representatives of the SPC at the regular meeting of the Board of Directors immediately following each annual meeting of Members. Each representative of the SPC shall continue to be a representative thereof until the Board of Directors appoints his/her successor. Where a vacancy occurs, the Corporate Governance Committee will fill the vacancy on an interim basis until the next meeting of the Board of Directors.



*“6.3 Human Resources Committee*

The Human Resources Committee (HRC) shall be comprised of six members. Two representatives shall be from the Board of Directors, one of whom shall serve as the Chair; two representatives from the Transmission Owning Member sector as nominated by the Corporate Governance Committee; and two representatives from the Transmission Using Member sector as nominated by the Corporate Governance Committee.

The Board of Directors shall appoint the representatives of the HRC at the regular meeting of the Board of Directors immediately following each annual meeting of Members. Each representative of the HRC shall continue to be a representative thereof until the Board of Directors appoints his/her successor. Where a vacancy occurs the Corporate Governance Committee will fill the vacancy on an interim basis until the next meeting of the Board of Directors.

*“6.4 Oversight Committee*

The Oversight Committee (OC) shall be comprised of three members from the Board of Directors.

The Board of Directors shall appoint the representatives of the OC at the regular meeting of the Board of Directors immediately following each annual meeting of Members. Each representative of the OC shall continue to be a representative thereof until the Board of Directors appoints his/her successor. Where a vacancy occurs, the Board of Directors will fill the vacancy.

*“6.5 Finance Committee*

The Finance Committee (FC) shall be comprised of six members. Two representatives shall be from the Board of Directors, one of whom shall serve as the Chair; two representatives from the Transmission Owning Member sector as nominated by the Corporate Governance Committee; and two representatives from the Transmission Using Member sector as nominated by the Corporate Governance Committee.

The Board of Directors shall appoint the representatives of the FC at the regular meeting of the Board of Directors immediately following each annual meeting of Members. Each representative of the FC shall continue to be a representative thereof until the Board of Directors appoints his/her successor. Where a vacancy occurs the Corporate Governance Committee will fill the vacancy on an interim basis until the next meeting of the Board of Directors.

*“6.6 Corporate Governance Committee*

To the extent that the membership allows, the Corporate Governance Committee (CGC) shall be comprised of nine members. One representative shall be the President of SPP who will serve as the Chair; the Chairman of the Board, unless his/her position is under consideration, in which case the Vice Chairman of the Board; one representative shall be representative of and selected by investor owned utilities Members; one representative shall be representative of and selected by co-operatives Members; one representative shall be representative of and selected by municipals Members; one representative shall be representative of

and selected by independent power producers/marketers Members; one representative shall be representative of and selected by state/federal power agencies Members; one representative shall be representative of and selected by alternative power/public interest Members; and one representative shall be representative of and selected by large/small retail Members.

Where a vacancy occurs with respect to a representative of a sector, the representatives from the appropriate sector will fill the vacancy.

B. Southwest Power Pool, Inc.'s bylaws, procedural rules, and protocols assure balance in decision-making committees and subordinate organizational structures in how such groups make decisions, as follows:

“The quorum for a meeting of the Markets and Operations Policy Committee or the Membership shall be those Members present. The quorum for any other Organizational Group or task force shall be one-half of the membership thereof, but not less than three members; provided, that a lesser number may adjourn the meeting to a later time.” SPP Bylaws § 3.8.

“Except as provided for in Section 9.5 of these Bylaws, each participant in an Organizational Group shall have one vote. Upon joining, Members shall be assigned to one of two Membership sectors for the sole purpose of voting: Transmission Owning Members, or Transmission Using Members. Markets and Operations Policy Committee and Membership actions are taken in the following process. Each sector votes separately with the result for that sector being a percent of approving votes to the total number of Members voting. Then the action is approved if the average of these two percentages is at least sixty-six percent. If no Members are present within a sector, the single present sector-voting ratio will determine approval. A simple majority of participants present or represented by proxy and voting shall be required for all other Organizational Group and task force action.” SPP Bylaws § 3.9.

“Should any Member or group of Members disagree on an action taken or recommended by any Organizational Group, such Member(s) may, in writing, appeal and submit an alternate recommendation to the Board of Directors prior to the meeting at which consideration of the action by the Board of Directors is scheduled.” SPP Bylaws § 3.10.

“When an SPP working group or task force is considering an SPP Regional Reliability Standard, it will be designated the Standards Development Team (SDT) for that Standard in accordance with the SPP Regional Entity Standards Development Process Manual. For purposes of an SDT, participation and voting will be open to any interested party in accordance with the Standards Development Process and without regard to membership status in SPP.” SPP Bylaws § 9.5.

C. Southwest Power Pool, Inc.'s bylaws, procedural rules, and protocols assure no two industry sectors can control any action and no one industry sector can veto any action, as follows:

See above.

**CRITERION 5: The Regional Entity has established rules that provide reasonable notice and opportunity for public comment, due process, openness, and balance of interests in exercising its duties.** (Federal Power Act § 215(c)(2)(D) and (e)(4), 18 C.F.R. § 39.8(c)(2).)

Southwest Power Pool, Inc.'s bylaws, procedural rules, and protocols provide reasonable notice and opportunity for public comment, due process, openness, and balance of interests in exercising its duties, as follows:

▪ **NOTICE PERIODS:**

“The Regional Entity Trustees will meet coincident in time and location as the regularly scheduled SPP Board of Directors meetings, and additionally upon the call of the chair or upon concurrence of at least two trustees... At least fifteen days' written notice shall be given by the chair to each trustee, the Board of Directors, and the Members Committee of the date, time, place and purpose of a meeting, unless such notice is waived by the trustees. Telephone conference meetings may be called as appropriate by the chair with at least one-day prior notice.” SPP Bylaws § 9.7.6

“Organizational Groups shall meet as necessary. SPP meetings shall be open, however, any Organizational Group may limit attendance at a meeting by an affirmative vote of the Organizational Group as necessary to safeguard confidentiality of sensitive information, included but not limited to Order 889 Code of Conduct requirements, personnel, financial, or legal matters. Representatives shall be given at least fifteen days written notice of the date, time, place and purpose of each regular or special meeting. Telephone conference meetings may be called as appropriate by the Chair of any Organizational Group with at least one-day prior notice.” SPP Bylaws § 3.5.

▪ **AVAILABILITY OF AGENDAS AND BACKGROUND INFORMATION:**

See above.

