

Southwest Power Pool
Western Reliability Working Group Charter
10/12/2022

Purpose

The Western Reliability Working Group (“WRWG”) is a forum to assist in the development, coordination, and implementation of policies, procedures, and systems enhancements related to the reliable and secure operation of the Bulk Electric System within the Southwest Power Pool (“SPP”) Reliability Coordinator (“RC”) Area in the Western Interconnection, under the direction of the Western Reliability Executive Committee (“WREC”). Through participation in the WRWG, Representatives of entities taking RC service from SPP in the Western Interconnection (“RC Customers”), support the SPP RC in the Western Interconnection with ensuring the SPP RC in the Western Interconnection operating policies are consistent with North American Electric Reliability Corporation (“NERC”) and the Western Electricity Coordinating Council (“WECC”) regional reliability standards as well as applicable WEQ Business Practice Standards of the North American Energy Standards Board, Inc. (“NAESB”). The WRWG provides oversight and direction for the SPP RC in the Western Interconnection. The WRWG provides policy input and support to the WREC, as requested, and reports directly to the WREC.

Scope of Activities

In carrying out its purpose, the WRWG will:

1. Develop, review, and suggest modifications of SPP policies related to:
 - a. The reliable and secure operation of the Bulk Electric System within the SPP Reliability Coordinator Area in the Western Interconnection;
 - b. The development, maintenance, and compliance with NERC Reliability Standards for the SPP state-estimator model and ensure that the model adequately supports the needs of the SPP RC in the Western Interconnection and the RC Customers;
 - c. The real-time exchange of reliability-related power system data, submission of one-line displays, and other system information;
 - d. The data exchange needs of the SPP RC in the Western Interconnection; and
 - e. The data exchange needs between SPP and its RC Customers as it relates to the provision of RC Services in accordance with the RC Services Agreement;

2. Review RC Customer operating plans and procedures that are pertinent to SPP RC operations in the Western Interconnection;
3. Recommend to the RC Customers, individual or joint actions to improve the operation of the systems comprising the SPP RC Area in the Western Interconnection;
4. Recommend practices to the SPP RC in the Western Interconnection for operating reliability that will help to ensure efficient and reliable power system operations among the systems of the SPP RC Area in the Western Interconnection;
5. Coordinate with the SPP RC in the Western Interconnection on its efforts for industry oversight with organizations including, but not limited to, NERC, WECC, and NAESB, as applicable, including periodic review of business practices and rules pertaining to their applicability to the RC Customers;
6. Coordinate with WECC, NERC, and NAESB on the development of regional reliability standards, business practice standards, and compliance;
7. Assist the RC with coordination and review of the existing Electric Reliability Organization (“ERO”); i.e. NERC or the WECC Policies and Standards, as well as new ERO Policies and Standards as they are being developed, to determine their applicability to RC Customers as well as to provide feedback to the ERO;
8. Coordinate interregional and intraregional plans to facilitate operations planning, information exchange, and real-time operations between interregional and intraregional groups, including other Reliability Coordinators in the Western Interconnection (i.e. RC West, BCH and AESO);
9. Provide regular updates to the WREC on its activities and, when necessary, request feedback from WREC on issues where the WRWG is unable to reach a decision;
10. Review and approve or reject revisions to applicable documents in accordance with the Modification Oversight Process; and
11. Provide recommendations and escalate any items requiring financial consideration to the WREC.

Representation

The WRWG includes one voting Representative from each RC Customer, including the chair and vice-chair. Each RC Customer shall appoint one voting Representative to the WRWG. An appointment to the WRWG is for an individual, not a corporate entity, such that a corporate entity with affiliate relationships shall only appoint one voting Representative. Affiliate relationships are relationships

between RC Customers that have one or more of the following attributes in common:

1. Are subsidiaries of the same company;
2. One RC Customer is a subsidiary of another RC Customer;
3. Have, through an agency agreement, turned over control of a majority of their generation facilities to another RC Customer;
4. Have, through an agency agreement, turned over control of a majority of their transmission system to another RC Customer, except to the extent that the facilities are turned over to an independent transmission company recognized by FERC;
5. Have an exclusive marketing alliance between RC Customers; or
6. Ownership by one RC Customer of ten percent or greater of another RC Customer.

These WRWG Representatives should be selected based on their experience in areas of operations-related matters including but not limited to Balancing Authority functions, Transmission Operations, and system reliability.