▪ **OPENNESS OF MEETINGS:**

“Except as otherwise provided in these Bylaws, all meetings will be open to any interested party.” SPP Bylaws § 9.7.6

“Executive sessions (open only to Trustees and parties invited by the chair of the Regional Entity Trustees) shall be held as necessary upon agreement of the

Regional Entity Trustees to safeguard confidentiality of sensitive information regarding employee, financial or legal matters, or confidential information related to compliance matters.” SPP Bylaws § 9.7.10

“Member input on decision-making shall be accomplished primarily through Membership participation in Organizational Groups. Members are expected to provide representation to Organizational Groups as requested. Working group representation will be appointed by the Board of Directors, who shall consider the various types and expertise of Members and their geographic locations, to achieve a widespread and effective representation of the Membership. The Chair of any Organizational Group may appoint any ad hoc task forces as necessary to fulfill its mission. Task force appointments shall be made with due consideration of the various types and expertise of Members and their geographic locations. Participation in certain sessions of Organizational Group meetings where market sensitive issues are discussed may be restricted to persons representing entities that have executed ERO’s Confidentiality Agreement. Representatives on all Organizational Groups will be documented in the SPP directory maintained by the Staff. Organizational Group vacancies will be filled on an interim basis by appointment of the President unless otherwise provided for in these Bylaws.” SPP Bylaws § 3.1.

“Organizational Groups shall meet as necessary. SPP meetings shall be open, however, any Organizational Group may limit attendance at a meeting by an affirmative vote of the Organizational Group as necessary to safeguard confidentiality of sensitive information, included but not limited to Order 889 Code of Conduct requirements, personnel, financial, or legal matters. Representatives shall be given at least fifteen days written notice of the date, time, place and purpose of each regular or special meeting. Telephone conference meetings may be called as appropriate by the Chair of any Organizational Group with at least one-day prior notice.” SPP Bylaws § 3.5.

▪ OPPORTUNITIES FOR PUBLIC PARTICIPATION:

“The chair shall grant any party’s request to address the Regional Entity Trustees.” SPP Bylaws § 9.7.6.

“Organizational Groups shall meet as necessary. SPP meetings shall be open, however, any Organizational Group may limit attendance at a meeting by an affirmative vote of the Organizational Group as necessary to safeguard confidentiality of sensitive information, included but not limited to Order 889 Code of Conduct requirements, personnel, financial, or legal matters. Representatives shall be given at least fifteen days written notice of the date, time, place and purpose of each regular or special meeting. Telephone conference meetings may be called as appropriate by the Chair of any Organizational Group with at least one-day prior notice.” SPP Bylaws § 3.5.

- AVAILABILITY OF MINUTES:

[No Bylaws cite, but corporate process requires minutes be posted on the SPP website within one week of a meeting.]

- AMENDMENT OF BYLAWS AND PROCEDURAL RULES:

“Except for modifications to Section 4.0 BOARD OF DIRECTORS, Section 5.0 COMMITTEES ADVISING THE BOARD OF DIRECTORS, Section 9.0 REGIONAL ENTITY FUNCTION, and Section 10.0 AMENDMENTS, these Bylaws may be amended, repealed, or added to by the Board of Directors only upon 30 days written notice to the Membership of the proposed modification(s). Approval of amendments to the Bylaws by the Board of Directors must be by an affirmative vote of at least five directors. Sections 4.0, 5.0, 9.0, and 10.0 of these Bylaws and the Articles of Incorporation may be amended, repealed, or added to only by approval of the Membership. All amendments are subject to the requisite regulatory approval(s).” SPP Bylaws § 10.0.

## Exhibit C – Regional Standard Development Procedure

### COMMON ATTRIBUTE 1

Proposed regional reliability standards shall be subject to approval by NERC, as the electric reliability organization, and by FERC before becoming mandatory and enforceable under Section 215 of the FPA [add reference to any applicable authorities in Canada and Mexico]. No regional reliability standard shall be effective within the [Regional Entity Name] area unless filed by NERC with FERC [and applicable authorities in Canada and Mexico] and approved by FERC [and applicable authorities in Canada and Mexico].

Southwest Power Pool's ("SPP") regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See Southwest Power Pool Regional Entity (SPP RE) Standards Development Process Manual Pg 14, Sec V.C. Filing of Regional Reliability Standards with Regulatory Agencies:*

The development of Standards must be administered in coordination with the NERC Standards Development Procedure. At the discretion of the NERC Board of Trustees, adopted Standards may be filed with applicable regulatory agencies in the United States, Canada, and Mexico.

*The NERC Standards Development Procedure requires proposed reliability standards be approved by FERC before becoming effective and enforceable. Any proposed SPP Regional Entity standard will be required to be submitted to NERC for further action and cannot become effective without FERC approval per the NERC procedure.*

### COMMON ATTRIBUTE 2

[Regional Entity Name] regional reliability standards shall provide for as much uniformity as possible with reliability standards across the interconnected bulk power system of the North American continent. A [Regional Entity Name] reliability standard shall be more stringent than a continent-wide reliability standard, including a regional difference that addresses matters that the continent-wide reliability standard does not, or shall be a regional difference necessitated by a physical difference in the bulk power system. A regional reliability standard that satisfies the statutory and regulatory criteria for approval of proposed North American reliability standards, and that is more stringent than a continent-wide reliability standard, would generally be acceptable.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*The specific language cited in Common Attribute 2 was provided to NERC in the Commission's July 20 Compliance Order. SPP has revised the SPP RE Standards Development Process Manual in Pg 4, Sec III. A. Definition of a Regional Reliability Standard, paragraph 2 to adopt this new language:*

SPP RE may develop, through the process described in this manual, separate SPP Regional Reliability Standards (Standard) that go beyond, add detail to, or implement NERC reliability standards, or that cover matters not addressed in NERC reliability standards. SPP Regional Reliability Standards may be developed and exist separately from NERC reliability standards, or may be proposed as NERC reliability standards. Standards that exist separately from NERC reliability standards shall not be inconsistent with or less stringent than NERC reliability standards.

*Section III. D. Elements of a Regional Reliability Standard, establishes guidelines to ensure SPP RE Standards are consistent with NERC standards:*

An RE Standard shall consist of the elements identified in this section of this manual. These elements are intended to apply a systematic discipline in the development and revision of Standards. This discipline is necessary to achieve standards that are measurable, enforceable, and consistent.

### **COMMON ATTRIBUTE 3**

[Regional Entity Name] regional reliability standards, when approved by FERC [add applicable authorities in Canada], shall be made part of the body of NERC reliability standards and shall be enforced upon all applicable bulk power system owners, operators, and users within the [Regional Entity Name] area, regardless of membership in the region.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See Southwest Power Pool Regional Entity (SPP RE) Standards Development Process Manual Pg 14, Sec V.C. Filing of Regional Reliability Standards with Regulatory Agencies:*

The development of Standards must be administered in coordination with the NERC Standards Development Procedure. At the discretion of the NERC Board of Trustees, adopted Standards may be filed with applicable regulatory agencies in the United States, Canada, and Mexico.

*The NERC Standards Development Procedure requires proposed reliability standards be approved by FERC before becoming effective and enforceable. Any proposed SPP*

*Regional Entity standard will be required to be submitted to NERC for further action and cannot become effective without FERC approval per the NERC procedure.*

#### **COMMON ATTRIBUTE 4**

**Requester** — The requester is the sponsor of the regional reliability standard request may assist in the development of the standard. Any member of [Regional Entity Name], or group within [Regional Entity Name] shall be allowed to request that a regional reliability standard be developed, modified, or withdrawn. Additionally, any entity (person, organization, company, government agency, individual, etc.) that is directly and materially affected by the reliability of the bulk power system in the [Regional Entity Name] area shall be allowed to request a regional reliability standard be developed, modified, or withdrawn.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*SPP uses the term “originator” in place of “requester”. See SPP RE Standards Development Process Manual Page 8, Sec IV. Roles in the Regional Reliability Standards Development Process, paragraph 2:*

**Originator** - Any person, acting as a representative of an organization which is directly and materially affected by the operation of an RE's BPS, is allowed to request a Standard be developed or an existing Standard be modified, or deleted.

#### **COMMON ATTRIBUTE 5**

**[Standards or other named] committee** — The [Regional Entity Name] [standards] committee manages the standards development process. The [standards] committee will consider which requests for new or revised standards shall be assigned for development (or existing standards considered for deletion). The [standards] committee will advise the [Regional Entity Name] board on standards presented for adoption.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 8, Sec IV. Roles in the Regional Reliability Standards Development Process, paragraph 4:*



**SPP Markets and Operations Policy Committee (MOPC)** - The SPP Markets and Operations Policy Committee will consider which requests for new or revised Standards shall be assigned for development (or existing Standards considered for deletion). The MOPC manages the Standards development process. The MOPC will advise the SPP Board of Directors and Members Committee on Standards to be presented for adoption by the RE Trustees.

## **COMMON ATTRIBUTE 6**

**[Registered ballot body** — The registered ballot body comprises all entities or individuals that a) qualify for one of the stakeholder segments; are registered with [Regional Entity Name] as potential ballot participants in the voting on standards; and are current with any designated fees. Each member of the registered ballot body is eligible to vote on standards. [Each standard action has its own ballot pool formed of interested members of the registered ballot body. Each ballot pool comprises those members of the registered ballot body that respond to a pre-ballot survey for that particular standard action indicating their desire to participate in such a ballot pool.] The representation model of the registered ballot body is provided in Appendix A.]

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 11, Sec V.B. Regional Reliability Standards Development Process Steps, Step 5. Open Voting:*

All interested parties are eligible to participate in voting on proposed new Standards, Standard revisions or Standard deletions. There is not a requirement to separately join a ballot body to participate in voting. Each interested party shall have one vote. A company or entity that qualifies in more than one segment may designate a different person qualified to represent the company/entity's interests in that segment to vote.

*SPP allows any interested party to join a ballot pool created to vote on a specific proposed standard prior to balloting. This ballot body for the standard is specific to that standard and would be dissolved when final action is taken by the RE Trustees. Since there is not a standing ballot body, the notice of a proposed standard on the SPP public website would serve the purpose of the NERC pre-ballot survey.*

*SPP RE Standards Development Process Manual Page 8, Sec IV. Roles in the Regional Reliability Standards Development Process has been revised to add a definition of the ballot body and its responsibilities in the standards process.*

**Ballot Body** — The Ballot Body comprises all entities or individuals that qualify for one of the voting segments that are registered with SPP as a ballot participant in the voting for a proposed Standard. Membership in SPP is not a requirement for registration. Registration in a ballot body must be done via the SPP website any time during the 15 day ballot period for the standard. Each standard action has its own ballot body. No pre-registration into a ballot pool is required. The representation model of the ballot body is provided in Sec V. B. Regional Reliability Standards Development Process Steps, Step 5 – Open Voting. The outcome of the vote of the Ballot Body is forwarded to the RE Trustees along with the voting results of the MOPC and the SPP Board of Directors/Members Committee.

### **COMMON ATTRIBUTE 7**

[Regional Entity Name] will coordinate with NERC such that the acknowledgement of receipt of a standard request identified in step 1, notice of comment posting period identified in step 4, and notice for vote identified in step 5 below are concurrently posted on both the [Regional Entity Name] and NERC websites.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 10, Sec V.B. Regional Reliability Standards Development Process Steps, Step 2. Notification to Regional Entity Trustees & Public Notice. SPP staff will coordinate with NERC staff to provide this information. SPP's standards process manager is a SPP staff person designated by the MOPC.*

The Chairman of the MOPC or his/her designee will forward the request to the RE Trustees. SPP staff will also post the request on the SPP website for public notice and may utilize any appropriate SPP email distribution lists. The request is not to be judged as appropriate or useful at this stage.

*Sec V.B. Regional Reliability Standards Development Process Steps, Step 4 requires the public notice of comment period:*

***Step 4 – Post Draft for 30 Day Public Comments***

At the direction of the MOPC, the SPP staff will facilitate posting of the draft Standard on the SPP website, along with any supporting documents, for a 30-day comment period. The SPP staff shall also inform RE Members and other potentially interested entities of the posting using typical membership communication procedures then currently in effect, or by other means deemed appropriate. Comments may be submitted using the RSR Comment Form in Appendix B available on the SPP website.

*Sec V.B. Regional Reliability Standards Development Process Steps, Step 5 requires SPP staff to post the draft Standard for vote:*

***Step 5 – Open Voting***

The SDT shall direct the SPP staff to post the revised draft Standard, implementation plan, supporting technical documentation, and summary of comments if necessary.

SPP staff will schedule a vote by interested parties to be scheduled to commence no sooner than 15 days and no later than 30 days following the posting of the revised draft.

Interested parties shall be allowed to vote over a period of 15 days. It is expected that votes will be through electronic means such as email, but may be submitted through other means as available from SPP.

**COMMON ATTRIBUTE 8**

An acceptable standard request shall contain a description of the proposed regional reliability standard subject matter containing sufficiently descriptive detail to clearly define the purpose, scope, impacted parties, and other relevant information of the proposed standard.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 10, Sec V.B. Regional Reliability Standards Development Process Steps, Step 1:*

The MOPC or a designee will work with the Originator to develop a description of the proposed Standard subject matter containing sufficient detail to clearly define the purpose, scope, impacted parties, and other relevant information related to the proposed Standard.

### **COMMON ATTRIBUTE 9**

Within [no greater than 60] days of receipt of a completed standard request, the [standards] committee shall determine the disposition of the standard request.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP's Bylaws Sec 6.1, paragraph 2, requires the MOPC to meet at least three times per calendar year and additionally as needed:*

*SPP RE Standards Development Process Manual Page 13 Step 7- Post Draft Standard for Action on the MOPC Agenda allows the MOPC to act on a standard request in an expedited time frame between scheduled MOPC meetings:*

If a Standard requires action by the MOPC prior to a regularly scheduled meeting, the SPP staff will notify the MOPC Chairman who notice a special meeting in accordance with the SPP Bylaws.