Chair and Vice-chair Responsibilities, Nomination, Election, and Terms

The chair of the WRWG shall be responsible for presiding over WRWG meetings, generally following the rules and guidelines established in Robert's Rules of Order. The chair ensures that the WRWG functions within the scope of this Charter, that there is full participation during meetings, that all relevant matters are discussed, and that effective decisions are made and carried out. The chair may establish any ad hoc task forces as necessary to fulfill the mission of the WRWG.

The vice-chair of the WRWG shall act for the chair:

1. At the request of the chair;
2. If the chair becomes unable to discharge the functions of the position; or
3. Until a new chair takes office if the position of chair becomes vacant.

WRWG Representatives may nominate themselves or may be nominated by another WRWG Representative to be considered for the office of chair or vice-chair.

The chair and vice-chair will be elected by an affirmative vote by the WRWG and confirmed by an affirmative vote by the WREC. The initial term will begin January 2019. Terms of office for the chair and vice-chair will be two-years. Term elections will occur at the last regular meeting of the calendar year. In the

event of a vacancy, an election will occur at the next regular meeting to fulfill the remainder of the term.

Attendance, Quorum, and Proxy

If a Representative is unable to attend a WRWG meeting, he/she may, in writing to the chair, vice-chair, and staff secretary, appoint a substitute Representative who shall have such rights to participate and vote as the Representative specifies. The substitute Representative may be another Representative of the WRWG or another person who has the authority to act on behalf of the Representative.

The quorum for the WRWG shall be one-half of the Representatives thereof, but not less than three Representatives; provided, that a lesser number may adjourn the meeting to a later time. A Representative participating by phone is considered to be in attendance of the meeting for the purpose of quorum. The quorum for a meeting must be established and maintained throughout the meeting in order for the WRWG to take any binding action(s). Notwithstanding the above, any actions taken before a quorum is lost are considered valid and binding. A proxy will serve to meet the quorum requirements as follows:

A proxy provided to another Representative of the WRWG will not be recorded as attendance at the meeting and will not serve to meet or maintain the quorum requirements.

A proxy provided to another person with the authority to act on behalf of the Representative will be recorded as attendance at a meeting for the purpose of meeting or maintaining the quorum requirements.

All proxies will be accepted and will need to be sent in advance of the meeting to the chair, vice-chair, and staff secretary.

Voting Structure

The WRWG will have a simple majority (greater than but not equal to 50%) of those present and voting. Each Representative will have one vote. RC Customers with affiliate relationships as described in the Representation section shall only have one vote.

The WRWG may determine to vote on an issue by email. The outcome of any email vote will be recorded in the minutes for the group.

Ad Hoc Task Forces

The chair of the WRWG may establish any ad hoc task forces as necessary to fulfill its mission. Upon establishment of a task force, the chair of the WRWG shall appoint a chair of the task force to preside over meetings. Any ad hoc task

forces established by the WRWG chair shall be temporary and shall have the scope of its activities limited to a specific purpose and be disbanded upon completion of activities as determined by the WRWG Chair.

Task force Representative appointments shall be made with due consideration of the various types and expertise of Representatives also taking into consideration their geographic locations in attempt to obtain diverse representation.

Duration

The WRWG will commence upon a Party's signature of the SPP RC Services Agreement and remain in effect until no Parties remain in the RC Services Agreement or until the WREC deems the WRWG is no longer necessary, whichever occurs first.

Individual RC Customer Representatives will be maintained as Representatives to the WRWG as long as the RC Customer remains a party to an RC Services Agreement with SPP or becomes a member of the SPP RTO.

Reporting

The WRWG reports to the WREC for all activities. Any ad hoc task forces established by the WRWG report to the WRWG.

Meetings and Meeting Schedule

Meetings of the WRWG are open to the public, and written notice of the date, time, place and purpose of each meeting will be provided as described below. However, by sufficient notice, the WRWG may limit attendance during specific portions of a meeting by an affirmative vote of the WRWG.

At a minimum, meetings will be scheduled such that there will be an official meeting every quarter. Annually, there will be at least two face-to-face meetings scheduled. If extraordinary circumstances arise that prevents face-to-face meetings from occurring, the Chair will have the authority to conduct meetings via alternate means as deemed appropriate.

Representatives shall be given at least fifteen calendar days written notice of the date, time, place and purpose of each regular meeting. Agendas for regular meetings will be publicly posted no less than seven days prior to the meeting.

Telephone conference meetings may be called as appropriate by the chair of the WRWG with at least one business day prior notice.

Periodic Review of the WRWG Charter

The WRWG Charter shall be reviewed at least annually by the group. Any modifications to the WRWG Charter shall be approved in accordance with the Voting Structure of the WRWG and confirmed by an affirmative vote by the WREC.