### **COMMON ATTRIBUTE 10**

The [standards] committee may take one of the following actions:

- Accept the standard request as a candidate for development of a new standard, revision of an existing standard, or deletion of an existing standard. The [standards] committee may, at its discretion, expand or narrow the scope of the standard request under consideration. The [standards] committee shall prioritize the development of standard in relation to other proposed standards, as may be required based on the volume of requests and resources.
- Reject the standard request. If the [standards] committee rejects a standard request, a written explanation for rejection will be delivered to the requester within [no greater than 30] days of the decision.
- Remand the standard request back to the requester for additional work. The standards process manager will make reasonable efforts to assist the requester in addressing the deficiencies identified by the [standards] committee. The requester may then resubmit the modified standard request using the process above. The requester may choose to withdraw the standard request from further consideration prior to acceptance by the [standards] committee.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*A SDT must act through the MOPC to take any action to accept, reject or remand a proposed regional reliability standard including the modification or deletion of an existing RE Standard. See SPP RE Standards Development Process Manual Page 9, Sec V.B. Regional Reliability Standards Development Process Steps, Step 1, and Page 11 Step 3, last 2 paragraphs:*

***Step 1 – Request to Develop, Revise or Delete a Regional Reliability Standard***

Any individual representing an organization (Originator) that is directly or materially impacted by the operation of the BPS within the geographical footprint of the RE may submit a request to the Markets and Operations Policy Committee (MOPC) for the development, modification, or deletion of an RE Standard. Any such request shall be submitted to the MOPC Chairman, or his/her designee, or by another process as otherwise posted on the SPP website. The request will use the SPP Regional Standard Request Form (RSR) in Appendix B.

The MOPC or a designee will work with the Originator to develop a description of the proposed Standard subject matter containing sufficient detail to clearly define the purpose, scope, impacted parties, and other relevant information related to the proposed Standard.

***Step 3 – Scoping and Drafting (last 2 paragraphs)***

The MOPC may, at any time, exercise its authority over the Standards development process by directing the SDT to move to Step 4 and post for comment the current work product, or terminate the activity if there is no further need for the Standard. If there are competing drafts, the MOPC may, at its sole discretion, post the version(s) of the draft Standard for comment on the RE website. The SC may take this step at any time after a SDT has been commissioned to develop the Standard.

For Standards in progress, the MOPC must vote to move to Step 4. *Public Comments*, or to terminate the work. If the MOPC votes to terminate the activity, the RE Trustees must be notified with supporting reasons provided to them. (See Step 11. *RE Trustees Action*)

*SPP has revised Step 3 to include a notice period to the Originator and the RE Trustees not to exceed 30 days if the MOPC terminates work on a proposed regional reliability standard.*

*There is nothing in the SPP RE Standards Process Manual that restricts the originator or another party from submitting a new request for a regional reliability standard based on a revision to a request that has been terminated.*

#### **COMMON ATTRIBUTE 11**

Any standard request that is accepted by the [standards] committee for development of a standard (or modification or deletion of an existing standard) shall be posted for public viewing on the [Regional Entity Name] website within [no greater than 30] days of acceptance by the committee.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 10, Sec V.B. Regional Reliability Standards Development Process Steps, Step 2. SPP has added a requirement for posting for 30 days:*

The Chairman of the MOPC or his/her designee will forward the request to the RE Trustees. SPP staff will also post the request on the SPP website for public notice and may utilize any appropriate SPP email distribution lists. The request is not to be judged as appropriate or useful at this stage.

#### **COMMON ATTRIBUTE 12**

The standards process manager shall submit the proposed members of the drafting team to the [standards] committee. The [standards] committee shall approve the drafting team membership within 60 days of accepting a standard request for development, modifying the recommendations of the standards process manager as the committee deems appropriate, and assign development of the proposed standard to the drafting team.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 10, Sec V.B. Regional Reliability Standards Development Process Steps, Step 2, paragraph 2. The MOPC fulfills the roles of the standards process manager and the standards committee.*

The MOPC will assign the drafting and scoping responsibility to an appropriate SPP Working Group or Task Force. This group will become the acting Standards Drafting Team (SDT) for this particular Standard request. The MOPC will establish any necessary deadlines and due dates for the Standard.

*SPP SDTs are open to any interested party to participate and do not require approval of participants. See SPP RE Standards Development Process Manual Sec. V. A. Assumptions and Prerequisites, paragraph titled “Openness” :*

Meetings of SDT’s are open to all interested parties and are noticed on the SPP website at least 7 days in advance. Since pre-existing SPP committees, working groups, or task forces may be assigned the responsibilities of a SDT, the agenda for meetings will note that an SDT activity is being undertaken to distinguish such activity from other non-SDT related agenda items. The openness provisions of this manual apply explicitly to the SDT activities.

### **COMMON ATTRIBUTE 13**

At the direction from the [standards] committee, the standards process manager shall facilitate the posting of the draft standard on the [Regional Entity Name] website, along with a draft implementation plan and supporting documents, for a no less than a [30]-day comment period. The standards process manager shall provide notice to [Regional Entity Name] stakeholders and other potentially interested entities, both within and outside of the [Regional Entity Name] area, of the posting using communication procedures then currently in effect or by other means as deemed appropriate.

SPP’s regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 11, Sec V.B. Regional Reliability Standards Development Process Steps, Step 4:*

***Step 4 – Post Draft for 30 Day Public Comments***

At the direction of the MOPC, the SPP staff will facilitate posting of the draft Standard on the SPP website, along with any supporting documents, for a 30-day comment period. The SPP staff shall also inform RE Members and other potentially interested entities of the posting using typical membership communication procedures then currently in effect, or by other means deemed appropriate. Comments may be submitted using the RSR Comment Form in Appendix B available on the SPP website.

**COMMON ATTRIBUTE 14**

The drafting team shall prepare a summary of the comments received and the changes made to the proposed standard as a result of these comments. The drafting team shall summarize comments that were rejected by the drafting team and the reason(s) that these comments were rejected, in part or whole. The summary, along with a response to each comment received will be posted on the [Regional Entity Name] website no later than the next posting of the proposed standard.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 11, Sec V.B. Regional Reliability Standards Development Process Steps, Step 4, para. 2:*

Within 30 days of the conclusion of 30-day comment posting period the SDT shall convene and consider changes to the draft Standard, the implementation plan and/or supporting technical documents based upon comments received. The SDT may elect to return to Step 3. *Scoping and Drafting* to revise the draft Standard, and/or any supporting documentation. The SDT shall summarize the comments received and any changes made as a result. This summary will be presented to the MOPC and posted on the RE website when completed.

**COMMON ATTRIBUTE 15**

Upon recommendation of the drafting team, and if the [standards] committee concurs that all of the requirements for development of the standard have been met, the standards process manager shall post the proposed standard and implementation plan for ballot and shall announce the vote to approve the standard, including when the vote will be conducted and the method for voting. Once the notice for a vote has been issued, no substantive modifications may be made to the proposed standard unless the revisions are posted and a new notice of the vote is issued.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:



*See SPP RE Standards Development Process Manual Page 12, Sec V.B. Regional Reliability Standards Development Process Steps, Step 5:*

SPP staff will schedule a vote by interested parties to be scheduled to commence no sooner than 15 days and no later than 30 days following the posting of the revised draft.

*Step 4, limits the ability for the MOPC and the SDT to revise the draft standard without returning to Step 3 – Scoping and Drafting and Step 4 Post Draft for 30 Day Public Comment. See SPP RE Standards Development Process Manual Page 12, Sec V.B. Regional Reliability Standards Development Process Steps, Step 4, end of last paragraph:*

The SDT may elect to return to Step 3. *Scoping and Drafting* to revise the draft Standard, and/or any supporting documentation. The SDT shall summarize the comments received and any changes made as a result. This summary will be presented to the MOPC and posted on the RE website when completed.

#### **COMMON ATTRIBUTE 16**

The standards process manager shall schedule a vote by the [Regional Entity Name] [registered ballot body/[standards] committee]. The vote shall commence no sooner than [15] days and no later than [30] days following the issuance of the notice for the vote.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 12, Sec V.B. Regional Reliability Standards Development Process Steps, Step 5:*

Interested parties shall be allowed to vote over a period of 15 days. It is expected that votes will be through electronic means such as email, but may be submitted through other means as available from SPP.

#### **COMMON ATTRIBUTE 17**

The [Regional Entity Name] registered ballot body shall be able to vote on the proposed standard during a period of [not less than 10] days.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 12, Sec V.B. Regional Reliability Standards Development Process Steps, Step 5 Open Voting:*

Interested parties shall be allowed to vote over a period of 15 days. It is expected that votes will be through electronic means such as email, but may be submitted through other means as available from SPP.

### **COMMON ATTRIBUTE 18**

All members of [Regional Entity Name] are eligible to participate in voting on proposed new standards, standard revisions or standard deletions. [Alternatively: Each standard action requires formation of a ballot pool of interested members of the registered ballot body.]

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 12, Sec V.B. Regional Reliability Standards Development Process Steps, Step 5 Open Voting, SPP Segment Weighted Voting, paragraph 1:*

All interested parties are eligible to participate in voting on proposed new Standards, Standard revisions or Standard deletions. There is not a requirement to separately join a ballot body to participate in voting. Each interested party shall have one vote. A company or entity that qualifies in more than one segment may designate a different person qualified to represent the company/entity's interests in that segment to vote.

### **COMMON ATTRIBUTE 19**

Approval of the proposed regional reliability standard shall require a [two thirds] majority in the affirmative (affirmative votes divided by the sum of affirmative and negative votes). Abstentions and non-responses shall not count toward the results, except that abstentions may be used in the determination of a quorum. A quorum shall mean [XX%] of the members of the [registered ballot body/ballot pool] submitted a ballot.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 12, Sec V.B. Regional Reliability Standards Development Process Steps, Step 5 Open Voting, SPP Segment Weighted Voting, paragraph 2:*

SPP staff will accept votes from entities any time during the 15-day ballot period for the Standard. No pre-registration is required. Votes will be counted by segment. Each segment will receive 20% of the vote. A weighted vote of 2/3 affirmative of those voting will pass a Standard for SPP MOPC consideration (Step 7).

*SPP RE Bylaws Sec 3.8 Quorum, defines a quorum for SPP voting purposes:*

The quorum for any other Organizational Group or task force shall be one-half of the membership thereof, but not less than three members; provided, that a lesser number may adjourn the meeting to a later time.

## **COMMON ATTRIBUTE 20**

Under no circumstances may the board substantively modify the proposed regional reliability standard.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*SPP's standards process is overseen by the RE Trustee, a separate governing body from the SPP Inc. Board of Directors. SPP RE Standards Development Process Manual Page 14, Sec V.B. Regional Reliability Standards Development Process Steps, Step 11-RE Trustees Action, defines the only allowable actions that may be taken by the RE Trustees on a proposed regional standard:*

The RE Trustees are expected to either:

- Recommend NERC approve the Standard through the NERC process
- Remand the Standard to the MOPC with comments and instructions
- Determine there is no need for the Standard and terminate any future activity

*Additionally, the SPP BOD and the Members Committee (MC) whom review the recommended regional reliability standard prior to RE Trustees action, are limited to certain actions. See SPP RE Standards Development Process Manual Page 13, Sec V.B. Regional Reliability Standards Development Process Steps Step 9 – SPP Board of Directors/Members Committee Review:*

The BOD/MC will:

- Recommend the RE Trustees accept the Standard (Step 10); or
- Remand the Standard to the MOPC with comments

If a Standard is remanded twice, it is forwarded to the RE Trustees for action. (See Steps 10 and 11).

### **COMMON ATTRIBUTE 21**

Once a regional reliability standard is approved by the board, the standard will be submitted to NERC for approval and filing with FERC [and applicable authorities in Canada and Mexico.]

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 14, Sec V.B. Regional Reliability Standards Development Process Steps, Step 12, Submit to NERC for Approval as Regional Standard:*

#### ***Step 12 – Submit to NERC for Approval as Regional Standard***

SPP staff will notify interested parties of such action of the RE Trustees through the normal and customary communication procedures and processes then in effect.

The SPP staff will publicly notice any further steps necessary to have a Standard reviewed and/or approved through the NERC or any successor organization standards process.

### **COMMON ATTRIBUTE 22**

- **Open** - Participation in the development of a regional reliability standard shall be open to all organizations that are directly and materially affected by the [Regional Entity Name] bulk power system reliability. There shall be no undue financial barriers to participation. Participation shall not be conditioned upon membership in [Regional Entity Name], and shall not be unreasonably restricted on the basis of technical qualifications or other such requirements. Meetings of drafting teams shall be open to the [Regional Entity Name] members and others.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 9, Sec V.A. Regional Reliability Standards Development Process, Assumptions and Prerequisites, 2<sup>nd</sup> bullet item-Openness:*

- **Openness** - Participation is open to all organizations that are directly and materially affected by the RE's BPS reliability. There shall be no undue financial barriers to participation. Participation shall not be conditioned upon membership in the RE, and shall not be unreasonably restricted on the basis of technical qualifications or other such requirements. Meetings of SDT's are open to all interested parties and are noticed on the SPP website at least 7 days in advance. Since pre-existing SPP committees, working groups, or task forces may be assigned the responsibilities of a SDT, the agenda for meetings will note that an SDT activity is being undertaken to distinguish such activity from other non-SDT related agenda items. The openness provisions of this manual apply explicitly to the SDT activities.

### **COMMON ATTRIBUTE 23**

- **Balanced** - The [Regional Entity Name] standards development process strives to have an appropriate balance of interests and shall not be dominated by any two interest categories and no single interest category shall be able to defeat a matter.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 9, Sec V.A. Regional Reliability Standards Development Process, Assumptions and Prerequisites, 3<sup>rd</sup> bullet item-Balance:*

- **Balance** - The RE Standards development process strives to have an appropriate balance of interests. The process prevents any two interest categories from dominating voting outcomes and no single interest category from defeating a proposed reliability standard.

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*The specific language cited in Common Attribute 23 was added by NERC in response to the Commission's July 20 Compliance Order. SPP has made changes to the SPP RE Standards Development Process Manual Page 9, Sec V.A. Regional Reliability Standards Development Process, Assumptions and Prerequisites.*

## **COMMON ATTRIBUTE 24**

- **Inclusive** — Any entity (person, organization, company, government agency, individual, etc.) with a direct and material interest in the bulk power system in the [Regional Entity Name] area shall have a right to participate by: a) expressing a position and its basis, b) having that position considered, and c) having the right to appeal.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 9, Sec V.A. Regional Reliability Standards Development Process, Assumptions and Prerequisites, 1<sup>st</sup> bulleted item-Due Process:*

- **Due process** - Any person representing an organization with a direct and material interest has a right to participate by:
  - a) Expressing an opinion and its basis,
  - b) Having that position considered, and
  - c) Appealing any negative decision

## **COMMON ATTRIBUTE 25**

- **Fair due process** — The regional reliability standards development procedure shall provide for reasonable notice and opportunity for public comment. At a minimum, the procedure shall include public notice of the intent to develop a standard, a public comment period on the proposed standard, due consideration of those public comments, and a ballot of interested stakeholders.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute.

*See SPP RE Standards Development Process Manual Pages 10 thru 12, Sec V.B. Regional Reliability Standards Development Process Steps, Step 2-Notification to Regional Entity Trustees & Public Notice, Step 4 – Post Draft for 30 Day Public Comments, and Step 5 – Open Voting:*

### SPP Segment Weighted Voting

All interested parties are eligible to participate in voting on proposed new Standards, Standard revisions or Standard deletions. There is not a requirement to separately join a ballot body to participate in voting. Each interested party shall have one vote. A company or entity that qualifies in more than one segment may designate a different person qualified to represent the company/entity's interests in that segment to vote.

SPP staff will accept votes from entities any time during the 15-day ballot period for the Standard. No pre-registration is required. Votes will be counted by segment. Each segment will receive 20% of the vote. A weighted vote of 2/3 affirmative of those voting will pass a Standard for SPP MOPC consideration (Step 7).

The five SPP voting segments for Regional Reliability Standards are:

- 1) Transmission
- 2) Generation
- 3) Marketer/Broker
- 4) Distribution/Load Serving Entity
- 5) End User

***Step 2 – Notification to Regional Entity Trustees & Public Notice***

The Chairman of the MOPC or his/her designee will forward the request to the RE Trustees. SPP staff will also post the request on the SPP website for public notice and may utilize any appropriate SPP email distribution lists. The request is not to be judged as appropriate or useful at this stage.

***Step 4 – Post Draft for 30 Day Public Comments***

At the direction of the MOPC, the SPP staff will facilitate posting of the draft Standard on the SPP website, along with any supporting documents, for a 30-day comment period. The SPP staff shall also inform RE Members and other potentially interested entities of the posting using typical membership communication procedures then currently in effect, or by other means deemed appropriate. Comments may be submitted using the RSR Comment Form in Appendix B available on the SPP website.

Within 30 days of the conclusion of 30-day comment posting period the SDT shall convene and consider changes to the draft Standard, the implementation plan and/or supporting technical documents based upon comments received. The SDT may elect to return to Step 3. *Scoping and Drafting* to revise the draft Standard, and/or any supporting documentation. The SDT shall summarize the comments received and any changes made as a result. This summary will be presented to the MOPC and posted on the RE website when completed.

***Step 5 – Open Voting***

The SDT shall direct the SPP staff to post the revised draft Standard, implementation plan, supporting technical documentation, and summary of comments if necessary.

SPP staff will schedule a vote by interested parties to be scheduled to commence no sooner than 15 days and no later than 30 days following the posting of the revised draft.

Interested parties shall be allowed to vote over a period of 15 days. It is expected that votes will be through electronic means such as email, but may be submitted through other means as available from SPP.

If the vote fails to achieve a 2/3 majority of those voting, the Standard will be returned to the SDT for consideration for future action (Step 3). The SDT may seek guidance from the MOPC for further action. The SDT may: revise the Standard; post the Standard again for comments; rebalot the Standard; ask the MOPC to terminate the request; or any other action it deems appropriate. The SDT must consider any relevant timelines or deadlines as established by the MOPC in its consideration for further action.



## **COMMON ATTRIBUTE 26**

- **Transparent** — All actions material to the development of regional reliability standards shall be transparent. All standards development meetings shall be open and publicly noticed on the regional entity’s Web site.

SPP’s regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 9, Sec V.A. Regional Reliability Standards Development Process, Step 2 - Notification to Regional Entity Trustees & Public Notice, last 2 paragraphs:*

Any documentation of the deliberations of the SDT concerning the Standard shall be made available according to normal “business rules and procedures” of the SDT then in effect.

The SDT shall submit a report to the MOPC on a periodic basis (at least at every regularly scheduled MOPC meeting) showing the status of the Standard that has been assigned to it for consideration.

*SPP has made changes to the SPP RE Standards Development Process Manual Page 9, Sec V.A. Regional Reliability Standards Development Process ,Step 2 – Notification to Regional Entity Trustees & Public Notice, second to last paragraph to explicitly require open SDT meetings and notice of meeting dates and actions on the SPP Web site.*

## **COMMON ATTRIBUTE 27**

- Does not unnecessarily delay development of the proposed reliability standard.

SPP’s regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual page 10, Sec V.B. Regional Reliability Standards Development Process Steps, Step 3 – Scoping and Drafting:*

### ***Step 3 – Scoping and Drafting***

The SDT will draft the language of the Standard as per the Standard description provided by the MOPC. The SDT may recommend changes to the scope, purpose, need or other relevant aspects of the Standard through consultation with the MOPC.

The SDT will then develop a work plan for completing the Standard development work, including the establishment of milestones for completing critical elements of the work in sufficient detail to ensure that the SDT will meet the date objective established by the MOPC or the SDT shall propose an alternative date. This plan will be presented to the MOPC for its concurrence.

*Additionally, the SPP process requires the RE Trustees to act on a proposed reliability standard after 2 Remands by the SPP BOD. See Page 14, Step 9 – SPP Board of Directors/Members Committee Review:*

### ***Step 9 – SPP Board of Directors/Members Committee Review***

The BOD/MC will:

- Recommend the RE Trustees accept the Standard (Step 10); or
- Remand the Standard to the MOPC with comments

If a Standard is remanded twice, it is forwarded to the RE Trustees for action. (See Steps 10 and 11).

### **COMMON ATTRIBUTE 28**

Each standard shall enable or support one or more of the reliability principles, thereby ensuring that each standard serves a purpose in support of the reliability of the regional bulk power system. Each standard shall also be consistent with all of the reliability principles, thereby ensuring that no standard undermines reliability through an unintended consequence.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 4, Sec III.C.  
Characteristics of a Regional Reliability Standard:*

### **C. Characteristics of a Regional Reliability Standard**

Standards define obligations or requirements for the operation and planning of interconnected systems and market interface practices that will be enforceable under the authority of the SPP RE. The format and process defined by this manual applies to all Standards.

A Standard shall have the following characteristics:

- **Material to Reliability** - A Standard shall be material to the reliability of bulk power systems of the RE's region. If the reliability of the bulk power systems could be compromised without a particular standard or by a failure to comply with that standard, then the standard is material to reliability.
- **Measurable** - A Standard shall establish technical or performance requirements that can be practically measured.
- **Relative to NERC Reliability Standards** - A Standard must go beyond, add detail to, or implement NERC reliability standards, or cover matters not addressed in NERC reliability standards.

### **COMMON ATTRIBUTE 29**

While reliability standards are intended to promote reliability, they must at the same time accommodate competitive electricity markets. Reliability is a necessity for electricity markets, and robust electricity markets can support reliability. Recognizing that bulk power system reliability and electricity markets are inseparable and mutually interdependent, all regional reliability standards shall be consistent with NERC's market interface principles. Consideration of the market interface principles is intended to ensure that standards are written such that they achieve their reliability objective without causing undue restrictions or adverse impacts on competitive electricity markets.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*SPP Bylaws requires the MOPC (which acts as the standards process manager for SPP) to also recommend commercial practices and coordinate with business standards developed by NAESB. See SPP Bylaws Sec 6.1 Markets and Operations Policy Committee, subsections (o) and (p):*

The MOPC shall meet at least three times per calendar year, and additionally as needed. The MOPC shall report to the Board of Directors following each MOPC meeting with respect to its activities and with such recommendations, as the MOPC deems necessary.

The responsibilities of the Markets and Operations Policy Committee shall include:

- (o) Work with all SPP Organizational Groups to promote a high standard of operational reliability;
- (p) Continue coordination of its efforts with the efforts of North American Energy Standards Board (NAESB) and the ISO/RTO Council (IRC), including periodic review of NAESB business practices and IRC policies and their applicability to SPP and its Members;

### **COMMON ATTRIBUTE 30**

To ensure uniformity of regional reliability standards, a regional reliability standard shall consist of the elements identified in this section of the procedure. These elements are intended to apply a systematic discipline in the development and revision of standards. This discipline is necessary to achieving standards that are measurable, enforceable, and consistent.

SPP's regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 5, Sec III.D. Elements of a Regional Reliability Standard:  
Violation severity levels has been added to the list of Performance Elements of a Regional Reliability Standard to be consistent with the NERC Proforma standards procedure.*

**D. Elements of a Regional Reliability Standard**

An RE Standard shall consist of the elements identified in this section of this manual. These elements are intended to apply a systematic discipline in the development and revision of Standards. This discipline is necessary to achieve standards that are measurable, enforceable, and consistent. The format allows a clear statement of the purpose, requirements, measures, and penalties for non-compliance associated with each Standard. Supporting documents to aid in the implementation of a Standard may be referenced by the Standard but are not part of the Standard itself. All mandatory requirements of a Standard shall be within an element of the standard.

*Performance Elements of a Regional Reliability Standard*

<b>Identification Number</b>	A unique identification number assigned in accordance with an administrative classification system to facilitate tracking and reference RE documentation. Format for Regional Standard Request will be: RSR-000
<b>Title</b>	A brief, descriptive phrase identifying the topic of the Standard.
<b>Effective Date and Status</b>	The effective date of the Standard or, prior to adoption of the Standard by the RE through its own processes, the proposed effective date.
<b>Purpose</b>	The purpose of the Standard. The purpose shall explicitly state what outcome will be achieved or is expected by this Standard.
<b>Requirement(s)</b>	Explicitly stated technical, performance, and preparedness requirements. Each requirement identifies the responsible entity and the action to be performed or outcome to be achieved.

<p><b>Risk Factor(s)</b></p>	<p>The potential reliability significance of each requirement, designated as a high, medium or low risk factor in accordance with the criteria listed below:</p> <p>A low risk factor requirement is administrative in nature. Violation of a low risk factor requirement would not be expected to affect the electrical state or capability of the BPS, or the ability to effectively monitor and control the BPS.</p> <p>A medium risk factor requirement could directly affect the electrical state or the capability of the BPS, or the ability to effectively monitor and control the BPS. However, violation of a medium risk factor requirement is unlikely to lead to BPS instability, separation, or cascading failures.</p> <p>A high risk factor requirement is one that, if violated, could directly cause or contribute to BPS instability, separation, or a cascading sequence of failures, or could place the BPS at an unacceptable risk of instability, separation, or cascading failures.</p> <p>Preparedness requirements, such as providing a valid restoration plan, are essential for reliability but may be used infrequently. Performance may not be directly observable through compliance monitoring. Risk factors for preparedness requirements should consider the potential impacts during the emergency, abnormal, or restorative conditions anticipated by the requirement.</p>
<p><b>Measure(s)</b></p>	<p>Each requirement shall be addressed by one or more measurements. Measurements will be used to assess performance and outcomes for the purpose of determining compliance with the requirements stated above. Each measurement identifies to whom the measurement applies. Each measurement shall be tangible, practical, and objective. Achieving the full compliance level of each measurement should be a necessary and sufficient indicator that the requirement was met.</p>

**COMMON ATTRIBUTE 31**

All mandatory requirements of a regional reliability standard shall be within the standard. Supporting documents to aid in the implementation of a standard may be referenced by the standard but are not part of the standard itself.

SPP’s regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 5, Sec III.D. Elements of a Regional Reliability Standard, first paragraph:*

An RE Standard shall consist of the elements identified in this section of this manual. These elements are intended to apply a systematic discipline in the development and revision of Standards. This discipline is necessary to achieve standards that are measurable, enforceable, and consistent. The format allows a clear statement of the purpose, requirements, measures, and penalties for non-compliance associated with each Standard. Supporting documents to aid in the implementation of a Standard may be referenced by the Standard but are not part of the Standard itself. All mandatory requirements of a Standard shall be within an element of the standard.

**COMMON ATTRIBUTE 32**

<b>Applicability</b>	<p>Clear identification of the functional classes of entities responsible for complying with the standard, noting any specific additions or exceptions.</p> <p>If not applicable to the entire [Regional Entity Name] area, then a clear identification of the portion of the bulk power system to which the standard applies.</p> <p>Any limitation on the applicability of the standard based on electric facility requirements should be described.</p>
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SPP’s regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 5, Sec III.D. Elements of a Regional Reliability Standard, Table “Performance Elements of a Regional Reliability Standard”, Requirement(s):*

*The specific language cited in Common Attribute 32 was added by NERC in response to the Commission’s July 20 Compliance Order. SPP has made changes to the SPP RE Standards Development Process Manual Page 5, Sec III.D. Elements of a Regional Reliability Standard.*

<b>Requirement(s)</b>	<p>Explicitly stated technical, performance, and preparedness requirements. Each requirement identifies the responsible entity and the action to be performed or outcome to be achieved.</p>
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**COMMON ATTRIBUTE 33**

<b>Measure(s)</b>	Each requirement shall be addressed by one or more measures. Measures are used to assess performance and outcomes for the purpose of determining compliance with the requirements stated above. Each measure will identify to whom the measure applies and the expected level of performance or outcomes required demonstrating compliance. Each measure shall be tangible, practical, and as objective as is practical. It is important to realize that measures are proxies to assess required performance or outcomes. Achieving the measure should be a necessary and sufficient indicator that the requirement was met. Each measure shall clearly refer to the requirement(s) to which it applies.
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SPP’s regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Manual Page 6, Sec III.D. Elements of a Regional Reliability Standard, Table “Performance Elements of a Regional Reliability Standard”, Measure(s):  
The specific language cited in Common Attribute 33 was added by NERC in response to the Commission’s July 20 Compliance Order. SPP has made changes to the SPP RE Standards Development Process Manual Page 5, Sec III.D. Elements of a Regional Reliability Standard.*

<b>Measure(s)</b>	Each requirement shall be addressed by one or more measurements. Measurements will be used to assess performance and outcomes for the purpose of determining compliance with the requirements stated above. Each measurement identifies to whom the measurement applies. Each measurement shall be tangible, practical, and objective. Achieving the full compliance level of each measurement should be a necessary and sufficient indicator that the requirement was met.
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**COMMON ATTRIBUTE 34**

<b>Compliance Monitoring Process</b>	Defines for each measure: <ul style="list-style-type: none"> <li>• The specific data or information that is required to measure performance or outcomes.</li> <li>• The entity that is responsible for providing the data</li> </ul>
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	<p>or information for measuring performance or outcomes.</p> <ul style="list-style-type: none"> <li>• The process that will be used to evaluate data or information for the purpose of assessing performance or outcomes.</li> <li>• The entity that is responsible for evaluating data or information to assess performance or outcomes.</li> <li>• The time period in which performance or outcomes is measured, evaluated, and then reset.</li> <li>• Measurement data retention requirements and assignment of responsibility for data archiving.</li> <li>• Violation severity levels.</li> </ul>
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SPP’s regional standard development procedure or other governing documents contain the following language relative to this Common Attribute:

*See SPP RE Standards Development Process Page 6, Manual Sec III.D. Elements of a Regional Reliability Standard, Table “Performance Elements of a Regional Reliability Standard”, Compliance Monitoring Process:*

<b>Compliance Monitoring Process</b>	<p>Defines for each measure:</p> <ul style="list-style-type: none"> <li>• The specific data or information that is required to measure performance or outcomes.</li> <li>• The entity that is responsible for providing the data or information for measuring performance or outcomes.</li> <li>• The process that will be used to evaluate data or information for the purpose of assessing performance or outcomes.</li> <li>• The entity that is responsible for evaluating data or information to assess performance or outcomes.</li> <li>• The time period in which performance or outcomes is measured, evaluated, and then reset.</li> <li>• Measurement data retention requirements and assignment of responsibility for data archiving.</li> </ul>
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*Violation severity levels has been added to the list of elements to be consistent with the NERC Proforma standards procedure.*

## **EXHIBIT D – COMPLIANCE MONITORING AND ENFORCEMENT PROGRAM**

### **1.0 REGIONAL COMPLIANCE MONITORING AND ENFORCEMENT PROGRAM**

#### **1.1 Obligations of Southwest Power Pool, Inc.**

**Southwest Power Pool, Inc. (“SPP”)** will implement the NERC Compliance Monitoring and Enforcement Program (Appendix 4C to the NERC Rules of Procedure) to monitor and enforce compliance with Reliability Standards by the owners, operators, and users within **SPP’s** geographic boundaries set forth on **Exhibit A** of this Agreement, subject to any deviations from the NERC Compliance Monitoring and Enforcement Program described in Section 1.2 below (the “Compliance Program”).

#### **1.2 Deviations from the NERC Compliance Monitoring and Enforcement Program**

SPP’s Compliance Monitoring and Enforcement Program has no deviations from the NERC Compliance Monitoring and Enforcement Program.

### **2.0 REGIONAL HEARING OF COMPLIANCE MATTERS**

**SPP** shall establish and maintain a hearing body with authority to conduct and render decisions in compliance hearings in which a Registered Entity may contest a finding of alleged violation, proposed penalty or sanction, or a proposed mitigation plan, which shall be **SPP’s** Regional Entity Trustees.

### **3.0 OTHER DECISION-MAKING BODIES**

SPP does not use any other decision making bodies for its Compliance and Monitoring Enforcement Program.

## **Exhibit E — Funding**

### 1. Scope of activities funded through the ERO funding mechanism

Southwest Power Pool, Inc. (SPP) shall include in its annual budget submission to NERC amounts for costs it will incur in support of delegated activities and activities that are in furtherance of NERC's responsibilities as the ERO under the Act, as specified in the NERC Rules. These activities shall include:

- Reliability Standard Development (Section 300)
- Compliance Enforcement (Section 400)
- Organization Registration and Certification (Section 500)
- Reliability Readiness Audit and Improvement (Section 700)
- Reliability Assessment and Performance Analysis (Section 800)
- Training and Education (Section 900)
- Situational Awareness and Infrastructure Security (Section 1000)

### 2. Allocation of Costs

SPP shall allocate its dues, fees, and other charges for its activities pursuant to the delegation agreement among all Balancing Authorities on the basis of net-energy-for-load. SPP shall submit to NERC annually at the same time it submits its budget request a list of the Balancing Authorities within its geographic boundaries and their proportionate net energy for load.

### 3. Collection of Funding

NERC shall submit invoices to the Balancing Authorities identified by SPP covering the NERC and SPP Regional Entity budgets approved for collection.

NERC shall pursue any non-payments and shall request assistance from applicable governmental authorities as necessary to secure collection.

[Upon approval of the annual funding requirements by applicable governmental authorities, NERC shall fund each Regional Entities' costs identified in this Exhibit E in four equal quarterly payments.]

### 4. Application of Penalties

All penalty monies received by SPP shall be applied as a general offset to the entity's budget requirements for U.S.-related activities under this Agreement for the subsequent fiscal year. Funds from financial penalties shall not be directly applied to any program maintained by the investigating entity.